



## Town of Loxahatchee Groves

155 F Road • Loxahatchee Groves, Florida 33470 •

(561) 793-2418 Phone • (561) 793-2420 •

[loxahatcheegrovesfl.gov](http://loxahatcheegrovesfl.gov)

### Rental Local Business Tax Receipt Application/Renewal Submittal Checklist

- Application for The Town of Loxahatchee Groves Rental Local Business Tax Receipt per each unit/property all 3 pages
- Ensure the owner's mailing address corresponds with the Palm Beach County Property Appraiser's office. Records research is available on the PBC Property Appraiser's website at [www.pbcgov.org/papa/](http://www.pbcgov.org/papa/)
- Letter of Authorization for the property owner who wishes to be represented by an agent or representative in the matters concerning their Rental Local Business Tax Receipt Application (if applicable). The agent or representative must be located in Palm Beach County. The letter must be notarized
- Affidavit regarding Non-Rental Status (if applicable)
- ALL FORMS MUST BE LEGIBLE OR THEY WILL NOT BE PROCESSED AND RETURNED



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## Rental Local Business Tax Receipt

### Application/Renewal

**(One application/renewal per unit or portion of property rented is required)**

Date: \_\_\_\_\_

Is this a new mailing address:  Yes  No

Provide the name(s) of the owner(s), partner(s) if a partnership or corporate officers if a corporation

Owner Name(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cell/Emergency Number \_\_\_\_\_

Email Address \_\_\_\_\_

Address of the rental unit or property \_\_\_\_\_

Type of rental:  entire property  portion of property  number of acres \_\_\_\_\_  
(please provide map indication section of property)  
 single-family home  studio(s) \_\_\_\_\_ number of bedrooms

#### APPOINTING A REPRESENTATIVE:

Property owners who are represented by an agent or representative in matters concerning their Rental Local Business Tax Receipt Application must provide a Letter of Authorization to The Town of Loxahatchee Groves. The representative or agent shall be at least 18 years of age and shall be located in Palm Beach County. Application and all related forms are available online; please visit our website [www.loxahatcheegrovesfl.gov/](http://www.loxahatcheegrovesfl.gov/)

#### Provide contact information of agent or representative:

Property Manager \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Telephone/Cell Number \_\_\_\_\_

Submit this application with the attached Acknowledgements to:

Town of Loxahatchee Groves

Attn: Business Tax Receipts

155 F Road, Loxahatchee Groves, FL 33470

Email: [btr@loxahatcheegrovesfl.org](mailto:btr@loxahatcheegrovesfl.org)



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## ACKNOWLEDGEMENTS

I, \_\_\_\_\_, property owner, have received an affidavit from the tenants, that no residents of the dwelling are registered as a sexual offender or a sexual predator.

I, \_\_\_\_\_, landlord, have reviewed the up-to-date list of sexual offenders and sexual predators and determined that the prospective tenant or tenants are not included on the list.

I, \_\_\_\_\_, property owner, acknowledge that the requirements of the Town of Loxahatchee Groves Code of Ordinances Section 26-2 and Florida Statutes § 9 943.0435 and § 9 775.21 relating to sexual offender's or sexual predators shall apply to upon termination of any leasehold relationship arising from a landlord/tenant relationship, or the expiration of a lease, or when an offender or predator changes residence.

Signature of Property Owner: \_\_\_\_\_

Date: \_\_\_\_\_

**Florida Statutes § 775.215 and the Town of Loxahatchee Groves Code of Ordinances Section 26-2 regulates where within the Town of Loxahatchee Groves sexual predators/offenders may live. You may review the list of registered sexual predators/offenders on the Palm Beach County Sheriff's Office website at: [www.pbso.org](http://www.pbso.org).**



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Sec. 26-2. - Sexual offender and predator prohibitions.

- (a) *Purpose and intent.* Sexual offenders, who use physical violence, and sexual offenders who prey on children or vulnerable adults, are sexual predators who present an extreme threat to the public safety. It is the intent of this section to serve the town's compelling interest to promote, protect and improve the health, safety and welfare of the citizens of the town by creating areas around locations where children or vulnerable adults regularly congregate wherein certain sexual offenders and sexual predators are prohibited from establishing temporary or permanent residence, or making deliveries or performing work.
- (b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Employer* means any person or entity who conducts business within the town limits.

*Park* means all public and private property specifically designated as being used for recreational purposes, usually consisting of grass, trees, paths, equestrian and recreational trails, sports fields, playgrounds, picnic areas and/or other features for amusement, activities, and relaxation.

*Permanent residence* means a place where the person abides, lodges, or resides for 14 or more consecutive days.

*Sexual offender* shall be defined as provided by F.S. § 943.0435(1)(h).

*Sexual predator* shall be defined as a repeat sexual offender, a sexual offender who uses physical violence, a sexual offender who preys on children or as otherwise defined by F.S. § 775.21, also known as the Florida Sexual Predators Act.

*Temporary residence* means a place where the person abides, lodges, or resides for a period of 14 or more days in the aggregate during any calendar year and which is not the person's permanent address, or a place where the person routinely abides, lodges, or resides for a period of four or more consecutive or nonconsecutive days in any month and which is not the person's permanent residence.

*Vulnerable adult* means any adult who lacks the capacity to give consent or is physically or mentally restricted, incapacitated, or restrained to the extent as to require periodic or constant supervision by another person.

*Work* means any and all repairs, labor, services or any other activity requested by the property owner or lawful occupant of a property.

(c) *Sexual offender and sexual predator residency prohibitions; exceptions.*

- (1) It is unlawful for any person who has been convicted of a violation of F.S. § 794.011, 800.04, 827.071 or 847.0145, or similar crime in another jurisdiction, regardless of whether adjudication has been withheld, in which the victim of the offense was less than 16 years of age, to establish a permanent resident or temporary residence within 2,500 feet of any private or public school facilities or grounds, including school bus stops, or any day-care center, library, after-care center, park, playground, hospital, hospice facility, nursing home, adult day-care center, or other place where children or vulnerable adults reside or regularly congregate.
- (2) It is unlawful for any person who is required to register as a sexual offender or sexual predator under the laws of the state, to establish a permanent residence or temporary residence within 2,500 feet of private or public school facilities or grounds, including school bus stops, or any day-care center, library, after-care center, park, playground, hospital, hospice facility, nursing home, adult day-care center, or other place where children or vulnerable adults reside or regularly congregate.
- (3) For purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the permanent residence or temporary residence to the nearest outer property line of any private or public school facilities or grounds, including school bus stops, or any day-care center, library, after-care center, park, playground, hospital, hospice facility, nursing home, adult day-care center, or other place where children or vulnerable adults reside or regularly congregate.
- (4) Exceptions. A person does not commit a violation of this section if any of the following apply:
  - a. The person established the permanent residence prior to May 1, 2016.
  - b. The person was a minor when he committed the offense and was not convicted as an adult.
  - c. The person is a minor and is not emancipated.

- d. The school, or any private or public school facilities or grounds, including school bus stops, or any day-care center, library, after-care center, park, playground, hospital, hospice facility, nursing home, adult day-care center, or other place where children or vulnerable adults reside or regularly congregate, within 2,500 feet of the persons permanent residence was opened after the person established the permanent residence.
- (d) *Sexual offender and sexual predator employment prohibitions.*
  - (1) It is unlawful for any business owner, manager, supervisor or employer to allow, direct, dispatch, or instruct a known sexual predator and/or sexual offender who has been convicted of or found to have committed, or has pied nolo contendere or guilty to, regardless of adjudication, any violation, or attempted violation of a sex-related crime, or a violation or attempted violation of a similar law of another jurisdiction, when the victim of the offense was a minor or vulnerable adult, to enter into or upon any residence, including the curtilage thereof, any designated private or public school facilities or grounds, including school bus stops, or any day-care center, library, after-care center, park, playground, hospital, hospice facility, nursing home, adult day-care center, dwelling, domicile, or other place where children or vulnerable adults reside or regularly congregate, to make deliveries or perform work,
  - (2) It is unlawful for any person who is a registered sexual predator or a registered sexual offender to enter into or upon any residence, including the curtilage thereof, any designated private or public school facilities or grounds, including school bus stops, or any day-care center, library, after-care center, park, playground, hospital, hospice facility, nursing home, adult day-care center, dwelling, domicile, or other place where children or vulnerable adults reside or regularly congregate, to make deliveries or perform work.
- (e) *Property owners and property managers prohibited from renting real property to certain sexual offenders and sexual predators,*
  - (1) It is unlawful for any property owner or property manager or his agent or assignee to knowingly let, rent, or allow to be occupied free of charge any place, structure, or part thereof, trailer, recreational vehicle, or other conveyance, with the knowledge that it will be used as a permanent residence or temporary residence by any person prohibited from establishing such permanent residence or temporary residence pursuant to any provision of this Code, if such place, structure, or part thereof, trailer, recreational vehicle, or other conveyance, is located within 2,500 feet of any

private or public school facilities or grounds, including school bus stops, or any day-care center, library, after-care center, park, playground, hospital, hospice facility, nursing home, adult day-care center, or other place where children or vulnerable adults reside or regularly congregate,

- (2) A property owner or property manager shall be in violation of this subsection (e) if they knew or should have known that an occupant of property under their control was in violation of this Code.

(f) *Penalties,*

- (1) A person who violates this section shall be subject to one or more of the following penalties:
  - a. A penalty as provided in section 1-9,
  - b. The code enforcement provisions, procedures, and penalties as provided in this Code and state statutes.
- (2) These penalties are in addition to any violation of probation or other offenses specified by statute or ordinance,

(Ord. No. 2016-05, §§ 2-7, 5-17-2016)



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## ACKNOWLEDGEMENT REGARDING COMPLIANCE WITH THE TOWN OF LOXAHATCHEE GROVES CODE REQUIREMENTS

1. I am aware of, and will comply with, all code requirements applicable to residential properties, including applicable requirements of the land development regulations, and including but not limited to health, safety, land use, maintenance, including proper disposal of garbage and trash and allowable commercial vehicles.
2. I will inform all tenants of code requirements applicable to residential properties, including applicable requirements of the land development regulations, and including but not limited to those noted above.

Affiant further states that he/she is familiar with the nature of an oath; and with the penalties as provided by the laws of the State aforesaid for falsely swearing to statements made in an instrument of this nature. Affiant further certifies that he/she has read, or has heard read to him/her, the full facts of this affidavit and to the best of his knowledge it is true, correct, and complete.

Date: \_\_\_\_\_

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Print Full Name

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Signature

The Town of Loxahatchee Groves Unified land Development Code, along with the Code of Ordinances, is available online at: [www.loxahatcheegrovesfl.gov](http://www.loxahatcheegrovesfl.gov)