



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL COMMUNITY OPEN DISCUSSION WORKSHOP
MAY 3, 2022**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called meeting to order at 6:02 p.m.

ROLL CALL

Mayor Robert Shorr, Vice Mayor Laura Danowski, and Council Member Marianne Miles. Town Manager James Titcomb, Town Attorney Elizabeth Lenihan, Esq., Public Works Director Larry Peters, Assistant Public Works Director, Mario Matos, Planning Consultant, Jim Fleishman and Town Clerk Lakisha Burch.

COMMENTS FROM THE PUBLIC

Brian Tran spoke briefly regarding constructing and opening an affordable serenity garden in Loxahatchee Groves for veterans.

Vice Mayor Danowski provided information to Town Clerk Burch regarding therapy dogs who would like to participate the in the Family Fun Day Event.

Town Clerk Burch announced the Family Fun Day event will be on Saturday, June 18, 2022 from 10:00 am to 2:00 pm at Loxahatchee Groves Park.

Vice Mayor Danowski welcomed Keiser University Equestrian team to Loxahatchee Groves and stated if Town Council can do anything to make their stay more enjoyable, please notify Town Council and staff know. She wished them great success.

Town Clerk Burch announced she received a message from Mary McNichols that Palm Beach State College will be hosting a five-year celebration of the Dennis P. Gallon Loxahatchee Groves Campus on May 10, 2022 at 5:30 p.m. If Town Council would like to attend, please notify Clerk staff by May 9, 2022.

Vice Mayor announced that residents are excited about the opportunity to provide input regarding the Okeechobee Boulevard overlay. Requested staff to send out the mailers and post information on the Town's website and social media outlets regarding the meetings as soon as possible.

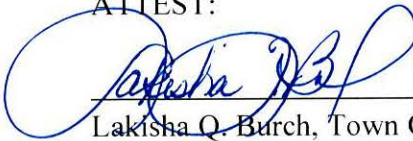
Mayor Shorr requested that the public is provided the same information at the meetings on May 25, 2022 and June 11, 2022 regarding the Okeechobee Boulevard overlay. Town Clerk Burch inquired about the times of both meetings.

ADJOURNMENT


The workshop was adjourned at 6:20 p.m.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**


ATTEST:



Lakisha Q. Burch, Town Clerk




Mayor Robert Shorr



Vice Mayor Laura Danowski



Council Member Marge Herzog



Council Member Maryann Miles



Council Member Phillis Maniglia



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF REGULAR MEETING
May 3, 2022**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Mayor Shorr led the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Shorr led a prayer.

ROLL CALL

Mayor Robert Shorr, Vice Mayor Laura Danowski, Councilmembers Phillis Maniglia, Marianne Miles and Margaret Herzog, Town Manager James Titcomb, Town Attorney Elizabeth Lenihan, Esq., Public Works Director Larry Peters, Assist Public Works Director Mario Matos and Town Clerk Lakisha Burch, Town Planning Consultant Jim Fleischman.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA

Town Clerk Burch requested that Item #3, resolution number is changed from 2022-14 to 2022-18. Vice Mayor Danowski requested that Item # 7 be moved before Item #6 Councilmember Herzog requested that Item #9, be moved to the second item on the agenda.

Motion was made by Councilmember Herzog to move Item #7 before Item #6, move Item #9 after Item #2, and change Resolution 2022-14 to 2022-18. Seconded by Councilmember Maniglia. It was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

There was public comment made by Robert Austin.

PRESENTATIONS

State Senator Bobby Powell and State Representative Matt Willhite, Florida House of Representatives representing District 86 gave a presentation to Town Council on legislative that was presented and passed at the 2022 Legislative Session.

9. REGULAR AGENDA - TOWN MANAGER RECRUITMENT (Item 9 was moved after presentations during additions deletions and modifications)

On April 7, 2022, Town Manager, Jamie Titcomb, provided the Town Council with notice of resignation, in accordance with his employment contract. At its meeting on April 19, 2022, Town Council gave direction to staff and the Town Attorney to prepare a job description with minimum qualifications and salary range for consideration and to bring forward a process for recruitment of a new Town Manager to include internal and external posting of the position. Town Council is requested to provide input and direction on the job description with minimum qualifications and salary range included with this item. The position will then be posted on the Town's website and submitted to the Palm Beach County League of Cities and the Florida League of Cities. Town Council may suggest other posting locations.

