

Mayor David Browning, Seat 4
Vice Mayor Ronald D. Jarriel, Seat 1
Councilman Tom Goltzené, Seat 5
Councilman Ryan Liang, Seat 3
Councilman Jim Rockett, Seat 2



Town of Loxahatchee Groves
Roadway, Equestrian Trails & Greenway
Advisory Committee Meeting
Wednesday, August 27, 2014 at 7:00 p.m.

At

Central Palm Beach County Chamber of Commerce
13901 Southern Boulevard, Loxahatchee Groves

Chair Keith Harris
Vice-Chair Jo Siciliano
Committee Member Nina Corning
Committee Member Kathy Strehlow
Committee Member Laura Danowski
Town Council Liaison Tom Goltzené

Town Manager Mark Kutney
Town Clerk Janet K. Whipple

TENTATIVE
SUBJECT TO
REVISION

PUBLIC NOTICE/AGENDA

*Vision: To Develop a Recreational Greenways and Equestrian
Trail Network for the Rural Town of Loxahatchee Groves.*

1. OPENING

- a. Call to Order & Roll Call
- b. Approval of Agenda

2. MINUTES – Approval of Minutes:

- **April 23, 2014 RETGAC Minutes**

3. PRESENTATIONS – John Carter from Minto, and Don Hearing from Cotleur & Hearing, Landscape Architects, Land Planners, and Environmental Consultants to make a presentation on the Minto West Project.

4. OLD BUSINESS

- a. Consideration for final approval of Town Equestrian Signs.
- b. Consideration of approval for three (3) sets of 2012 archival minutes.

5. NEW BUSINESS

6. ADMINISTRATIVE UPDATE - Town Manager Kutney

7. CLOSING COMMENTS

- a. Public
- b. Committee Members
- c. Concluding Administrative Remarks

8. ADJOURNMENT

The next meeting is tentatively scheduled for September 24, 2014.

Comments Cards: Anyone from the public wishing to address this Committee must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of this Committee with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.

Mayor David Browning, Seat 4
Vice Mayor Ronald D. Jarriel, Seat 1
Councilman Tom Goltzené, Seat 5
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Chair Nina Corning
Vice-Chair Kathy Strehlow
Committee Member Keith Harris
Committee Member Jo Siciliano

Town Manager Mark Kutney
Town Clerk Janet K. Whipple

Town Council Liaison Tom Goltzené

MINUTES 04/23/2014

Vision: To Development a Recreational Greenways and Equestrian Trail Network for the Rural Town of Loxahatchee Groves.

1. OPENING

a. Call to Order & Roll Call

Chair Nina Corning called the meeting to order at 7:09 p.m. Present were Chair Nina Corning, Vice-Chair Kathy Strehlow, Committee Members Keith Harris, and Jo Siciliano. Also present were Councilman Tom Goltzené, Town Manager Mark Kutney, and Town Clerk Janet K. Whipple.

b. Approval of the Agenda

Motion: Board Member Harris made a motion to approve the Agenda, as presented. Board Member Siciliano seconded the motion. Upon vote the motion passed 4/0.

c. Appointment of Chair.

Board Member Siciliano made a motion to appoint Keith Harris as Chair. Vice-Chair Strehlow seconded the motion. Upon vote the motion passed 4/0.

d. Appointment of Vice-Chair

Vice Chair Strehlow made a motion to appoint Jo Siciliano as Vice-Chair. Board Member Harris seconded the motion. Upon vote the motion passed 4/0.

Former Chair Nina Corning passed the gavel to new Chair Keith Harris, who presided over the remainder of the meeting.

2. MINUTES – Approval of Minutes: **March 26, 2014**

Motion: Board Member Strehlow made a motion to postpone approval of the March 26, 2014, RETGAC Meeting Minutes; as not all members received a copy to review prior to the meeting. Vice-Chair Siciliano and Board Member Corning seconded the motion in unison. Upon vote the motion passed 4/0.

3. PRESENTATIONS – *None*

4. OLD BUSINESS

a. Okeechobee crossing via traffic circles, equestrian lights, traffic lights – *(Road Study Provided in Hard Copy with Packet).*

Town Manager Kutney, responding to the topic of roundabouts brought up by Vice-Chair Siciliano during the last meeting, stated the study referred to Okeechobee Boulevard and B Road, and Okeechobee Boulevard and F Road. He further explained background, and advised the Board of their options for discussion.

Board Members discussed the lack of structure in the packet, and the need for specs, and space needed for the roundabouts.

Town Manager Kutney offered to take the information to the meeting on May 6th in order to get Town Council approval and information on funding.

Motion: Vice-Chair Siciliano made a motion to propose a request for Town Council to authorize a consultant, and staff, explore the feasibility and merits in using roundabouts on Okeechobee Boulevard. Board Member Corning seconded the motion. Upon vote the motion passed 4/0.

