



Town of Loxahatchee Groves
Regular Town Council Meeting
Tuesday, January 19, 2016 at 7:00 p.m.

MINUTES

1. OPENING

- a. Call to Order & Roll Call

Mayor Browning called the meeting to order at 7:00 p.m. Present were Mayor David Browning, Vice Mayor Ronald Jarriel and Council Members Tom Goltzené, Ryan Liang and Jim Rockett. Also present was Town Manager Bill Underwood, Town Attorney Michael D. Cirullo, Jr., and Town Clerk Virginia Walton.

- b. Pledge of Allegiance & Invocation - Mayor Browning
- c. Approval of Agenda

Mayor Browning asked that on all future agendas there be added a Section 2(a), which would be "Council Response to Public Comments".

Council Member Goltzené asked that item #11(b)(4) be moved up to Item #10(b).

Motion: A motion to approve the agenda as revised, including addendum #1, was made by Council Member Goltzené and seconded by Vice Mayor Jarriel. Motion passed 5 – 0.

2. PUBLIC COMMENTS

Keith Harris stated he had obtained a public records copy of the code case for A Cut Above Nursery, including a Zoning Compliance Letter, which had been paid for by Council Member Rockett during the time frame he was actively campaigning for Council Member Liang, and then given to a Wellington official. There was also a Business Tax Receipt; however there were discrepancies in the addresses on these documents for the actual location of this business. Mr. Harris requested the Council have Manager Underwood send a cease & desist order against this company for false information.

Bill Louda, requested the Council re-activate the RETAG Committee, and add environmental issues to this Committee's responsibilities, but don't take on additional costs.

Dennis Lipp stated he read the minutes of the previous meeting where the Council asked for more interest from the people in attending meetings. Mr. Lipp stated what you see is what you get, but people are watching at home and one person commenting at a meeting was actually representing multiple residents' thoughts.

Virginia Standish agreed with Mr. Lipps' comments and added that some people had come before and been very disappointed or chose not to become punching bags. Regarding the item on the agenda for canvassing boards, no member of the Council should be on the canvassing board in an active or passive manner. In case of a tie, the Town Attorney could determine who the canvassing board would be. Regarding the management contract, this team has provided more Staff than any other management company and did good work. The Council should review the agreement carefully, but an RFP was not required.

Add:

- a. "Council Response to Public Comments"

Council Member Rockett stated that not all of the facts were presented tonight. He paid for the report only as a convenience and he was reimbursed.

Mayor Browning announced that on Friday, January 29, from 6pm to 8pm, there would be a Reading Event at the Loxahatchee Groves Elementary School to raise money for a Library Re-Make. He urged everyone to attend and support the school.

3. CONSENT AGENDA

(Public Comment will be permitted on consent agenda items prior to Council vote)

- a. Minutes: January 5, 2016 Town Council Meeting

Motion: A motion to approve the consent agenda, as revised in Addendum #1, was made by Council Member Liang and seconded by Vice Mayor Jarriel. Motion passed 5 – 0.

4. PRESENTATIONS

- a. State Attorney Dave Aronberg – 15th Judicial Circuit, Palm Beach County (**continued to the 2/2/2016 agenda**)
- b. Diane Swab Suave, Palm Beach County Animal Care and Control (**continued to the 2/2/2016 agenda**)
- c. Keshavarz & Associates Update on "B" Road Improvements (Road Closure Letter, Map and Detour Map)

Randy Wertepny, Keshavarz & Associates, stated they have made significant progress and was now 1 – 2 months ahead of schedule. They were halfway through the permitting process, with the only permit outstanding being the Loxahatchee Groves Water Control District. Regarding the bid process, the legal advertisement would be in this Sunday's paper, with an article to the paper this Thursday. The Attorney was now reviewing the bid documents, and the bid opening date would be March 1, 2016. The project would be bid with two options, with OGEM and alternate of lime rock/asphalt. Mr. Wertepny provided a chart showing the status of easements required.

A sample letter to residents regarding the closure of Collecting Canal Road and "B" Road for approximately three weeks was provided, along with a Detour Map showing them how to get

around the closures. Council consensus was there would be less inconvenience for residents if both roads were closed at the same time, rather than one and then the other. Vice Mayor Jarriel requested that the residents be given at least two weeks' notice prior to closing the roads. Vice Mayor Jarriel added that the sidewalks were in on Southern Blvd. to the east side of the College and was wondering if a bridal path could be added. After discussion, Council decided that having a path for only this section was not likely to be very well utilized.

