

**LOXAHATCHEE GROVES WATER CONTROL DISTRICT /  
TOWN OF LOXAHATCHEE GROVES  
INTERGOVERNMENTAL COORDINATION (IGC) COMMITTEE MEETING  
FRIDAY, MAY 21, 2010 / 4:00 P.M.**

Call to Order at 4:00 P.M. / Roll Call

Present: Frank R. Spence – Town Manager, Town of Loxahatchee Groves  
Ron Jarriel, – Town Council Member, Town of Loxahatchee Groves  
Clete J. Saunier, P.E. – Administrator, LGWCD - MODERATOR  
Darlene Crawford – Secretary-Treasurer, LGWCD  
Lynnette R. Ballard – Administrative Secretary, LGWCD

Pledge of Allegiance / Invocation led by Mr. Saunier.

SUBJECT: AGENDA APPROVAL. There were no additions, deletions, or substitutions to the Agenda.

MOTION: Ms. Crawford made a motion to approve the Agenda. Mr. Spence seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: APPROVAL OF MINUTES FROM APRIL 16, 2010 IGC COMMITTEE MEETING. Mr. Saunier asked if there were any additions, deletions, or comments to the minutes from the April 16, 2010 Intergovernmental Coordination Committee meeting. There were none.

MOTION: Mr. Spence made a motion to approve the minutes from the April 16, 2010 Intergovernmental Coordination Committee meeting. Mr. Saunier seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: 40<sup>TH</sup> STREET NORTH / CANAL ACCESS ROAD. Mr. Saunier stated the topic of 40<sup>th</sup> Street North is an ongoing item. The Town's attorney and District's attorney are working together to develop the appropriate sign language to be placed in the vicinity of 40<sup>th</sup> Street North. Mr. Saunier stated the Town would need to establish the speed limit for this road, and suggested 15 mph.

Mr. Spence stated the speed limit would be established based on the Town's insurance representative, and what is determined to be safe for such a narrow road section. There would be a disclaimer telling drivers to drive at their own risk. Mr. Spence suggested a speed limit of 10 mph.

Mr. Saunier asked whether this issue would require approval by the Town Council. Mr. Spence replied he could obtain verification from the Town Council, and the speed limit might need to be implemented through a resolution.

Mr. Spence stated he will pursue this item with the Town's Attorney, and will place this item on the Town Council's next meeting agenda on Tuesday, June 1, 2010.

Mr. Saunier inquired about an easement overlaying the District's canal easement. Mr. Spence replied the Town's Attorney is working on this.

Ms. Crawford asked whether the gates that have recently been installed along 40<sup>th</sup> Street North provide a way for equestrian traffic to pass by. Mr. Saunier replied in the negative. He recommended that no equestrian traffic be allowed in this area until it is designated as an equestrian trail. If equestrian traffic gets around those gates on their own, they would be using that area at their own risk.

Mr. Saunier stated this area was intended only for canal maintenance access, and not for equestrian traffic. The \$40,000.00 in the District's budget for North Road Canal was essentially provided by the County to the District to build a fence along the right-of-way line to protect equestrian traffic from the adjacent landowners' livestock, dogs, etc., and to keep the equestrian traffic from trespassing on private property. The District has limited authority on equestrian / greenways trails, and does not have money for them, except for the \$40,000.00 already designated in the budget. The District and Town need to develop an interlocal agreement to provide maintenance on those trails once they are created.

Mr. Jarriel asked about a time schedule as to when the North Road Canal equestrian trail would be open. Mr. Saunier replied this would occur whenever 40<sup>th</sup> Street North gets built.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.  
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: NON-DISTRICT ROAD MAINTENANCE POLICY. Mr. Saunier stated one of the District's Board Members has requested an outline of a road maintenance policy with regard to non-District roads.

Mr. Jarriel asked whether the District's Attorney has drafted a road maintenance policy. Mr. Spence stated this is the Town's responsibility.

Mr. Jarriel asked Mr. Saunier whether he has any suggestions for the road maintenance policy. Mr. Saunier stated he would be happy to provide input after direction is provided by the Town Council.

Ms. Crawford stated the Town and District need to work together to establish the definition of a road. She stated there are some landowners that have a very long driveway that think it is a road, and they want the Town to pay to repair it.

Mr. Jarriel stated as long as a road has mail delivery and trash pick-up, then that is an actual road. He stated perhaps the Town could establish this as a definition for a road.

Ms. Crawford stated the Town and District need to agree on the definition of a road.

Mr. Spence replied that public funds can only be spent for public purposes. Driveways would not be qualified unless those landowners give an easement to the Town.

Ms. Crawford stated once the definition of a road has been established and agreed upon by the Town and District, the issue of funding needs to be addressed.