Town Attorney Lenihan provided Council with a brief overview of the recruitment and selection process and provided Town Council with different timelines. Vice Mayor inquired about how long Town Council should have to review the application and determine who they would like to interview. Mayor Shorr stated that if they don't receive sufficient applications, they can extend the deadline. Councilmember Miles suggested the Town Council takes the longer larger timeline to provide Council time to review the application. There was a consensus by Town Council to appoint Assistant Town Manager Francine Ramaglia as Interim Town Manager. Instructed Town Attorney Lenihan to negotiate a contract with Ms. Ramaglia for Town Council approval at the next meeting. There was a consensus that the Town would accept application through May 24, 2022, at 4:30 p.m. Hard copies of the application would be provided to Town Council by Friday May 27, 2022. At the June 7th Town Council meeting, the Council would provide the name of the top two candidate they want to interview. There was a consensus that any applicant that claim Veterans Preference will be interviewed. The Town Council agreed that interviews will take place at the workshop on June 21, 2022.

Motion was made by Mayor Shorr and seconded by Councilmember Maniglia to approve the job description. It was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

CONSENT AGENDA

2. Approval of Resolution No. 2022-12 regarding Contract with SAFEbuilt Florida, LLC for Code Compliance related Services.
3. Approval of Resolution No. 2022-18 renewal of Line of Credit with BankUnited giving Town Manager authorization to execute.
4. Approval of Resolution No. 2022-16 authorizing an additional scope of work to agreement with CivicPlus for Agenda and Minutes Management Services.
5. Approval of Resolution No. 2022-17 authorizing the purchase of the CAT 450 Backhoe Loader from Kelly Tractor pursuant to Florida Sheriff's Office (FSA) contract FSA20-EQ18.0, Heavy Equipment

Motion was made by Vice Mayor Danowski seconded by Councilmember Maniglia to approve the Consent Agenda; It was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

7. REGULAR AGENDA – DISCUSSION AND UPDATE FROM GROVES TOWN CENTER (Item 7 was moved after the consent agenda during additions deletions and modifications)

Dan Zimmer provided an update on the ongoing projects at the Groves Town Center. Councilmember Herzog inquired about the location of the dirt once it is removed. Councilmember Maniglia inquired if the Town could use the dirt that was moved in other locations. Inquired about what other permits are still outstanding. Mayor Shorr and Councilmember Miles expresses their concerns regarding the removal of the barb wire

QUASI-JUDICIAL PUBLIC HEARING

6. Approval of Resolution No. 2022-15 approving the WAWA/AutoZone/Aldi at Groves Town Center site plan amendment for land owned by BW Southern Binks, LLC and Loxahatchee Equestrian Partners, LLC.

The Wawa/Chase/Aldi Site Plan was initially approved by Town Resolution 2018-83 and subsequently amended by Administrative Site Plan Amendment SPA 20-02 (July 2, 2020), The currently approved tenant mix is as follows: Wawa – 6,119 sq. ft.; Chase – Bank – 3,470 sq. ft.; and Aldi Grocery – 21,730 sq. ft. Total project of 31,319 sq. ft. SPA 2021-0506 proposes to revise the tenant mix as follows: Wawa – 6,119 sq. ft.; AutoZone – 7,381 sq. ft.; and Aldi – 21,730 sq. ft. Total project of 35,230 sq. ft.; an increase of 3,911 sq. ft. The Applicant has requested approval of proposed Site Plan Amendment SPA-2021-0506 (Wawa/AutoZone/Aldi) including the deletion of a Chase Bank and the addition of a 7,381 sq. ft. of AutoZone vehicle parts store. The Town Council should consider approval, approval with conditions, or denial of Resolution 2022-15, the subject of which is Wawa/AutoZone/Aldi Site Plan Amendment Application SPA 2021-0506. Presentation was made by Matt Scotum attorney for the project. Town Planner Consultant, Jim Fleischman provided a brief overview of the project.

Public Comment was given by Paul Coleman via email and Nina Corning.

Vice Mayor Danowski inquired about the congestion. Councilmember Maniglia asked about the repairing of cars in the parking lot and the lighting. Councilmember Miles stated that she is supportive of the project. Councilmember Herzog asked the petitioner is the design in compliance with rural features and guidelines. Mayor Shorr asked that in future project petitioners provide the designs in their agenda packets. Mayor Shorr provided his thoughts on franchises that open within the Town limits. Mayor Shorr questioned signage for the retail store.