Ken Johnson asked what the total width of "B" Road would be, would the road be straight and would there be a painted centerline. Mr. Wertepny responded it would be 20 feet wide from Collecting Canal Road to Okeechobee Boulevard, the road would follow the canal and there would be no painted centerline, but there would be painted speed bars. Also there were no stop signs proposed, except for those dead end roads coming off "B" Road.

Jo Siciliano stated the turn from Southern Boulevard onto "B" Road was currently very steep for trucks hauling trailers and asked if that would stay the same. Manager Underwood stated he had not been involved in the design of the road, but this could be looked at.

Council thanked Mr. Wertepny for his report and pleased with the expedited progress.

5. COMMITTEE REPORTS – none scheduled

6. RESOLUTIONS

a. RESOLUTION NO. 2016-03 (Plat Approval – **Quasi-Judicial**)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE LOXAHATCHEE GROVES COMMONS RE-PLAT FOR THE LAND OWNED BY ATLANTIC LAND INVESTMENTS, LLC, CONSISTING OF 21.73 ACRES, MORE OR LESS, LOCATED AT THE NORTHWEST CORNER OF SOUTHERN BOULEVARD AND "B" ROAD, LOXAHATCHEE GROVES, FLORIDA, LEGALLY DESCRIBED IN EXHIBIT "A" TO THIS RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney Cirullo swore in everyone wishing to give testimony or speak on this agenda item. Council Member Goltzené recused himself and filed Form 8B with the Town Clerk. Joe Lelonek, representing the Applicant, stated this was the final boundary plat with all the dedicated roads and easements. There were two minor changes since the plat copy had been submitted for this agenda. There was a revised location on the electric plan for the transformers, and the Loxahatchee Groves Water Control District name was removed from the Plat since they did not need to sign off.

Council Member Rockett commented that the print was very small and possibly in the future these types of documents could be provided in a larger print. Mayor Browning commented that he still did not like the 24 hour operation at the 7/11 store, but realized they could not do anything about it now.

Thais Gonzalez stated the Council should not give up so easy and believed they could still do something about the 7/11.

Motion: A roll call vote was in favor of approval of the resolution and final Re-Plat 4 – 0, with Council Member Goltzené recusing himself.

b. RESOLUTION NO. 2016-04 (Road Transfer)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, REQUESTING THE TRANSFER OF TITLE OF COLLECTING CANAL ROAD FROM THE LOXAHATCHEE GROVES WATER CONTROL DISTRICT; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO TAKE STEPS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

Council had concerns about funds for the paving and maintaining the roads until such time as a means for transferring the gas tax funds from the Water Control District to the Town. Suggestions for addressing this were discussed. Also there were concerns about the Council moving too quickly and not being knowledgeable about how to pave and maintain the roads. Council was reminded that this would be handled by engineers and experienced contractors. There was discussion about D Road, E Road, Citrus and others that were in fact poorly designed from the beginning, continued to deteriorate and this issue needed to be moved on now rather than later. The D Road businesses paid the Water Control District for maintenance, but did not receive any. The Council listened to public input and realized this was what the people wanted.

Keith Harris stated the Town couldn't fix the roads until they get them under their control and the Water Control District won't do it. The Council didn't need to design or repair the roads themselves. That's was other professionals were for.

Motion: A motion to adopt the resolution and request the transfer of title for Collecting Canal Road was made by Vice Mayor Jarriel and seconded by Council Member Liang. Motion passed 4 – 1, with Council Member Rockett dissenting.

c. RESOLUTION NO. 2016-05 (Road Transfers)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, REQUESTING THE TRANSFER OF TITLE OF ALL "DISTRICT" ROADS FROM THE LOXAHATCHEE GROVES WATER CONTROL DISTRICT; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO TAKE STEPS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

There was concern about the crossover from SunSport, whether it was an easement or a road. It was determined that it had been on the County maps as a road and gas taxes were collected; however, Manager Underwood advised the Council that it had been surveyed as a maintenance

burn, and this survey might have to be adjusted if it was to be considered a road. Either way, Morley had stated he was willing to work with the Town and Town Attorney Cirullo added that it would be included in this resolution no matter what it was called.

Thais Gonzalez stated she was confused and needed facts. Why did the residents of D Road pay the Water Control District for maintenance but not get it. She agreed that the Town was in fact paying over \$93,000 for maintenance of the roads to the Water Control District and there was over \$70,000 in the current budget for roads.