The Board discussed and made suggestions to Chair Harris's Master Plan for equestrian trails connecting Loxahatchee Groves with the Acreage and Wellington; the ownership of Okeechobee Boulevard; the

inclusion of Hamlin Park in the Plan; and any information that might help sell the Plan to Palm Beach County.

Town Manager Kutney suggested the RETGAC Board meet in a Joint Session with the Planning and Zoning (P&Z) Board.

Motion: Vice-Chair Siciliano made a motion for the RETGAC and the Planning and Zoning Board to meet in Joint Session to discuss roadway equestrian trails and roundabouts on Okeechobee Boulevard. The meeting would be on May 15th. Board Member Strehlow seconded the motion. Upon vote the motion passed 4/0.

- b. Florida Recreation Development Assistance Program (FRDAP) Administrative Rule – *(Receive and File with Packet)*.

Board Member Corning noted the Board did not receive the FRDAP Administrative Rule via email. There was nothing to discuss.

- c. Discussion on preliminary drawings for non-motorized access gates.

The Committee discussed the reasons for safety on non-motorized access gates, and how to design the gates that will be equitable for all areas. On some of the gates, original structures should be taken advantage of and suggestions were made for modifications of putting pivot points next to the canal side of the trail. Neighborhood dogs are a concern and it would be good to allow for a little distance from fences. Approximately two hundred (200) gates would be needed and once a rider goes through the gate they can travel anywhere on the trail. The locations of the gates should be recorded, and it was noted there were no locks on the gates at present. Creating an Interlocal Agreement with the Loxahatchee Groves Water Control District (LGWCD) to provide a trail system was a suggestion; however, funding was a concern. This matter can be brought back for future discussion.

- d. Committee request for Signage Locations

Town Manager Kutney reported that during the April 1, 2014 Town Council Meeting sign locations and costs for seventeen (17) signs at one hundred, forty-four dollars (\$144) each were discussed.

Board Member discussions revolved around a compatible sign shape and size; wordage/design on the sign; whether the Florida Statutes needed to be referenced; having signs sponsored; and considering an alternative to the existing sign and coming back with alternate recommendations to resubmit to Town Council.

It was the consensus of the Board to bring back the discussion during the next meeting after the Joint Workshop with the Planning and Zoning Board.

5. NEW BUSINESS - None

6. ADMINISTRATIVE UPDATE - Town Manager Kutney

Town Manager Kutney reported that, at this time, Mayor Browning had not received any applications for the new Board Member position available, and for the Board to recommend anyone they feel might be a good fit. He also reported on the \$40,000 grant funding.

7. CLOSING COMMENTS

- a. Public

None

- b. Committee Members

Vice-Chair Siciliano had no further comments.

Board Member Corning noted the Board tends to complicate some items and not address others as needed.

Board Member Strehlow suggested that if the Board is to make a decision on signage they should come to the meeting with the mindset that they are actually going to choose something.

Chair Harris made an adjustment to the RETGAC Vision Statement and noted he was already practicing the requirement in the new Livestock Waste Ordinance.

- c. Concluding Administrative Remarks

Councilman Goltzené extended his appreciation to the outgoing officers for their contributions, and welcomed the new appointed officers.

8. ADJOURNMENT

There being no further business to come before the Board, Chair Harris adjourned the meeting at 8:25 p.m.

These minutes were approved during the August 27, 2014 RETGAC Meeting.

Beverly G. Kuipers

From: Alan Weissman <AlanW@britcosigns.com>
Sent: Wednesday, July 16, 2014 4:03 PM
To: Beverly G. Kuipers
Subject: RE: Signs
Attachments: LOX GROVES.pdf

Beverly:
Pricing is attached
Let me know the exact statute you want to use and I will prepare a drawing for you.

Thank you,

Alan Weissman
GM/ Estimator
BRITCO Signs Manufacturing, Inc
1137 Silver Beach Rd
Lake Park, FL 33403
561-848-1411

From: Beverly G. Kuipers [<mailto:bkuipers@loxahatcheegrovesfl.gov>]
Sent: Wednesday, July 16, 2014 3:53 PM
To: Alan Weissman
Subject: Signs

Hello Alan,
I have another request for signs. The RETGAC Committee would like a quote for non reflective 2x3 vertical signs.

They would like a white sign with a black border and red lettering.

SLOW FOR HORSES

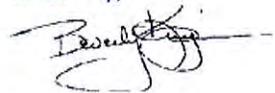
IT'S THE LAW

Per Florida Statutes (small)

We need 1 post per sign and need 17 signs.

Thank you!

