

## COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE

Planning and Zoning Division	
Development Petition Applications	Fee
Abandonment of Easement	\$1,000
Appeal of Admin Decision	\$600
Annexation	\$1,250
Building Permit Zoning Review and Inspection	\$75
Certificate of Conformity	\$500
Comp Plan Amendment (text)	\$3,000
Comp Plan Amendment (map)	\$5,100
Conditional Use/Special Use	\$3,500
Master Plan	\$2,500
Master Plan Amendment	\$2,000
Master Sign Plan	\$1,500
Master Sign Plan Amendment	\$500
Plat – Final	\$500
Plat – Preliminary	\$1,000
Plat Amendment	\$1,000
Planned Unit Development (PUD)	\$2,500
PUD Amendment	\$2,000
Pre-Application Meeting	\$550 which can be applied to application filed within 30 days of Pre-Application meeting
Site Plan	\$5,100
Site Plan Amendment	\$2,000
Site Plan Amendment Admin	\$500
Special Exception – Category A	\$5,100
Special Exception – Category B	\$1,000
Special Exception – Category C	\$250

## COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE

Variance	\$3,100
ULDC Amendment Text	\$2,500
ULDC Amendment Map (Rezoning)	\$5,000
Other Applications	Fee
Alcohol Beverage Review	\$150
Address Assignment/Change	\$500 or \$100 per address whichever is higher
MOT Review	\$500
Foreclosed/Abandoned/Vacant Property	\$200
Performance bond/ monies accepted by the City or review of conditions of approval	\$500
Survey Review	\$500
Vested Rights Determination	\$500
Zoning Confirmation Letter	\$250
Sign (including temporary) Permit Application	\$500
Garage Sale	\$25
Temporary Construction Trailer	\$100
Special Events	Fee
Large Events (Parade, Concert, Sidewalk Sale, Food Trucks etc.)	\$300
Mid-Sized Events (more than 50-100 ppl)	\$150
Small Events	\$50
Vegetation	Fee
Veg Removal	\$1,000
Veg Removal – Exemption	\$0
Veg Removal – Waiver	\$500
Veg Mitigation	Less than 5 acres -2% 5.01-20 acres – 5% 20.01 or greater – 10%
Veg Removal (After the Fact)	4X permit fee or \$1000 whichever is greater

## COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE

Other Items	Fee
Development Order Extension	\$500
Mailing of Public Notice	Cost Recovery
No show at DRC or PZB meeting	\$500
Pre-construction meeting	\$500
Posting of Public Notice	Cost Recovery
Research fees per hour	\$185
Resubmittal fee (after first resubmittal) requiring review by the Development Review Committee	50% of initial application
Request for postponement of Public Hearing within ten (10) days of public meeting	\$500
Withdrawal of Application	\$250
Engineering Division	Fee
Right of Way	Fee
Right of Way through ROW (Pond to Canal)	\$500
Right of Way through ROW (36" or below)	\$500
Right of Way through ROW (36" above)	\$1,000
Right of Way Utility	\$500
Right of Way (Miscellaneous)	\$500
Right Of Way (After the fact)	4X permit fee
SITE PLAN / FLOODPLAIN DEVELOPMENT	Fee
Floodplain Development Application	\$250
Floodplain Development Application Amendment	\$125
LOMAR	
FEMA community acknowledgement per building/lot	\$100
Mitigation affidavit per system per building	\$75
Business Tax Receipt Division	Fee
Initial Application	\$75.00
Renewal Application	\$25.00

**COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE**

Reclassification	\$50.00
BTR Research Fee Per Hour	\$80.00
<b>Code Compliance Division</b>	<b>Fee</b>
Code Violation Verification Letter	\$75
Lien Reduction Request	\$500
Partial Lien Release Request	\$300
Unenforceable Lien Release Request	\$100
Recording Fees	\$25.00 + actual costs
Services/Subpoena	\$125.00
Entry of Stipulation Agreement	\$300.00
<b>Violations Not listed Below</b>	<b>Fee</b>
First Violation Per Day	Not to exceed \$250
After the First Violation Per Day	Not to exceed \$500
Irreparable & Irreplaceable Damage	\$5,000 per occurrence
Code Compliance Research Fee Per Hour	\$100
<b>Specific Violations</b>	<b>Fee</b>
Tree Mitigation - Removing Trees without Permit	2X mitigation rate + restoration or \$5,000 whichever is greater
After the fact inspection	\$500
Irreparable & irreplaceable damage	\$5,000
Unpermitted Hauler	\$2000
<b>Manure/Bedding Dumping</b>	<b>Fee</b>
1 <sup>st</sup> Offense	\$250.00
2 <sup>nd</sup> Offense	\$500.00
<b>Improper Disposal of Waste</b>	<b>Fee</b>
1 <sup>st</sup> Offense	\$100/load/day
2 <sup>nd</sup> Offense	\$250/load/day
3 <sup>rd</sup> Offense	\$400/load/day

## COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE

Each additional Offense	\$500/load/day
<b>BASE BUILDING PERMIT FEES</b>	
Permit Valuation For permitting purposes, permit valuations shall include total replacement value of work, including materials and labor, for which the permit is being issued, such as structural, electrical, gas, mechanical, plumbing equipment, interior finish, related site work, architectural and design fees, marketing costs, overhead, and profit, excluding only land value.	
Valuation references may include the latest published data of national construction cost analysis services, such as Marshall-Swift, Means, etc., as published by International Code Council. The purpose of using such nationally recognized sources for valuation is to provide a fair and equitable means of determining the construction value. Final building permit valuation shall be set by the Building Official.	
Based on the construction value determined by using the latest published schedule of building valuation data as set forth above or contract value, which is to be submitted at the time of permit application and accepted by the Building Official, the permit fee shall be calculated using the following formula and paid prior to issuance of a building permit:	
Permit fee includes permit processing, all required inspections, excluding and plan review and re-inspection	
up to \$7500.00, plus	\$250
\$7500.001 - \$100,00 plus	2%
100,001 - 500,000, plus	1.75%
500,001 - 1,500,000, plus	1.5%
1,500,001 and up	1%
Retroactive permit after start of construction	4X permit fee subject to review by the Building Official
<b>STANDARD BUILDING PERMIT FEES</b>	<b>Fee</b>
HVAC Change Outs:	
5 Tons or less – no plan review like-for-like change-out	\$125.00
Over 5 Tons per unit	Per Valuation
Foundation-only permit (Phased Construction)	Commercial \$1000.00, Residential \$500.00
Fences – under \$10,000.00 in value	\$175.00

**COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE**

Fences greater than \$10,000.00 in value	Per Valuation
Water Heater Change Out – no plan review on like-for-like change-out	\$125.00
Low Voltage Alarm System Project	Fee Set by Section 553.793, Fl. Statutes
Backflow	\$200.00
Flood Development Permit for Exempt Structure (FS 604.50)	\$250.00
AG exemption processing (includes but not limited to Non-Residential Farm Buildings)	\$200.00
Demolition & the Moving of Buildings/Structures	1% of value. Minimum \$125 plus \$75.00 per inspection
<b>RV</b>	<b>Fee</b>
<b>Site Registration:</b>	
AG Classified Property	\$100.00/5 years
Non-AG Classified Property	\$500.00/5 years
RV Space Rental	\$100/year
<b>BUILDING PERMIT PLAN REVIEW FEES</b>	<b>Fee</b>
Pre-application/pre-construction meeting	\$550/hour
Plan Review  The Building Plan Review Fee, which includes initial processing and administrative costs as established by the following schedule must be paid at the time of permit application. Building plan review is required on all architectural design plans or as may be required at the discretion of the Building Official.	30% of the calculated permit fee or a minimum of \$150.00 whichever is greater
Plan Revision	\$100 / resubmittal + \$20 additional sheet
Each review after the third review	4X permit fee
Expedited out-of-sequence plan review	Residential \$430.00 Commercial (Less than 5,000 SF) \$875.00 Commercial (5,000 SF or Greater) \$1,875.00
<b>BUILDING INSPECTION FEES</b>	<b>Fee</b>

**COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE**

Miscellaneous Inspection Fee (Per Inspection)	\$100.00
The following charges shall apply for after-hour inspections and for inspections on weekends, holidays, and other times that are considered to not be within the hours of a typical business day:	
Status Inspection/Contractor Assistance Inspection	\$125.00
<b>RE-INSPECTION FEES</b>	<b>Fee</b>
1st re-inspection	\$100.00
2nd re-inspection without "correction" done	\$200.00
3rd and subsequent re-inspection without "correction" done	\$300.00
4th and subsequent re-inspection without "correction" done	\$450.00
CO or CC <24-hour notice	\$250.00
Temporary C/O or C/C. Each for a maximum 90-day period.	
On residential dwelling units, each unit and each condition	\$150.00
On commercial work, each building and each condition	\$500.00
<b>MISCELLANEOUS PERMIT AND PROCESSING FEES</b>	<b>Fee</b>
Building Code Administrators & Inspectors Fund Surcharge Per F.S. 468.631	1.5% of permit cost (minimum of \$2)
Department of Business & Professional Regulation Surcharge Per F.S. 553.721	1% of permit cost (minimum of \$2)
Permit Renewal Renew or extend permit or application: (may require additional impact, building, or other fees, if increases have occurred since original application) Within 180 days of inactive status	30% of permit fee w/min \$100.00 Plus: plan review, Inspections, Impact Fees, and additional document costs if applicable.
Change of Contractor/Sub-contractor	\$75.00
Request to Administratively Close Permit	\$75.00
<b>BUILDING PERMIT AND PLAN REVIEW REFUNDS</b>	<b>Fee</b>

## COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE

Before any plan review – Regardless of the amount of the Permit Fee, the Town shall retain no more than \$3,000.00.	100% of the Plan Review Fee and 50% of the Building Permit Fee
After any plan review but before issuance of the permit - Regardless of the amount of the Permit Fee, the Town shall retain no more than \$3,000	50% of the Building Permit Fee
After permit issuance and before the commencement of construction - Regardless of the amount of the Permit Fee, the Town shall retain no more than \$5,000	50% of the Building Permit fee
<b>PRIVATE PROVIDER PERMIT AND PLAN REVIEW DISCOUNT</b>	<b>Fee</b>
Pursuant to Florida Statutes, Chapter 553.791, an applicant may choose to use a private provider to provide plan review and/or inspection services. To receive the stated reduction in fees all Private Provider requests must be submitted and Approved with the initial permit application. The credit applicable to Private Provider use is as follows:	
Plan Review Services only	10.0%
Inspection Services only	15.0%
Combined Plan Review & Inspection Services	25.0%
<b>BUILDING DEPARTMENT ADMINISTRATIVE FEES</b>	<b>Fee</b>
Records requests, customer request for files, investigation or research, etc. (requires deposit)	
Nonsupervisory	\$50 /hr (\$80/hr licensed)
Supervisory	\$75 /hr (\$100/hr
Consultant	\$100 /hr (\$120/hr licensed)
Technology Fee	1%
DPBR Surcharge	1%
DCA Surcharge	1%
Certified Permit duplicate	\$40
Certified C/O or C/C	\$40
Plan re-stamp	\$60 + printing costs
Review or Extend Permit	30% of permit fee/\$100 min

