



Public Works Service Worker II  
**TOWN OF LOXAHATCHEE GROVES, FLORIDA**  
**155 F ROAD, LOXAHATCHEE GROVES, FL 33470**  
**(561) 793-2418**

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**JOB TITLE:** Public Works Service Worker II

**POSITION STATUS:** This is a non-exempt full-time position.

**POSITION SUMMARY:** This is a skilled position in the operation of heavy construction equipment. Under general supervision, the employee in this class is responsible for the safe and efficient operation of heavy construction equipment. Work may include light or heavy physical labor when not operating equipment. The employee is expected to perform minor servicing and regular maintenance on assigned equipment.

**PRINCIPAL DUTIES AND RESPONSIBILITIES:** The following represents the core duties performed by the position but are not meant to be all inclusive or prevent other duties from being assigned when necessary.

1. Performs rough grade operation of assigned equipment for maintaining road and canal rights-of-way in accordance with District specifications.
2. Operates all off-road equipment equal to that required of Heavy Equipment Operator I, and all on-road equipment including dump truck, water truck and assigned truck-mounted equipment.
3. Operates front-end loader, grader, and backhoe to move soil, rock, or debris to desired location; to fill eroded areas; and to excavate, reshape or restore canal sections to District specifications.
4. Operates tractor/mower to clear brush or vegetation within road and canal rights-of-way.
5. Under direct supervision, may occasionally operate excavator, crane, shovel, clamshell, and dragline.
6. Performs pre-operational check and preventive maintenance on assigned equipment and attachments.
7. Performs minor repairs and regular maintenance on assigned equipment.
8. Performs safety check(s) and inspection(s) on equipment components including instrumentation, brakes, drums, sheaves, booms, hydraulic lines, cylinders, and other related components as established by manufacturers operation and maintenance manual(s).
9. Develops and maintains close familiarity with all physical aspects of road and canal rights-of-way. Immediately reports adverse or unsafe conditions to Supervisor.
10. Performs duties outside normal working hours, subject to rotational (24 hour) on-call policy and during natural disasters (e.g., hurricanes, floods, tornados, etc.)
11. May assist other personnel when there is no need for heavy equipment operation.
12. Performs other such duties as may be assigned by Supervisor.

**SUPERVISION AND GUIDANCE:** This position has no responsibility for the supervision of others.

**SKILLS, KNOWLEDGE AND ABILITIES:** The ability to operate and control heavy construction equipment; power, pneumatic, and manual tools, related equipment maintenance tools. Working knowledge and skills of specific equipment to be operated. Ability to operate assigned equipment safely and efficiently. Ability to service assigned equipment to ensure maximum operating efficiency. Ability to keep record of time spent and material used. Ability to use good judgement in applying Town policies, rules, and regulations. Ability to establish and maintain effective working relations with co-workers, a variety of government employees and officials, vendors, and the general public. Requires the ability to perform addition, subtraction, multiplication, and division. Requires the ability to apply principles of rational systems; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.

Public Service Worker II

**EDUCATION:** High school diploma or GED; supplemented by two (2) years of previous experience and/or training involving operating heavy construction equipment at the level of Heavy Equipment Operator III and demonstrated ability to perform rough grade work.

**CERTIFICATIONS:** Must possess and maintain a valid Florida driver's license. State of Florida Commercial Driver's License Class B, including tanker and air-brakes endorsements.

**ENVIRONMENTAL CONDITIONS:** While performing the duties of this position, the employee works in outdoor conditions, near and on machinery, or in high precarious places. The employee will likely be exposed to hot/ dry/ wet/ humid/cold conditions. The employee will occasionally be exposed to fumes, airborne particles, chemicals, vibration, and other potential hazards associated with the maintenance and/or construction of roads and drainage works and other types of construction. Manual dexterity is necessary in order to manipulate machinery, trucks, and tools. The noise level in the work environment is quiet to moderate but can be high under certain circumstances. Hand to-eye coordination is necessary to operate various tools and construction equipment.

**KEY COMPETENCIES:** Integrity, Confidentiality, Interpersonal Skills, Communication (oral and written).

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee may be required to engage in the following activities: sitting, standing, walking, climbing, crouching, crawling, stooping, kneeling, or balancing; reaching with arms; using hands and fingers to handle, feel, or operate objects, tools, or controls; talking, hearing, and smelling. The position occasionally requires lifting loads of approximately fifty pounds and carrying for a distance of 100-200 feet. The use of hand controls and finger dexterity are frequently required for operation of the assigned equipment. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**PAY RANGE:** \$35,030.00 to \$60,000.00 (generally hiring at a starting salary of up to the approximate midpoint of the range)

**ACKNOWLEDGEMENTS:** The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Town of Loxahatchee Groves is an Equal Opportunity Employer. In compliance with Equal Employment Opportunity guidelines and the Americans with Disabilities Act, Loxahatchee provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

I have read and understand this position description and hereby certify that I am qualified to perform this job, with or without reasonable accommodation.

**REVIEW AND APPROVALS:**

Employee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Supervisory Signature \_\_\_\_\_ Date: \_\_\_\_\_