



Town of Loxahatchee Groves Universal Planning and Zoning Application

Instructions to Applicant

This application shall be submitted with the required items identified in the Application Matrix. Separate Applications must be submitted when multiple applications are associated with the same request.

Contact the Community Standards Department at 561-807-6670 for a pre-application submittal meeting.

Please check each relevant application box below:

- | | | |
|--|--|--|
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Site Plan | <input type="checkbox"/> Address Assignment |
| <input type="checkbox"/> Comp Plan Text Amend | <input type="checkbox"/> Site Plan Amendment | <input type="checkbox"/> Plat/Plat Amendment |
| <input type="checkbox"/> Comp Plan Map Amend | <input type="checkbox"/> Master Sign Plan Program | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Planned Unit Development | <input type="checkbox"/> Special Exception | <input type="checkbox"/> Zoning Text Amendment |
| <input type="checkbox"/> PUD/Master Plan Amendment | <input type="checkbox"/> Certificate of Conformity | <input type="checkbox"/> Zoning Map Amendment |

Other:

- | | |
|--|---|
| <input type="checkbox"/> Appeal of Administrative Decision | <input type="checkbox"/> Postponement & Decision Withdrawal |
| <input type="checkbox"/> Extension of Time | <input type="checkbox"/> Pre-application meeting |

Project Name _____ **Agent's Name** _____

Address _____ City _____ State ____ Zip code _____

Phone _____ Email _____

Owner's Name _____

Address _____ City _____ State ____ Zip code _____

Phone _____ Email _____

Correspondence Address: *(If different than agent or owner)*

Address _____ City _____ State ____ Zip code _____

Phone _____ Email _____

This is the address to which all agendas, letters and other materials will be forwarded.

Project Location & Address _____

Parcel Identification Number(s) _____

Property Size (Square feet/Acres) _____

Existing Use of Property _____

Proposed Use of Property _____

Existing Future Land Use Designation _____

Proposed Future Land Use Designation _____

Existing Zoning of Property _____

Proposed Zoning of Property _____