Sincerely,



Beverly Kuipers
Office Coordinator



TOWN OF LOXAHATCHEE GROVES

14579 Southern Blvd, Suite 2
Loxahatchee Groves, FL 33470
(561) 793-2418: Phone
(561) 793-2420: Fax
www.loxahatcheegrovesfl.gov

Britco Sign Manufacturing, Inc

1137 Silver Beach Road
Lake Park, FL 33403

Phone: 561-848-1411 Fax: 561-848-2230

Estimate

Date	Estimate #
7/16/2014	581

Name / Address
TOWN OF LOXAHATCHEE GROVES 14579 SOUTHERN BLVD SUITE 2 LOXAHATCHEE GROVES, FL 33470

P.O. No.	Project

Item	Description	Qty		Rate	Total
CUSTOM	24" X 36" SIGN / ON .080 BAKED WHITE ALUMINUM / NON REFLECTIVE / 2 COLOR SIGN OVER WHITE SIGN WILL BE MADE WITH CAST HIGH PERFORMANCE VINYL	17	ea	62.00	1,054.00
12' GREEN U-...	12' GREEN 2# U-CHANNEL POST	17	ea	25.00	425.00
HARDWARE	HARDWARE (STANDARD MOUNTING HARDWARE)	17		1.00	17.00
	NO PICTURES OR LOGOS ON SIGNS				

AlanW@BRITCOsigns.com				Total	
				\$1,496.00	



MEMORANDA

TOWN OF LOXAHATCHEE GROVES OFFICE OF THE TOWN CLERK

Date: 08/22/2014

To: Roadway, Equestrian Trails, and Greenway Advisory Board Members

From: Janet K. Whipple, Town Clerk

Subject: Approval of Archival Minutes

During a move within our offices, we found three (3) sets of minutes dated January 10, 2012, January 24, 2012, and April 10, 2012 that have not been approved by the Board. The minutes had been sent back to staff for corrections numerous times and were scheduled for final approval during the June 12, 2012 meeting. This meeting did not take place. Nina Corning and Kathy Strehlow are the only Board Members who were on original Board at that time.

We are asking for an approval from this Board; however, if you feel uncomfortable we will simply file the minutes "as is" without signatures. Thank you.



Town of Loxahatchee Groves
Roadway, Equestrian Trails & Greenway
Advisory Committee Meeting
Tuesday, January 10, 2012 at 7:00p.m.
Loxahatchee Town Hall – Conference Room

MINUTES

1. Opening

a. Call to Order & Roll Call

Chair Nina Corning called the meeting to order at 7:08 p.m. Present were Chair Nina Corning and Committee Members Dr. Bill Louda and Kathy Strehlow. Also present were Town Manager Mark Kutney, Office Coordinator Stephen Hainline and the Grant Processor for Underwood Management. Vice Chair Patrick Painter was absent.

b. Approval of Agenda

Motion: Committee Member Louda MOVED to approve the agenda as presented. Committee Member Strehlow SECONDED the motion, which passed unanimously. (Motion carried 3-0).

2. Minutes - December 12, 2011

Motion: Committee Member Louda MOVED to postpone approving the December 12, 2011 Minutes. Committee Member Strehlow SECONDED the motion, which passed unanimously. (Motion carried 3-0).

3. Presentations- *None*

4. Old Business- *None*

5. New Business

a. Planning & Design for a Greenway & Equestrian Trails System

1. How to Create "The Corridor": An Area of Real Property Suitable for Development as a Recreational Trail
2. Intra/Inter Connection
3. Areas to Designate for the Trail System

Motion: Council Member Louda MOVED to table the following items: Sa.1, 2. and 3. to the next meeting and to schedule an additional meeting in two (2) weeks. Council Member Strehlow SECONDED the motion, which passed unanimously. (Motion carried 3-0)

b. January 14th Town Council & Loxahatchee Groves Water Control District Joint Workshop

Town Manager Kutney provided an explanation and noted topics to be discussed at the Joint Meeting were merger of Town and District, and district roads. Town Manager Kutney inquired if the Committee would like to address any matters at the Joint Meeting. The Committee generally agreed that RETGA not address any matters at the Joint Meeting, but if so would address any comments as individual citizens and not for the Committee.

c. Southern Greenway (aka Linear Park)

Councilman Goltzene asked to move this item up in the agenda because of time restraints to his schedule.

Motion: Council Member Strehlow MOVED to discuss this item at this time. Committee Member Louda SECONDED the motion which passed unanimously. **(Motion carried 3-0)**

I. Committee's Position to Support the Town Greenway & Equestrian Trail

Members generally discussed grant issue requests, right-of-ways, costs of the trails, and public parking for those trailering horses.

Public Comment

Resident Frank Shiola mentioned that the Village of Wellington was interested in crossing bridge across Southern Boulevard, and that there was a possibility that the State would pay for the bridge.

