

**LOXAHATCHEE GROVES WATER CONTROL DISTRICT /
TOWN OF LOXAHATCHEE GROVES
INTERGOVERNMENTAL COORDINATION (IGC) COMMITTEE MEETING
WEDNESDAY, JANUARY 4, 2012 / 11:00 A.M.**

Call to Order at 11:00 A.M. / Roll Call

Present: Mark A. Kutney -- Town Manager, Town of Loxahatchee Groves
Tom Goltzene -- Town Council Member, Town of Loxahatchee Groves
Clete J. Saunier, P.E. -- District Administrator, LGWCD (Meeting Moderator)
David DeMarois -- Board Chairman, LGWCD

Also Present: Lynnette R. Ballard -- Administrative Secretary, LGWCD

Pledge of Allegiance / Invocation led by Mr. Saunier.

SUBJECT: AGENDA APPROVAL. Mr. Saunier asked if there were any additions, deletions, or substitutions to the Agenda.

Mr. Saunier requested the addition of the following agenda items under New Business Item #5:

- 5A. Sixth Court North – Equestrian Connection
- 5B. Vegetation Clearing – Town Roads

Mr. Saunier stated New Business Item #5C would become "Setting of Next Meeting Date and Time."

MOTION: Mr. DeMarois made a motion to approve the agenda as amended. Mr. Goltzene seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: APPROVAL OF MINUTES FROM DECEMBER 7, 2011 IGC COMMITTEE MEETING. Mr. Saunier asked if there were any additions, deletions, or comments to the minutes from the December 7, 2011 IGC Committee meeting. There were none.

MOTION: Mr. Goltzene made a motion to approve the minutes from the December 7, 2011 IGC Committee meeting. Mr. Kutney seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: STATUS OF RFP FOR BRIDGE / CULVERT AT 148TH TERRACE NORTH. Mr. Saunier reported that construction on the bridge culvert at 148th Terrace North has been completed. The District submitted a release of permit, and the permit is in the process of being recorded by the County Clerk of Palm Beach County.

Mr. Kutney reported that the Town has paid the contractor in full.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: TOWN-DISTRICT JOINT WORKSHOP MEETING – JANUARY 14, 2012.

1. **THIRD PARTY FACILITATOR UPDATE.**

Mr. Kutney stated the Town has hired Ralph Parilla, Jr. as a third-party facilitator for the joint workshop meeting. Mr. Parilla has contacted the Town Council Members and the Board of Supervisors via e-mail to obtain their individual input regarding issues to be discussed.

Mr. Kutney stated he will contact the Palm Beach County Sheriff's Office to request a deputy at the joint workshop meeting.

Mr. Saunier requested confirmation that the joint workshop meeting will be held from 9:00 a.m. to 12:00 p.m. Mr. Kutney replied in the affirmative.

2. **WEBSITE INFORMATION AND CONSULTANT'S REPORT REGARDING TOWN-DISTRICT MERGER.**

Mr. Saunier asked Mr. Kutney whether the Town's Consolidation Study (Consultant's Report) regarding a Town-District merger is posted on the Town's website. Mr. Kutney replied in the affirmative.

Mr. Saunier inquired as to the Town's webmaster. Mr. Kutney replied that Fusedog Media Group is the Town's current webmaster, however, that might change in the near future. Mr. Saunier stated the District would also like to pursue an alternative webmaster for its website.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: CITIZEN ACTION CENTER WEB-BASED PROGRAM - UPDATE. Mr. Saunier requested this item remain on the agenda under Old Business until after the Joint Workshop Meeting on January 14, 2012.

MOTION: No motion was necessary.

ACTION: **IT WAS THE CONSENSUS OF THE IGC COMMITTEE TO TABLE THIS ITEM TO THE NEXT IGC COMMITTEE MEETING.**

SUBJECT: DISCUSSION OF SPEED TABLES ON OGEM ROAD PROJECTS. Mr. Saunier stated the engineering consultant for the OGEM road projects attended a recent Board of Supervisors meeting and stated the ITE (Institute of Traffic Engineers) recommends a maximum speed table separation of 500 feet in order to maintain a speed of 30 mph or less. The Board stated they did not want to deviate from that.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.

ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: SIXTH COURT NORTH – EQUESTRIAN CONNECTION. Mr. Saunier stated this item was discussed at the Town Council meeting held on January 3, 2012. He stated he will coordinate with Mr. Kutney to determine what costs would be involved.

Mr. Goltzene stated there needs to be an equestrian gate, a District gate, and some type of fencing.

Mr. Saunier stated the equestrian committee needs to determine exactly what type of equestrian gate access would be required.

Mr. Goltzene suggested the placement of another “No Vehicular Traffic” sign on the other end of Sixth Court North.

Mr. Kutney asked whether the construction of the gates and fencing could be done by District Staff. Mr. Saunier replied in the negative and stated the District would contract the work.

Mr. Goltzene suggested obtaining a sign that indicates the cooperative effort of the Town and the District, Loxahatchee horse trails.

Mr. Saunier stated he would like input from the equestrian trails committee with regard to what type of signs they would like to be placed along the trails.

Mr. Goltzene requested confirmation that the trails would be open to horses and pedestrian traffic, and no vehicular traffic. Mr. Saunier replied in the affirmative.

Mr. Kutney stated he could ask the equestrian trails committee for their input next Tuesday at their meeting. He stated he and Mr. Saunier could inspect the proposed trail area and start the process.

Mr. Goltzene requested this item be placed on the agenda for the next regular Board of Supervisors meeting.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.

ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: VEGETATION CLEARING – TOWN ROADS. Mr. Kutney stated there are four (4) Town roads in need of vegetation clearing: Ian Trail, 152nd Way North, Steffan Lane, and 145th Avenue North.

Mr. Goltzene stated the Town is going to require that any vegetation up to 10 feet off the Town and/or District rights-of-way be cleared from private properties. The landowners will be given the option of allowing the Town to remove the vegetation at the Town's expense, or the landowners would be in violation and would therefore need to remove the vegetation at their own expense.

Mr. Goltzene stated perhaps the IGC Committee should discuss the issue of overgrown vegetation at various intersections throughout the Loxahatchee Groves community.

Mr. Kutney stated the Town Attorney, Mike Cirullo, has requested to be involved in this issue. Mr. Kutney stated perhaps the Town-District could establish some type of phasing process for vegetation clearing.

Mr. DeMarois stated it is important to have equal enforcement, and stated there will be some landowners who will refuse to allow any vegetation clearing to occur on their property.

Mr. Saunier stated he will ask the District's Field Superintendent to inspect the four Town roads in need of vegetation clearing; to determine whether the District's equipment can fit on the roads to clear the vegetation. He stated with regard to Ian Trail, an initial clearing would need to be done by an outside contractor; the District could then follow up with regular maintenance.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: SETTING OF NEXT MEETING DATE AND TIME. The IGC Committee agreed to schedule its next meeting for Wednesday, January 25, 2012 at 11:00 a.m. at the District office.

The next designated Board of Supervisors representative is David DeMarois (January 2012 through February 2012).

The next designated Town Council representative is Tom Goltzene (October 2011 through January 2012).

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

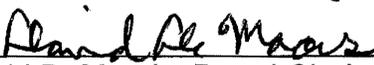
MEMBER COMMENTS

There were no comments from the IGC Committee Members.

PUBLIC COMMENTS

There were no public comments.

The meeting was adjourned by the Committee at 12:00 p.m.



David DeMarois, Board Chairman
Loxahatchee Groves Water Control District



Clete J. Saunier, District Administrator
Loxahatchee Groves Water Control District



Tom Goltzene, Town Council Member
Town of Loxahatchee Groves



Mark A. Kutney, Town Manager
Town of Loxahatchee Groves