

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2012-05

A RESOLUTION OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AUTHORIZING THE ESTABLISHMENT OF A DEVELOPMENT REVIEW COMMITTEE TO REVIEW SITE PLAN AND PLAT APPLICATIONS PRIOR TO PLANNING AND ZONING BOARD REVIEW; PROVIDING FOR MEMBERSHIP ON THE DEVELOPMENT REVIEW COMMITTEE; PROVIDING FOR THE TOWN MANAGER TO COORDINATE THE MEETINGS OF THE DEVELOPMENT REVIEW COMMITTEE; PROVIDING FOR COST RECOVERY; PROVIDING FOR OTHER MATTERS RELATING TO THE DEVELOPMENT REVIEW COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Management has recommended the use of a Development Review Committee (DRC) to review site plan and plat applications prior to consideration of these applications by the Town's Planning and Zoning Board; and,

WHEREAS, the DRC can provide comments on applications to enhance compliance with the specific requirements of the Town's Uniform Land Development Code, as well as development issues related to the site and proposed use, and provide an applicant with an opportunity to address any issues or concerns prior to consideration of the site plans and plats by the Town's Planning and Zoning Board; and,

WHEREAS, the Town Council agrees with the recommendation of the Town's Management, and finds that the use of a DRC for site plan and plat applications will assist applicants by providing comments and concerns on proposed site plans and plats early in the review process, enhance the quality of applications to be reviewed by the Planning and Zoning Board, identify issues on site plan and plats for the Planning and Zoning Board to consider at its public hearing, and is therefore in the best interest of the Town, its residents and property owners.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THAT:

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Section 1. Each "WHEREAS" clause set forth above is true and correct and herein incorporated by this reference.

Section 2. The Town Council hereby authorizes the establishment of a Development Review Committee (DRC), whose members will review site plan and plat applications and provide comments to an applicant prior to consideration of the site plans and plats to the Town's Planning and Zoning Board.

Section 3. The members of the DRC may include the Town's Planner and Town Engineer, and requests may be made for representatives of the Palm Beach County Sheriff's Office, the Palm Beach County Fire Rescue Department, the Loxahatchee Groves Water Control District, the Palm Beach County Building Department, the Town's solid waste collector to participate on the DRC, and any other special vendor deemed necessary by the Town Manager for the proper review of the application.

Section 4. Upon receipt of a site plan or plat application, the Town Manager will provide each member of the DRC with a copy of the application and will schedule a meeting of the DRC with the applicant. The members of the DRC will provide comments, if any, on an application at the DRC meeting. If a member has no comments, they may advise the Town Manager of such in writing in advance of the meeting. An applicant shall be provided an opportunity to revise its proposed site plan or plat to address comments of the DRC prior to consideration by the Planning and Zoning Board. The DRC may meet more than once as needed to address issues with the site plan or plat application.

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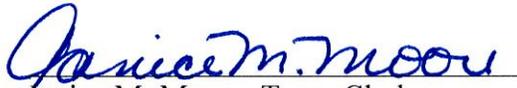
Section 5. The DRC shall be subject to Florida's Sunshine and Public Records laws. All meetings of the DRC shall be public, and minutes taken. Copies of the minutes shall be provided to the Planning and Zoning Board and the Town Council when they consider the site plan or plat application. The applicant is responsible for identifying any revisions to the site plan or plat application made to address comments of the DRC.

Section 6. All costs of the DRC, including fees for services rendered to the Town by members of the DRC, shall be included in the cost recovery requirements of the applicant.

Section 7. This Resolution shall become effective immediately upon its passage and adoption.

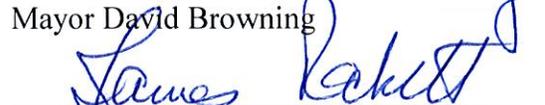
ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS 3rd DAY OF APRIL, 2012.

ATTEST:


Janice M. Moore, Town Clerk

TOWN OF LOXAHATCHEE GROVES,
FLORIDA


Mayor David Browning


Vice Mayor Jim Rockett

APPROVED AS TO LEGAL FORM:


Michael D. Cirullo, Jr. Town Attorney

not present
Councilman Tom Goltzené


Councilman Ron Jarriel


Councilman Ryan Liang