Motion was made by Councilmember Miles and seconded by Councilmember Herzog to approve Resolution 2022-15 with the conditions of approval that are listed in the resolution; It was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, and Miles. Nays: Councilmember Maniglia. Motion passed 4-1.

REGULAR AGENDA

8. Discussion and direction of Equestrian Bridge Culvert at “C” Road and Collecting Canal (design, location, responsibility for construction and funding).

As directed by Council, staff has prepared bid documents for the Equestrian Bridge Culvert at C and Collecting Canal Road. The documents are currently under review by our attorney and can be released if necessary once agreement is reached with the Groves Town Center. Alternately, the Town can select one of the 3 vendors presented on April 4th as a best interest for construction of the culvert bridge (attached—two of which are from piggyback contracts, and one is a local contractor). Before any decision can be considered, an agreement with respect to design, location, responsibility for construction and funding must be reached with Groves at Town Center

Public Works Director Larry Peters provided bid information and his thoughts regarding the project.

Mayor Shorr inquired about the deadline after all the extensions that were given. Mayor Shorr asked Solar Sport regarding the cost and construction of the project. Mayor Shorr asked Town Attorney Lenihan what the next step in the process is.

Motion was made by Councilmember Vice Mayor Danowski seconded by Councilmember Maniglia to work with Solar Sports to negotiate the transfer of responsibility of the bridge from Solar Sports to the Town for the dollar amount of \$126,459 and update the improvement agreement. it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

TOWN STAFF COMMENTS

Town Manager

- Thanked Town Council for a great meeting and thanked Town staff for the work they do on behalf of the Town.

Assistant Town Manager

- None

Town Attorney

- Announced an attorney client closed session has been requested for the B Road Litigation on May 17, 2022, at 5pm.

Public Works Director

- None

Assistant Public Works Director

- None

Town Planning Consultant

Provided a response to Councilmember Maniglia previous inquiry regarding County Zoning District for places of worship and can it be possibly implemented in the Town. Inquired if churches are able to change to institutional in the zoning code. Responded to a previous inquiry from Councilmember Miles regarding the north driveway exit from Publix Shopping Center.

Town Clerk

- Announced she will be out of the office from May 5th to May 16th. Any questions or concerns while she is out, please contact Kenthia White.

TOWN COUNCILMEMBER COMMENTS

Phillis Maniglia (Seat 1)

- Announced that she purchased flags and a white board for Public Works
- Thanked Town Council and staff for a great meeting

Laura Danowski (Seat 2)

- Welcomed Keiser University Equestrian Team
- Thanked residents for reaching out to her regarding the Okeechobee Blvd Overlay
- Congratulated the Palm Beach County Sheriff's Office on their Therapy Dog program
- Announced a scavenger hunt

Marianne Miles (Seat 3)

- Thanks Town Planner Fleischman for the signs in the Groves Town Center and speaking with the owner. Express her concerns about the stop signs at Los Angeles Blvd and B Road and can they be removed.

Marge Herzog (Seat 5)

- Inquired about the dates for Family Fun Day. Announced the Loxahatchee Groves Landowners Association discussed the scholarship and inquired about what funds are available for past years that are still being held by Town and what funds have been raised.
- Asked about message be placed on A Road regarding upcoming road work.
- Feels Town is spending money to fast.

Mayor Robert Shorr (Seat 4)

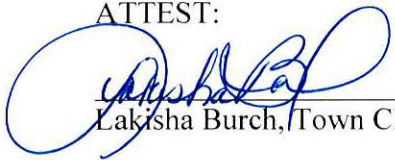
- Thanked Town Council for all their work and moving the Town forward for the benefit of the residents.
- Spoke regarding the progression of the trail and crossing. Looking forward to completion of the project in the fall.

- Suggested that Town Council continue to have agenda review meetings as it is a great opportunity for discussion and to ask staff questions.


ADJOURNMENT

There being no further business meeting was adjourned at 9:55 p.m.

ATTEST:

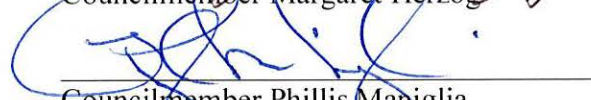

Lakisha Burch, Town Clerk

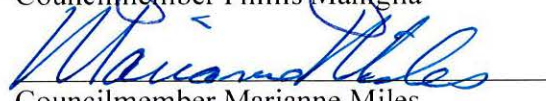
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