Motion: Committee Member Strehlow MOVED to develop a plan with respect to immediate trails with an ultimate vision of building a grand trail system connecting to outer communities. Committee Member Louda SECONDED the motion.

Upon discussion, Chair Corning explained why she was unable to support the motion. Suggestions were made on organizing the trails, and the focus of the trails. Town Manager Kutney cautioned about future encroachments of commercial entities. Councilman Goltzene recommended stating all phases initially, so in the future other committees could plan accordingly.

Following discussion, Town Manager Kutney recommended withdrawing the motion. Upon his recommendation, the motion was withdrawn.

A special meeting was scheduled for Tuesday, January 24, 2012 at 7:00p.m., which will include a maps proposal for the grant.

Committee had a general discussion about the Grant with respect to wording and the naming of the Grant.

Motion: Council Member Louda MOVED to support the wording for the Grants. Committee Member Strehlow SECONDED the motion, which passed unanimously. **(Motion carried 3-0)**

2. 6'h Street Culvert Connection, Fencing & Signage

Chair Corning provided pictures showing possible trail areas, and a general discussion followed to include working with the Water Control District; on ownership of all parcels; on signage, and on the restriction of motorized vehicles.

Motion: Council Member Louda MOVED to consult with the Town Attorney with respect to wording for signs. Council Member Strehlow SECONDED the motion, which passed unanimously. **(Motion carried 3-0).**

3. Recommendation to Town Council Regarding Collecting Canal Easement (south side from C Road to B Road)

The Committee had a general discussion on this matter.

d. Planning Study for Okeechobee Boulevard.

Town Manager Kutney explained the status of the Planning Study. Manager Kutney further explained that it is the Town Council's choice to use an outside consultant, or move discussion to the Planning & Zoning Board; however, he advised that he had advised the Town Council to get input from all advisory boards.

The Committee discussed matters relating to speed issues, and how RETGA would like to be involved in the future.

e. Signage

Committee members provided input about missing signage, and wording for future signs.

6. Administrative Update- *None*

7. Closing Comments

a. Public- *None*

b. Committee Members

Committee Strehlow noted that she was pleased with the advancement.

Committee Member Louda agreed.

Chair Corning noted she was pleased with the direction.

c. Concluding Administrative Remarks

Town Manager Kutney noted that he would follow-up with Vice Mayor Ryan Liang regarding his suggestion for the replacement of the RETGAC vacancy.

8. ADJOURNMENT

Motion: Committee Member Louda MOVED and SECONDED by Committee Member Strehlow to adjourn the meeting at 9:19p.m. Motion passed unanimously. **(Motion carried 3-0).**

**These minutes were approved by the
RETGAC on ____ day of _____, 20 ____**

Stephen Hainline, Office Coordinator

Nina Corning, Chair

SEAL



Town of Loxahatchee Groves
Roadway, Equestrian Trails & Greenway
Advisory Committee Meeting
Wednesday, January 24, 2012 at 7:00p.m.
Loxahatchee Town Hall- Conference Room

MINUTES

1. Opening

a. Call to Order & Roll Call

Chair Nina Corning called the meeting to order at 7:08 p.m. Present were Chair Nina Corning, Vice Chair Patrick Painter, and Committee Members Bill Louda and Kathy Strehlow. Also present was Town Manager Mark Kutney, Grants Coordinator, and Office Coordinator Stephen Hainline.

b. Approval of Agenda

Motion: Committee Member Louda **MOVED**, and **SECONDED** by Committee Member Strehlow to approve Agenda. Motion carried. (Motion carried 3-0).

Vice Chair Painter entered the meeting at this time.

2. Minutes – December 12, 2011

Motion: Committee Member Strehlow **MOVED** and **SECONDED** by Committee Member Louda to approve the minutes as presented. Motion carried. (Motion carried 4-0).

3. Presentations

a. Water Conservation & Restoration Ecosystem Planning Grant

Staff provided the Committee a presentation with respect to the grant. Committee Member Strehlow provided a map. Staff explained the need to always seek funding, and use Town funds require matching funds. It was also noted that the available window for funding was between March 15 and 30.

Staff further explained that the State preferred funding if trailways interconnected for residents, and the Preserves were to be considered for future trails as well. Staff discussed Wellington's retention ponds off of Flying Cow Road, and suggested a similar structure could also help the Town, and Loxahatchee Groves Water Control District (LGWCD) balance out the control of water and could also be used for trails. It was also noted these items would be included in the grant as well as the connection to the Vinceramous facility.

Vice Chair Painter questioned how the grant would move forward without an overall detailed vision. Town Manager Kutney suggested the grant application process continue to move forward while at the same time the Committee could fine tune the specifics.

Staff noted two (2) opportunities this year for grants, one in March and the other in August. It was explained that August was FRDAP and stressed it was important to get Loxahatchee Groves on the grant process as it had not been so in the past. Staff advised that it would be best to focus on grant submission rather than the grant approval process. Staff also reminded the Committee that the grant application would be submitted by the Town Council and not by the advisory committee. Vice Chair Painter suggested moving forward with the process as he felt that the roads would be less accessible before they became more developed.

Old Business

a. Planning & Design for a Greenway & Equestrian Trails System

I. How to Create "The Corridor" - An Area of Real Property Suitable for Development as a Recreational Trail

Following discussion, Committee Member Strehlow suggested using existing easements. Vice Chair Painter inquired if residents could be given incentives for use of easements. Staff advised that most municipalities did provide incentives to attract businesses.. Committee Member Louda suggested updating the fencing where needed for property owners that would be on the trails.

Chair Corning stated that using easements would also help clean up those areas for both the Town and District. Committee Member Strehlow suggested donating trees to residents along the trails as an incentive. Vice Chair Painter asked if it could be tied into the new college. The overall consensus was affirmative.

Vice Chair Painter recommended the corridor be created with bare minimum measurements. Chair Corning stated that most easements were 12 foot. Staff suggested using rider levels for the different levels of riders. Chair Corning commented that all riders and horses that access the trails should be trained. Committee Member Louda questioned how that would be verified.

The Committee recommended to the Town Council an incentive package for residents to donate easements for trails starting with properties located on Okeechobee Boulevard. Committee Member Strehlow suggested having two (2) trails on Okeechobee Boulevard rather than a single one. Vice Chair Painter suggested following a parkway design, using trees.

Chair Corning stated that when a project came before the Planning and Zoning Board that it should protect an easement on both sides of the road so the trails did not get encroached on with future development. Vice Chair Painter suggested adoption of an ordinance as a safe guard against future expansion on Okeechobee Boulevard. Staff pointed out that grant funds if awarded could also be used to purchase easements.

Vice Chair Painter felt that the community support would be necessary to assist the Town in gaining the County's support on this matter. Committee Member Strehlow asked about other existing equestrian trails other than the F Road Trail. Chair Corning advised that E Road was

also designated by the LGWDC. Committee Member Strehlow suggested that any grant funds received should be used to update F Rd, initially. Committee Member Louda suggested E Road. Chair Corning suggested a bridge over Collecting Canal Road. Vice Chair Painter suggested a seamed bridge and commented on nice wooden bridges.

2. Intra/Inter Connection

Discussion took place addressing connections in phases and using the grant to achieve this. Chair Corning suggested looking at the Wellington Preserve for guidelines in the planting of trees. Committee Member Louda pointed out the Guest Property as a possible watering preserve stating that it was the only area in Loxahatchee Groves that would physically work. Vice Chair Painter questioned the need for a water retention area. Committee Member Louda stated it would be for a water reserve, as well as a filter system for the community.

Committee Member Louda suggested a community interconnect trail system. Vice Chair Painter suggested not getting this detailed at this point. He said he would get the maps first in order to finalize the grand scope. Vice Chair Painter spoke of the interconnections located at the F Road crossing and of the Flying Cow Road crossing at Southern Boulevard. He noted that the closest Wellington trails at that location were the green ones, and the trails were pink. Vice Chair Painter also mentioned that C Road connected to the Wellington red and green trails. Committee Member Strehlow suggested that the Committee agree to recommend that the Town connect it's trails to the existing Wellington trails. Committee Member Louda commented that the Corbett and the Royal Palm trails were equally as important.

Motion: Committee Member Louda MOVED to discuss Item 5.a.i. at this time. Committee Member Strehlow SECONDED the motion, which passed unanimously. (Motion carried 4-0).

5. New Business

a. Southern Greenway (aka Linear Park)

1. Recommendation to Town Council Regarding Collecting Canal Easement (south side from C Road to B Road) *(This item was moved after Item #2)*

Chair Corning presented photos that were previous shown at the last Committee meeting. Discussion took place regarding easements and requesting the developer of the Simon property to widen it. The Committee also discussed the opening of a trail from the end of 6th Court North to the end of B Road. It recommended the Town Council request the LGWCD get back the original width of the easement reduced by overgrowth. Vice Chair Painter asked for a clarification from the LGWCD to determine if the District has such an easement in place. Committee Member Louda suggested getting a map of all the easements from the LGWCD. Vice Chair Painter said he would contact District Administrator Clete Saunier directly and request the maps.

Staff recommended Vice Chair Painter request the district boundary maps, easement maps, and preserve maps. Chair Corning reminded everyone that the Town and LGWCD boundaries were different.