## COMMUNITY STANDARDS DEPARTMENT FEE SCHEDULE

Revision of record	
Owner change	\$50.00
Lot change (within plat, after tech review of original plan)	\$300.00
Contractor change	\$75.00
Liens	
Release of Construction Lien application	\$250.00
Release of Construction Lien recording fee	\$25 + Actual cost
Construction Lien law notice	\$25.00
Lien Search Request	\$25.00
<b>Community Standards Department Administrative Fees</b>	<b>Fee</b>
Copies	\$1 per page
Certified Copies	\$3 per page
Color Pictures on Photo Paper	\$10 per photo
Reproduction of Audio/Video	\$20
Postage – Regular Mail	Cost Recovery
Postage – Certified Mail Return Receipt	Cost Recovery
All credit card payments are subject to a convenience fee	4% of the fees being paid
Certified Copies	\$1 / page
Color Photographs (on photo paper)	\$5.00 / photo
Reproduction of Audio CD's/Video DVD's	\$10 / CD or DVD
	\$40 / permit duplicate
	\$40 / certified copy
	\$60 + printing cost / set
<b>Clerk's Office Administrative Fees</b>	<b>Fee</b>
Room Rental (Council Chambers)	\$200/hr + actual costs
Room Rental (Conference Room)	\$100/hr + actual costs
Overdue Accounts	1.5% monthly
Returned Checks	5% or \$20 whichever is greater

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Records requests etc..	
Nonsupervisory	\$50/hr (\$80/hr licensed)
Supervisory	\$75/hr (\$100/hr licensed)
Consultant	\$100/hr (\$120/hr licensed)
Copies	\$1 per page
Certified Copies	\$3 per page
Color Pictures on Photo Paper	\$10 per photo
Reproduction of Audio/Video	\$20
Postage	Actual cost

1. ALL FEES MAY BE INCREASED IN THE AMOUNT EQUAL TO THE ANNUAL PERCENTAGE INCREASE OF THE CONSUMER PRICE INDEX (CPI), NOT TO EXCEED 6% ANNUALLY AS LAST REPORTED BY THE U.S. BUREAU OF LABOR STATISTICS
2. ALL ABOVE FEES ARE APPLICATION OR SUBMITTAL FEES AND ARE SUBJECT TO ADDITIONAL COST RECOVERY FEES FOR PROFESSIONAL TIME AND MATERIALS PLUS 20% ADMINISTRATIVE COSTS AS NOTED BELOW. COST RECOVERY INCLUDES TIME AND MATERIALS AND MAY REQUIRE A DEPOSIT TO BE MO LESS THAN \$2,000.
3. SITE VISITS, USE OF OUTSIDE PROFESSIONALS, ADDITIONAL RESEARCH, ETC. RELATED TO LAND DEVELOPMENT, INFRASTRUCTURE, SPECIAL PERMITS, CODE ENFORCEMENT, RV REGISTRATION, MANURE HAULING/REGISTRATION WILL ALSO BE SUBJECT TO COST RECOVERY PLUS ADMINISTRATIVE FEES NOTED ABOVE.
4. FAILURE TO OBTAIN PERMITS, EXEMPTION REQUESTS/WAIVERS AND/OR OTHER APPROVALS WILL RESULT IN 4X FEES NOTED ABOVE.
5. BTR ADMINISTRATIVE CHARGES ARE FOR APPLICATION ONLY: FEE BY BUSINESS CATEGORY SET FORTH BY EXISTING SEPARATE ORDINANCE
6. THIS FEE SCHEDULE MAY NOT INCLUDE ALL FEES AND CHARGES THAT WERE PROVIDED BY SEPARATE TOWN RESOLUTIONS, ORDINANCES AND/OR STATE LAW
7. THE FEES AND PERMITS INCLUDED HEREIN ARE IN ADDITION TO ANY OTHER APPLICABLE FEES AND PERMITS REQUIRED BY OTHER AGENCIES
8. REQUIREMENTS INCLUDE 72 HOUR MINIMUM (3 BUSINESS DAYS) REVIEW TIME TO INITIALLY PROCESS APPLICATIONS AND PERMITS, ALL APPLICATIONS SUBMITTED MUST

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BE COMPLETED PROPERLY, INCLUDING ALL REQUIRED DOCUMENTS AND NECESSARY FEES/PAYMENTS. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED