



Town of Loxahatchee Groves Water Control District Division

155 F Road • Loxahatchee Groves, Florida 33470 • Phone (561) 793-2418 • Fax (561) 793-2420

RIGHT-OF-WAY PERMIT APPLICATION

APPLICATION FEE – 2% of Construction Cost and cost recovery as applicable; \$500.00 minimum

Date Received: _____ Payment Receipt No: _____

Permittee: _____

Project Description: _____

Project Address: _____

Parcel Control Number: _____

Section: _____ Township: _____ Range: _____

Type: Drainage Irrigation Roadway Bridge Culvert Modifications

Right-of-Way Encroachment: Fence/Gate Sign Water Line Hook-up Other

If other, explain:

Nearest Road Intersection: _____

Receiving Adjacent Canal(s): _____

Project Acreage: _____

Property Owner Name: _____

Property Owner Street Address: _____

Property Owner City and Zip Code: _____

Property Owner Phone: _____ Property Owner Email: _____

Consulting Firm Name (if applicable): _____

Consulting Firm Street Address: _____

Consulting Firm City and Zip Code: _____

Project Engineer Phone: _____ Project Engineer Email: _____

Owner Agent Name (if applicable): _____

Owner Agent Street Address: _____

Owner Agent City and Zip Code: _____

Owner Agent Phone: _____ Owner Agent Email: _____

Agent Consent:

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

_____ /

BEFORE ME THIS DAY PERSONALLY APPEARED _____, WHO BEING DULY SWORN, DEPOSES AND SAYS THAT:

- A. He/she is the owner of the real property located at _____.
- B. He/she authorizes and designates _____ to act in his/her behalf for the purposes of performing work on real property as described in this application.
- C. He/she has examined the above listed application(s) and he/she understands how the proposed change may affect the real property legally described in Attachment A.

FURTHER AFFIANT SAYETH NOT.

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ (Name of Person Acknowledging) who is personally known to me or who has produced _____ (type of identification) as identification and who did (did not) take an oath.

Signature of Person Taking Acknowledgement

Owner's Signature

(Name of Acknowledger Typed, Printed or Stamped)

Owner's Name (Print)

(Title or Rank)

(Notary's Seal)

PRIOR TO SUBMITTING ANY PERMIT APPLICATION, THE APPLICANT MUST SCHEDULE AND ATTEND A "PRE- APPLICATION" MEETING WITH THE DIRECTOR OF PUBLIC WORKS. FAILURE TO DO SO COULD RESULT IN REJECTION OF THE APPLICATION AND FORFEITURE OF THE APPLICATION FEE.

- One (1) Digital & Two (2) signed & sealed paving and drainage plans or 11"x17" sketch as required by the Director of Public Works.
- One (1) set of the final site plan, if required.
- One (1) set of the recent property boundary survey or if applicable, preliminary plat.
- One (1) set of signed & sealed calculations for the 10-year and 100-year, 3-day storm events.
- Regulatory Approvals from other jurisdictional entities as applicable (USACE, SFWMD, FDEP, FDOT, etc.)
- NOTE: The allowable discharge based on C-51 Basin delineation is 27 CSM.
Control structures shown on the detail sheet of plans shall be a fixed metal plate, screw gate, or combination of both; or as otherwise required per South Florida Water Management District criteria at the time of application. All dimensions shall be shown on plans.

Discharge pipe and/or headwall shown on detail sheet shall meet LGWCD and FDOT Specifications.

Existing canal cross section with design overlay. *

Proof of ownership (copy of deed or tax bill)

A copy of business incorporation papers, if the property is owned by a business.

Standard permit forms signed and notarized.

Check for application, inspection and/or recording fees.

Design canal sections provided by the Town are for drafting purpose only. Field verification of actual canal work needed may be required. Deviation from the design section may occur only with prior approval from Town authorized personnel.

Note:

- LGWCD may require right-of-way adjacent to LGWCD existing right-of-way by quit claim or non-exclusive perpetual easement deed.
- Minimum bleeder size shall be a 6" x 6" inverted triangular orifice.
- Construction dewatering will require separate LGWCD approval prior to discharge into its system.
- If discharge is directed to a road or other separate system, proof of acceptance from that entity (public and/or private) must be provided.
- If on-site retention is proposed, supporting calculations shall be submitted for review. The project must provide sufficient drainage capacity for the 10-year, 3-day storm event.

The APPLICANT hereby attaches a check payable to the Town of Loxahatchee Groves for the application fee and further agrees to pay all other costs incurred by the Town in reviewing this application. The APPLICANT hereby certifies that the owner is the fee simple owner of the property adjacent to the District's right-of-way and gives authorization to LGWCD to file a lien on said property for any and all costs, should they not be paid. The APPLICANT understands these costs are to be paid whether the permit is approved or denied.

Signature of Applicant: _____

Date: _____

Signature of Director of Public Works: _____

Date: _____

Signature of Town Manager: _____

Date: _____