4. Old Business

a. Planning & Design for a Greenway & Equestrian Trails System

3. Areas to Designate for the Trail System

The Committee had a discussion on this item and various suggestions were presented. Members suggested the Committee recommend to the Town Council that all roads running east and west be connected; provide incentives for property owners to give the Town necessary easements, as well as institute protections for all existing easements.

With respect to the grant title, Chair Corning expressed concern about eliminating the word "equestrian" in the grant title. After much discussion, the Committee agreed to the following grant title: "Development of a Recreational Greenways and Equestrian Trail Network for the Rural Town of Loxahatchee Groves."

Chair Corning reported that she had gathered statement information for a report to the Town Council, and has met with grant writer twice. She spoke about preserving and enhancing existing easements, that future developments should consider areas for trails, and also spoke about the connectivity of east and west roads.

Vice Chair Painter strongly stated that coordination must happen with the LGWCD. Chair Corning presented the Master Road and Equestrian, Greenway Trail Plan (MREG) where it stated that the equestrian trails were established at 12 feet. Vice Chair Painter questioned why F Road was to be the pilot road for OGEM, since there was no consideration for a trail on it. He recommended pressure to be placed on the LGWCD to be sure that this was covered in future OGEM road projects.

Vice Chair Painter left the meeting at this time.

Motion: Committee Member Louda **MOVED** to be the chair representative at the next Town Council meeting. Committee Member Strehlow **SECONDED** the motion, which passed unanimously. (**Motion carried 3-0**).

6. Administrative Update

Town Manager Kutney advised that the Intergovernmental Coordination meeting of the Town and LGWCD was scheduled for tomorrow, Thursday, January 25, and that he would place Chair Corning on the next agenda.

7. Closing Comments

- a. Public -None
- b. Committee Members

Chair Corning thanked everyone for their participation.

c. Concluding Administrative Remarks- *None*

8. Adjournment

Motion: Committee Member Strehlow MOVED and SECONDED by Committee Member Louda to adjourn the meeting at 10:25 p.m. (**Motion carried 3-0**).

**These minutes were approved by the
RETGAC on _____, 20__.**

Stephen Hainline, Office Coordinator

Nina Corning, Chair

Town Seal



Town of Loxahatchee Groves
Roadway, Equestrian Trails & Greenway
Advisory Committee Meeting
Tuesday, April 10, 2012 at 7:00p.m.
Loxahatchee Town Hall – Conference Room

MINUTES

1. Opening

a. Call to Order & Roll Call

Chair Nina Corning called the meeting to order at 7:04 p.m. Present were Chair Nina Corning, and Committee Members Dr. Bill Louda and Kathy Strehlow. Also present were Town Manager Mark Kutney and Office Coordinator Stephen Hainline. Vice Chair Patrick Painter and Committee Member David Miles were absent.

b. Approval of Agenda

Motion: Committee Member Louda MOVED to approve the Agenda. Committee Member Strehlow SECONDED the motion. Chair Nina Corning requested changes to the agenda.

Following discussion Committee Member Louda withdrew his motion and made a new Motion to approve the Agenda with the following changes: 1) Move Agenda Item 1c (Appointment of Chair and Vice Chair) to Item 5b; and 2) Under Item 4b add: Update on the Liability Signs. Committee Member Strehlow SECONDED the motion. (Motion carried 3-0).

2. Minutes: February 14, 2012

Motion: Committee Member Strehlow MOVED and SECONDED by Committee Louda to approve the minutes with the following change: Reflect that on the motion to adjourn the February 14, 2012 meeting, Committee Member Miles' seconded the motion to adjourn. (Motion carried 3-0).

3. Presentations -None

4. Old Business

a. Signage & Non-Motorized Access to Trails

Since Committee Member Miles was absent and could not provide a report on this item, Chair Corning presented her report regarding the opening measurements for equestrian access. She noted that the openings should be 42" in width and 32" in height. The Committee discussed acquiring different measurements for different openings, but noted to stay with the minimum of the previous stated dimensions. Committee Member Strehlow questioned where gates to be

located. Chair Corning stated in that gates should be placed in areas that will deter motor vehicle access.

Committee Member Strehlow suggested making F Road a usable trail. Chair Corning expressed that other areas should be taken into consideration. Committee Member Louda suggested the option of using railroad ties whereby it would restrict motor vehicle access. The Committee next discussed different design elements for the gates.

Motion: Committee Louda MOVED to table matters relating to gates at this time. Committee Member Strehlow SECONDED the motion, which passed unanimously. (**Motion carried 3-0**).

b. Update on Easement from C Road to B Road Using 6th Court North

Town Manager Kutney explained about three (3) different processes and the progress for each. Due to time restraints, he explained that the Town Council was going to be asked by staff to prioritize projects. Manager Kutney advised that the this easement is included as one of the prioritized projects.

