



## The Town of Loxahatchee Groves

Community Standards Department • Planning and Zoning Division  
Phone: (561) 807-6670 • Email: planner@loxahatcheegrovesfl.gov  
155 F Rd • Loxahatchee Groves • FL 33470 www.loxahatcheegrovesfl.gov

### ZONING CONFIRMATION LETTER REQUEST FORM

#### To Be Completed by the Town of Loxahatchee Groves Staff

Received By			
Fee Paid (\$250, check Yes or No)	YES	NO	

Date Received

The following form must be completed to process the request. All Zoning Confirmation letters require 10 working days for the staff to research and must be accompanied by a **\$250.00** fee. Make checks payable to the Town of Loxahatchee Groves. Additional charges for research will apply if the research requires more than 1.5 hours. Staff will contact you to advise you of the additional cost prior to performing the work. *All the requests are processed in the order received.*

Project Number

#### APPLICANT INFORMATION

Name	
Company	
Street Address	
Suite / Apt. #	
City	
State / ZIP	
Phone Number	
E-Mail Address	

#### SUBJECT PROPERTY INFORMATION

Property Owner Address	
Parcel Control Number (PCN) (Can be found on parcel's tax bill)	
Development/ Subdivision Name	
Tract/ Parcel/ Pod Number	
General Location (Please attach survey, location map or general location of the property)	

#### REQUEST (be specific, attach additional text if needed)


*\*\*All information submitted in connection with this application becomes a permanent part of the public records of the Town of Loxahatchee Groves\*\**