



Town of Loxahatchee Groves

155 F Road, Loxahatchee Groves, Florida 33470

Phone (561) 793-2418

Fax (561) 793-2420

VEGETATION CLEARING EXEMPTION APPLICATION

Date Received	
Application Number	
Fee Paid \$250.00	
Fee Receipt Number	

General Data

Project Name	
Property Location Address	
Parcel Control Number(s)	
Property Use Code (staff to complete)	
Description of the Work to be Performed	

Site Data

Current Land Use	
Current Zoning	
Number of Acres	
Parcel Cleared	Yes / No/Partial If yes, date cleared:

Owner Information

	Owner A	Owner B	Owner C
Name			
Street Address			
City, State, Zip			
Phone Number			
Email Address			

Applicant's Agent (If Other Than Owner)

	Applicant A	Applicant B	Applicant C
Name			
Street Address			
City, State, Zip			
Phone Number			
Email Address			
Type (Lessee, Contract Purchaser, Other - Describe)			



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Person or Firm to Perform the Vegetation Removal

Name	
Organization/Company	
Street Address	
City, State, Zip	
Phone Number	
Email Address	
Relationship to Property	

Required Attachments

- Attachment A – Applicants Ownership Affidavit
- Attachment B – Agent Consent Form
- Attachment C – Vegetation Clearing Statement of Exempt Activities

Office Use Area

Conditions of Approval

1. The Exemption, per the attached Vegetative Clearing Statement of Exempt Activities (Attachment C) , is hereby acknowledged.
2. If any additional vegetation removal is anticipated, other than that identified on the attached Vegetative Clearing Statement, an additional Exemption or a Waiver or Vegetation Removal Permit application is required.
3. The Town, at the discretion of the Town Manager and upon notification of the Property Owner, may require a pre and/or post-clearing inspection of the property by Town staff. An additional cost recovery fee may be charged by the Town to cover the cost of the inspection.
4. The Person or Firm to perform the clearing activity shall notify the Town of the date and time a minimum of 24-hours prior to its commencement.

This permit does not become valid until signed by an authorized representative of the Town of Loxahatchee Groves and all fees and receipt acknowledged below:

Planning and Zoning Official

Date: _____



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Attachment A – Applicants Ownership Affidavit

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

BEFORE ME THIS DAY PERSONALLY APPEARED _____, WHO BEING DULY SWORN, DEPOSES AND SAYS THAT:

1. He/she is the owner, or the owner’s authorized agent, of the real property whose Parcel Control Number (PCN) is _____;
2. He/she understands any application fee(s) is/are non-refundable and in no way guarantees acknowledgement of the Clearing Exemption;
3. The statements within the application, including the Attachments thereto, are true, complete and accurate;
4. He/she understands that all information within the application is subject to verification by Town staff;
5. He/she understands that false statements may result in revocation of the acknowledgement of the Clearing Exemption; and
6. He/she understands that he/she may be required to provide additional information and fees within a prescribed time period and that failure to provide the information and fees within the prescribed time period may result in revocation of the acknowledgement of the Clearing Exemption.

FURTHER AFFIANT SAYETH NOT.

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ (Name of Person Acknowledging) who is personally known to me or who has produced _____ (type of identification) as identification and who did (did not) take an oath.

(Signature of Person Taking Acknowledgement)

Applicant’s Signature

(Name of Acknowledger Typed, Printed or Stamped)

Applicant’s Name (Print)

(Title or Rank)

Street Address

(Serial Number, if any)

City, State, Zip Code

(Notary’s Seal)

(_____)_____
Telephone



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Attachment B – Agent Consent Form

**STATE OF FLORIDA
COUNTY OF PALM BEACH FLORIDA**

BEFORE ME THIS DAY PERSONALLY APPEARED _____, WHO BEING DULY SWORN, DEPOSES AND SAYS THAT:

- A. He/she is the owner of the real property whose Parcel Control Number is _____
- B. He/she authorizes and designates _____ to act in his/her behalf for the purposes of seeking acknowledgement of a Clearing Exemption for said property
- C. He/she has examined the above listed application(s) and he/she understands how the proposed clearing may affect said real property.