Update on the Liability Signs

Town Manager Kutney reported that the Town Council has authorized the Town Attorney to research applicable state statutes with respect to liability on trails.

Update on Easement from C Road to B Road Using 6th Court North (Cont'd)

Chair Corning noted that the Town Council agreed to an easement from C Road to A Road and to Southern Blvd.

c. Signage & Non-Motorized Access to Trails & Bridge Connection for 6th Court North

Chair Corning began a discussion noting that funding and the placement of non-motorized bridges would need to be addressed. The Committee discussed different directions and how minimum expense could be applied. Chair Corning spoke about the equestrian trails Rules sign. Committee Member Strehlow expressed concern about the wording "all hours" section of the sign and suggested making times from dusk to dawn.

Public Comment

Manuel Hernandez stated that many Latinos rode at night.

Motion: Committee Member Louda MOVED to remove the wording "all hours" from signs. Committee Member Strehlow SECONDED the motion, which passed unanimously. (**Motion carried 3-0**).

Motion: Committee Member Louda MOVED to include the word "motorized" in front of the word "vehicles" on signs. Committee Member Strehlow SECONDED the motion. (**Motion carried 3-0**).

Public Comment

Manuel Hernandez commented about golf cart access.

Lori Hart-Woods noted that gates restricted golf carts. Chair Corning stated that she would like to see the trails be kept to greenway activities only.

Motion: Committee Member Louda MOVED to add the words "all riders to wear approved helmets according to State Statutes" on signs. Committee Member Strehlow SECONDED the motion. **(Motion carried 3-0).**

Motion: Committee Member Strehlow MOVED to modify Rule #4 on signs to read as follows: "Please do not disturb plants or animals as they are protected by law". Committee Member Louda SECONDED the motion. **(Motion carried 3-0).**

Town Manager Kutney recommended shortening the phrase on Rule #6 on signs. Committee Member Louda suggested removing Rule #6 on signs completely.

Motion: Committee Member Louda MOVED to remove Rule #6 completely on signs. Committee Member Strehlow SECONDED the motion. **(Motion carried 3-0).**

Motion: Committee Member Strehlow MOVED to modify Rule #8 on signs to read "Horses to be under control at all times." Committee Member Louda SECONDED the motion, which passed unanimously. **(Motion carried 3-0).**

Motion: Committee Member Louda moved to add the words "are" between "and" as the subject of Rule #9 on signs. Committee Member Strehlow SECONDED the motion which passed unanimously. **(Motion carried 3-0).**

Motion: Committee Member Strehlow MOVED to add to Rule #7 on signs "and property owners." Committee Member Louda SECONDED motion. **(Motion carried 3-0).**

Motion: Committee Member Louda MOVED to approve the Equestrian Trail Rules as amended. Committee Member Strehlow SECONDED. **Motion carried 3-0).**

Public Comment

Manuel Hernandez questioned how dogs were treated on unfenced properties. Committee Member Strehlow explained that the fencing should be Town responsibility, and recommended adding discussion of this matter on the next Agenda. Councilman Tom Goltzene commented that the Town, and the Loxahatchee Groves Water Control District (LGWDC) could fence its properties/easements.

It was agreed by the Committee that it be recommended that the Town Council address the fencing issue directly.

Miscellaneous Signage

Committee Member Louda suggested looking into an ordinance regarding helmet laws. He also suggested the Town adopt an ordinance for motorized vehicle restriction. Councilman Goltzene explained the LGWDC already had one in force. Chair Corning suggested it be brought to the Town Council for consideration.

Motion: Committee Member Louda MOVED to request Chair Corning address the issue motorized vehicle restriction for signage with the Town Council by either review of State Statutes or by enactment of a local ordinance for "no motorized vehicles on trails." Member Strehlow SECONDED the motion. **(Motion carried 3-0).**

Public Comment

Bridget Subramanya, PO Box 1068, Loxahatchee Groves, requested adding the word "recreational" vehicles to the trails and differentiating the roads and trails and explained why.

Councilman Goltzene explained about the sharing of roads and trails and asked if the Committee wanted to designate them. He recommended a simple icon signage to help designate the kinds of trails. The Committee discussed other signs to possibly add.

The Committee also discussed not being concerned about an ordinance due to excess limitations beyond the realm of the trails. It decided to review the wording for the "motorized vehicles" section of the previous sign motion.

Motion: Committee Member Louda MOVED to amend his motion to add "off road portions of" to Rule #2 on signs between "on" and "trails." Committee Member Strehlow SECONDED the motion. **(Motion carried 3-0).**

Committee Member Louda recommended combining all three (3) signs on Page 1 into one (1) sign. Councilman Goltzene recommended adding wording for people fishing. Chair Corning suggested the wording of the sign to be changed from "bridle path" to "greenways & equestrian trail." She also suggested placing the "Town of Loxahatchee Groves" at the bottom of the signs. Town Manager Kutney cautioned using wording from other ordinances. Committee Louda discussed enforceability and defined use via symbols.