Mr. Spence stated there are two categories involved—courtesy grading and upgrading of a road, where a special assessment might be required. Mr. Saunier stated if the Town makes any improvements to a road, the affected landowners would need to incur a special assessment. Mr. Spence agreed.

Mr. Jarriel asked Mr. Spence whether an outline of the road maintenance policy has been drafted. Mr. Spence replied in the negative and stated he will coordinate with the Town's Attorney on this item.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.  
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: DISTRICT-TOWN FUNDING AGREEMENT FOR ROAD MAINTENANCE – FY 2010-2011. Mr. Spence stated the Town has recently started its budget preparation for FY 2010-2011. He has received a request from Mr. Saunier for funding assistance from the Town in the amount of \$130,000.00 if the Board does not approve the recommended assessment increase of \$3.45 per acre (at its June 14, 2010 meeting). If the Board does approve an

assessment increase, the amount requested from the Town would be \$100,000.00.

Mr. Saunier stated if the Board chooses (at its June 14, 2010 regular meeting) to proceed with noticing an assessment increase, then July 12, 2010 would be the date that the District would need to know whether the Town could provide any type of funding assistance. Mr. Spence replied that, at this point, he does not see a problem with the Town providing funding assistance to the District.

Mr. Saunier clarified that the funding amounts requested do not include non-District road grading. The Committee acknowledged this clarification.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.  
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: ACCEPTANCE OF 22<sup>ND</sup> ROAD NORTH / COUNTY-OWNED PARCEL. Mr. Spence stated the County acquired this parcel through tax certificates and wants to give this parcel to the Town of Loxahatchee Groves. The Town Council has indicated it will consider accepting this parcel if the County surveys the parcel and cleans out the adjacent canal (i.e., removal of trees, debris, etc.). Mr. Spence stated he obtained an estimate to clean out the canal.

Mr. Jarriel asked Mr. Saunier for the name of the individual that does all the surveying work for Loxahatchee Groves. Mr. Saunier replied the surveyor is Dennis Painter, of A & B Engineering, Inc. Mr. Spence requested Mr. Painter's contact information which Mr. Saunier provided to him. A lengthy discussion ensued.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.  
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: DEDICATION OF 148<sup>TH</sup> TERRACE NORTH. Mr. Spence stated the Town's Attorney has requested authorization to negotiate with Barbara Richardson of Shutts & Bowen, the attorney that represents the title insurance company (Attorneys Title Insurance Fund) for several landowners along 148<sup>th</sup> Terrace North.

Ms. Crawford requested clarification as to where the property is located. Mr. Saunier explained the property is located along North Road Canal, east of "C" Road Canal.

Mr. Saunier stated, according to Ms. Richardson, she is expecting to speak with the Town's Attorney to determine when the road easement might be finished.

Mr. Spence asked who would be responsible for maintenance of the bridge. Mr. Saunier replied the District will accept responsibility for maintenance of the bridge; however, this would be contingent upon the Town accepting responsibility for 148<sup>th</sup> Terrace North.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.  
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: SETTING OF NEXT MEETING DATE AND TIME. The Committee agreed to schedule its next meeting for Friday, June 25, 2010 at 3:00 p.m. Darlene Crawford will remain the District representative on the IGC Committee, and Ron Jarriel will remain the Town representative on the IGC Committee.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.  
ACTION: **NO ACTION WAS TAKEN.**

### **MEMBER COMMENTS**

Ms. Crawford inquired as to the status of OGEM improvements to the District's parking lot. Mr. Saunier replied that it would be difficult to obtain financing for this project. Mr. Spence stated that since the Town is taking over maintenance of certain roads, the Town needs to use its money for the maintenance of public roads, and not the District's parking lot.

Mr. Jarriel commented about the current condition of Bryan Road, and stated it has several holes. He requested an estimate for asphalt to patch the holes on Bryan Road.

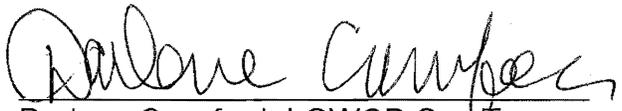
Mr. Saunier commented about the Town-District Road Maintenance Policy.

Mr. Jarriel stated he has done some research on weight limits for heavy trucks, however, unpaved roads do not have weight limits. The Committee agreed.

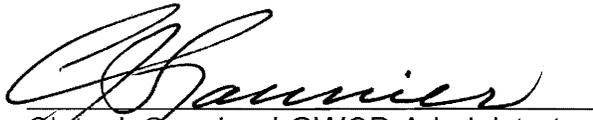
**PUBLIC COMMENTS**

There were no comments by the public.

**The meeting was adjourned by the Committee at 5:35 p.m.**

  
Darlene Crawford, LGWCD Sec. Treasurer

  
Ron Jarriel, Town Council Member

  
Cleo J. Saunier, LGWCD Administrator

  
Frank R. Spence, Town Manager