



**Town of Loxahatchee Groves**  
155 F Road  
Loxahatchee Groves, FL 33470  
Phone: 561.807.6675 Fax: 561.793.2420  
[www.loxahatcheegrovesfl.gov](http://www.loxahatcheegrovesfl.gov)

## **PRIVATE PROVIDER INSPECTION CHECKLIST - (FBC 8th Edition 2023)**

### **THE FOLLOWING INFORMATION & DOCUMENTS ARE REQUIRED FOR PERMIT PROCESSING**

- ☐ Notice to Building Official Form submitted at Pre-Screen
- ☐ Notice of Inspections
- ☐ Notice of Inspection Results
- ☐ Certificate of Compliance

### **SPECIFIC REQUIREMENTS**

- The Notice to Building Official form completed on The Town of Loxahatchee Groves of form, bearing the owner's notarized signature, shall be submitted by the applicant for the application to be deemed complete and acceptable.
- Per F.S. Section 553.791(9), Notice of all Private Provider inspections shall be provided to Building Division staff at the email addresses listed below prior to the day of the inspection:
  - Permitting Staff – [Permits@loxahatcheegrovesfl.gov](mailto:Permits@loxahatcheegrovesfl.gov)
- Per F.S. Section 553.791(11), Results of Private Provider Inspections shall be provided on forms provided by the Town of Loxahatchee Groves within 2 business days and posted on the jobsite.
- A Certificate of Compliance shall be submitted requesting a Certificate of Completion or Certificate of Occupancy, by the Private Provider once project is complete.