Public Comment

Manuel Hernandez refuted the restrictions of the motorized vehicle issue due to common golf cart use.

Councilman Goltzene suggested minimizing the speed of motorized vehicles to 5 mph or to suggest to the Town to allow utility terrain vehicles (UTVs) and golf carts on roads, but not all-terrain vehicles (ATVs).

Public Comment

Bridget Subramanya, P.O. Box 1068, Loxahatchee Groves, suggested defining each trail for specified use, and using legal counsel first, then the signs.

The Committee reviewed the combination of signs and placements.

Motion: Committee Member Strehlow MOVED to add "Town of Loxahatchee Groves Equestrian Trail and Greenway" to the Rules Title for signs. Committee Member Louda SECONDED the motion. **(Motion carried 3-0).**

Town Manager Kutney expressed concern in adding the word "greenways" to all trails.

Committee Member Louda suggested changing the wording from "Greenways and Equestrian Trail Rules" on the previous motion. Committee Member Strehlow asked if greenways were also equestrian trails. Councilman Goltzene explained the difference between the two.

Motion: Committee Member Louda MOVED to change the wording on signs to "Greenway & Equestrian Trail." Committee Member Strehlow SECONDED the motion. **(Motion carried 3-0).**

Motion: Committee Member Strehlow MOVED to recommend the use of UTVs and golf carts on roads. Committee Member Louda SECONDED the motion. **(Motion carried 3-0).**

d. Replacement of "Slow for Horses" Signs (Study of North & South Areas of Town)

The Committee discussed any additional signs that might be needed. Chair Corning recommended more of the diamond horse icon signs.

Committee Member Louda presented a report and recommended that a sign should be located at every entrance into the Town. He noted 10-12 signs with the following language: "You are in an equestrian area, Slow for Horses." Chair Corning suggested having the Town Council direct Town Manager Kutney to price out these signs. Committee Member Strehlow suggested changing the sign color to stand out more.

Motion: Committee Member Strehlow MOVED to recommend the Town Council purchase 12 "Slow for Horses" signs to be placed at all major entrances of the Town. Committee Member Louda SECONDED the motion. **(Motion carried 3-0).**

Committee Member Louda presented map to Town Manager Kutney of where he felt signs should be placed.

By consensus, the Committee agreed to include a Horse Diamond Sign at all road entrances.

I. Sign Visibility

By consensus, the Committee agreed to recommend to the Town Council to make sure all signs were highly visible.

e. Water Control Design for Equestrian Trails (Canal Management Practices)

Motion: Committee Member Louda MOVED to table Item 4e. Committee Member Strehlow SECONDED motion. **(Motion carried 3-0).**

5. New Business

a. Outstanding Action Items

Chair Corning advised that she would like to present a preservation matter to the Town Council.

Motion: Committee Member Louda MOVED to have **Chair Corning** present the preservation matter to the Town Council. Committee Member Strehlow SECONDED the motion. **(Motion carried 3-0).**

b. Appointment of Chair and Vice Chair

Motion: Committee Member Louda MOVED to appoint Nina Corning as Chair. Committee Member Strehlow SECONDED the motion. **(Motion carried 3-0).**

Motion: Committee Louda MOVED to appoint Kathy Strehlow as Vice Chair. Chair Corning passed the gavel to Committee Member Strehlow at this time. Chair Corning SECONDED the motion. **(Motion passed 3-0).**

The gavel was passed back to Chair Corning.

6. Administrative Update

Town Manager Kutney presented a copy of the recreational grant that had been submitted.

Chair Corning explained her desire to submit a Florida Recreation Development Assistance Program (FRDAP) grant. She asked what direction they felt the Committee should do on the possibilities of getting this done. Committee Member Louda suggested Chair Corning place this item on a high priority with the Town Council.

Motion: Committee Member Strehlow MOVED to recommend Town Council place the FRDAP grant on high priority. Committee Member Louda SECONDED the motion. **(Motion carried 3-0).**

7. Closing Comments

a. Public -None

b. Committee Members

Chair Corning thanked everyone for having patience.

Committee Member Louda announced that his wife was presented with the FAU Distinguished Teacher of the Year Award.

c. Concluding Administrative Remarks- *None*

8. Adjournment

Motion: Committee Member Louda MOVED and SECONDED by Committee Member Strehlow to adjourn the meeting at 9:55 p.m. (**Motion carried 3-0**).

**These minutes were approved by the
RETGAC on _____, 20__**

Stephen Hainline, Office Coordinator

Nina Coming, Chair

Town Seal