FURTHER AFFIANT SAYETH NOT.

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____ (Name of Person Acknowledging) who is personally known to me or who has produced _____ (type of identification) as identification and who did (did not) take an oath.

(Signature of Person Taking Acknowledgement)

Owner's Signature

(Name of Acknowledger Typed, Printed or Stamped)

Owner's Name (Print)

(Title or Rank)

Street Address

(Serial Number, if any)

City, State, Zip Code

(Notary's Seal)

(_____)_____
Telephone



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Attachment C – Vegetation Clearing Statement of Exempt Activities

Section 87-020 of the Town of Loxahatchee Groves Unified Land Development Code lists 14 activities that are exempt clearing activities. Please indicate which of the following exempt activities you will be performing by initialing to the left of the appropriate description:

	<i>Land surveying.</i> The minimal removal of trees or understory by a Florida licensed land surveyor necessary for the performance of his or her duties provided the swath cleared shall not exceed five feet in width and hand clearing shall be used to remove vegetation. If survey lines greater than five feet in width are required, the Town shall be notified, and a permit shall be required.
	<i>Utilities and easements.</i> Any alteration to design specification, pursuant to the direction of public or private utility organizations or agencies, water control district, or water management district within drainage easements where such activity has received all required construction and/or operating permits.
	<i>Management plan activities.</i> Alterations or activities associated with the adopted management plan for government-maintained parks, recreation areas, wildlife-management areas, conservation areas, and preserves.
	<i>Enhancements and restoration.</i> The removal of trees by the Town, Palm Beach County, the State of Florida, or their agents, for the purposes of environmental enhancement or environmental restoration.
	<i>Natural emergencies.</i> The provisions of this section may be suspended or waived by the Town Manager or designee during a period of officially declared emergency, such as a hurricane, a windstorm, a tropical storm, flood, or other similar disaster.
	<i>Forest management activities.</i> Selective tree removal for forest management activities as defined in the current Forest Management Plan as approved by the Florida Division of Forestry for that specific site.
	<i>Botanical gardens, botanical research centers, or licensed commercial or wholesale nurseries.</i> Following the approved initial clearing of the site for one of these activities, subsequent harvesting or other plant removal shall not require a tree removal permit
	<i>Agricultural operations.</i> Clearing that is part of the on-going activities of an existing agricultural operation including the maintenance and upkeep of agricultural and pasture lands. Initial clearing of a parcel not previously used for these purposes is not an exempt activity. Assignment of an Agricultural Residential (AR) zoning designation to a property does not, in itself, qualify said property for an exemption under this Article.
	<i>Dead and hazard trees.</i> Removal of dead or hazard trees that constitute a peril to life or property
	<i>Alteration of trees pursuant to an adopted management plan.</i> For government maintained parks, recreation areas, wildlife management areas, conservation areas and preserves, subject to review and comment by the Town, excluding new construction or parcel improvement
	<i>Tree pruning.</i> Pruning of all trees in accordance with the American National Standards Institute (ANSI) A300, to allow for healthy growth and to promote safety
	<i>Routine landscape maintenance.</i> Mowing, hedging, hedge trimming, and ongoing gardening operations or "bush hog" type mowing operations in areas that are regularly maintained
	<i>Conservation or preservation area management.</i> Subject to review and comment by the Town, management activities in areas designated by deed restriction, plat, restrictive covenant, or conservation easement dedicated to a public entity or approved private conservation group for preservation provided the activity furthers the natural values and functions of the ecological communities present, such as clearing firebreaks for prescribed burns or construction of fences; and the preserve area has a preserve management plan approved by the Town, or another governmental entity
	<i>Removal of prohibited invasive non-native and dead trees.</i> Trees included on the list of Prohibited Invasive Non-Native Trees maintained by the Town
	<i>Removal of trees within a "sight distance triangle".</i> Trees within the site distance triangle of a site, as defined in Section 105-005, Sight distance triangle, of the Unified Land Development Code

By signing below, I affirm that any vegetative clearing/altering activities carried out on the property located at _____ will not deviate from the proposed activity as specified above. Further, I acknowledge that any activities regulated under Section 87-015 will require a General or Vegetative Permit.

Signature

Date



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