Bill Louda stated this transfer of roads should be done in conjunction with the transfer of funds from the Water Control District to the Town, and then there would be sufficient monies to accomplish the road projects.

Todd McLendon stated he strongly supported this. Now the residents don't know who owns what, and they should be able to call one place for questions on all the roads. Right now the Town owned about 70% of the roads, so this would only be adding the balance of 30% to the Town. If the District did not reduce their assessment accordingly, then the residents could vote them out.

Laura Danowski stated she was a member of the IGC Committee and this crossover was like a "Trojan Horse". No one wants to call it a road because it was an easement.

Mayor Browning concluded that the Town would go forward to obtain the roads and when the District becomes ancillary, the Town would get the funds.

Motion: A motion to adopt the resolution and request the transfer of title for all District Roads was made by Vice Mayor Jarriel and seconded by Council Member Liang. Motion passed 4 – 1, with Council Member Rockett dissenting.

d. RESOLUTION NO. 2016-06 (Culvert/Drainage Policy)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING AND ADOPTING THE "TOWN OF LOXAHATCHEE GROVES DRAINAGE IMPROVEMENTS AND CULVERTS REPLACEMENT POLICY," ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

Manager Underwood stated Staff had been directed to bring forward a formal ordinance adopting the Drainage Improvements and Culverts Replacement Policy reviewed at the last meeting. As an example of the need for this policy, Manager Underwood showed a photo taken today of a culvert failure at River Road and "C" Road, and stated the Town needed this policy as a mechanism to find and correct these culverts. Vice Mayor Jarriel stated there were a lot of pipes in this condition all over the Town and agreed they needed to be fixed. Mayor Browning added that this policy was necessary if the Town would now own the roads.

Bill Louda commented that the Town should not get into the drainage improvements of canals.

Motion: A motion to adopt the resolution and approve the policy for drainage improvements and culverts replacement was made by Vice Mayor Jarriel and seconded by Council Member Liang. Motion passed 5 – 0.

Mayor Browning called a short break at 8:17 PM. The meeting reconvened at 8:24 PM.

7. ORDINANCES – none scheduled

8. MANAGER’S REPORT – *Town Manager Underwood*

a. Agenda Item Report – Updates on various activities and issues concerning the Town

Manager Underwood advised the Council that all the stop signs were now being installed on E Road and Collecting Canal today and over the weekend. PSG was at the northwest end of Town doing new striping of the roads and speed bumps on North A Road. He was working on a few candidates for code officer and has a meeting with Lt. Combs to create a Special Task Force on illegal manure.

b. Palm Beach County Sheriff’s Office Monthly Report for December 2015

c. Palm Beach County Sheriff’s Office Yearly Report 2015

Manager Underwood stated that in comparison to other cities in the County, our yearly report was not considered a bad report. Council asked about any follow up to the complaints brought to a previous meeting about the robberies at nurseries. Lt. Comb responded that they had a potential suspect, but he had lawyered up. They were still looking into the possibility that these were spill overs from similar incidents in Wellington.

d. Palm Beach County Fire/Rescue Monthly Report for December 2015

Manager Underwood advised the Council that of the total of 33 events for December, 24 were medical calls.

9. OLD BUSINESS

a. Town Management Contract Revisions (*continued from 1/5/2016 agenda*)

Mayor Browning suggested they review the professional services contract that was redlined first. Vice Mayor Jarriel stated that he had met with Manager Underwood for about two hours today and had some discrepancies that he wanted to go over, and suggested the contract be taken page by page and get a consensus on items redlined on each page.

First page of agreement, the new address for Town Hall needed to be replaced with the old one still listed.

Next page under “Fees and Expenses”, Mayor Jarriel did not want the section referencing the compensation being adjusted each October 1st based on the “CPI” taken out. The CPI was

originally put in the contract because it was in the RFP. Council was split, some in favor and some not, feeling the way the contract was now written actually favored the Town and gave Council more discretion on compensation. Some felt there should be a Cap, a range of increases allowed and then a yearly evaluation to determine final amount, and also the ability for a bonus. There was concern that leaving in the CPI would bind the Council to the CPI before knowing what it would be. Town Attorney Cirullo suggested alternative language “at a specific point in time or determined by Council”.

Manager Underwood was against the CPI being left in. He stated when asking for the budget allocations, the Council did not okay those based on the CPI. Management might need to exceed it for additional staffing that may be required. After further discussion, majority consensus was in favor of leaving the new language as redlined.

Regarding the same section with a new compensation amount of Thirty Thousand Three Hundred and Sixty-four Dollars, an increase from the previous amount of Twenty Thousand Eight Hundred Eighty-five Dollars, Council wanted to know the basis for the increase. Manager Underwood responded this was a 2% increase. There was lengthy discussion on whether or not this was an additional 2% in addition to the one approved previously.

Motion: Council Member Rockett called for a motion not to replace the Manager’s contract, only to have items supplied that needed to be changed. Motion was seconded by Council Member Liang. Vote was 2 – 3. Motion failed to pass. Council Member Liang added that they had asked for recommendations to make things easier and then to discuss other changes with Manager Underwood.

Dennis Lipp stated this has been dragging on for months and was because of the actions of certain people who wanted to turn over the Town to the Water Control District. This was a good contract, the Town deserved to have Bill & Perla and the agenda for friends needs to stop.

John Ryan stated this was supposed to be a general contract discussion with specific contract revisions and there was an incorrect presentation at the last meeting. This management group has never been evaluated and the Town should wait for the final reports from the IOG. The new contract needs an RFP and it conflicts with the purchasing code.

Karl Jensen stated he was a new person addressing the Council, as they asked for at the last meeting. What was done to Bill last Fall was embarrassing to the Town. Bill and his Team do an excellent job.

Thais Gonzalez stated this was embarrassing and Council Member Rockett embarrasses the Town because he has illegal businesses in the Town and is just pushing the management team to quit. Stop messing with our Town because we, the people, want them.

Ken Johnson stated he listened tonight and his opinion was the CPI was a bouncing ball and the Town should go by the budget. Bill was doing a good job and accusations that he padded his pocket were unfounded. Who signs his checks? Five people do and why not challenge them.

Perla Underwood stated she wanted to bring some clarity to this conversation. Neither Bill nor she has received any salary from Underwood Management for the past five years for the

work they do at Loxahatchee Groves. The 2% increase would go to the employees because they have all absorbed the workload from the loss of the code enforcement and Waste Pro services. Since August, Town Management and Staff have been mitigating the code enforcement issues themselves. This has also encompassed the trailer issue, adding over 200 units to the garbage rolls.

Mayor Browning added that to say the Council was not re-evaluating Management is wrong. The Council has been doing it all along. There was no time frame to renew contracts.

Council Member Goltzené asked where all these contract efforts and procurement ordinance questions before this? The Water Control District has no schedule. They just do what they want.

Vice Mayor Jarriel suggested they continue with the page by page review of the agreement. There were no changes to the last six pages of the agreement and therefore no discussion required.

First page of Exhibit "A", #3, #6 & #10: Council wished to have several items that were crossed out keep in, and with regard to #10(j) Manager Underwood preferred to bring contracts to the Council for approval.

Second page of Exhibit "A": Council suggested changes to clarify existing committees and provide support "within reason". Council Member Liang suggested language "provides support as needed and directed by Council". Vice Mayor Jarriel stated that in planning for any future committees, they should make sure not to overload the Town and make them worse than the County.

Third page of Exhibit "A": Council made a few adjustments to #2(a)(b)&(c) and all were in consensus with changes.

Fourth page of Exhibit "A": #4 – Manager Underwood reminded Council that the debris monitoring contract had expired and needed to be renewed. Regarding #5, after discussion about oversee versus manage, there was a 3 – 2 vote in favor of "oversee" changes, with Council Member Liang and Council Member Rockett not in favor. The same "oversee" issue was on fifth page with regard to Town Clerk. No changes to sixth page.

Seventh page of Exhibit "A": #11(2) attendance for other government agency and association meetings, language was added "when needed basis, or as directed by Council". Mayor Browning added that addition meeting requirements should be brought up at a Town Council meeting in advance. No changes on eighth page.

Ninth page of Exhibit "A": Regarding bullet #2 & #3, Council suggested deadlines for submission of items for agenda, and clarification on when agenda would be transmitted to Council. Under Review of Contract for Town Management Services section, language was changed to read "or not later than 180 days after the end of the fiscal year". Council was in consensus with changes on tenth page "Town Clerk" category and last page "Financial Management operational responsibilities".

After further discussion on term of revised contract and monetary compensation, Council felt those two items should be brought back to the next meeting for determination.

Motion: A motion to have all changes made to the amendment to the contract, with the exception of the term and monetary compensation, and bring back for Council to authorize the Mayor to sign the amended contract after discussion of term of contract and monetary compensation, was made by Vice Mayor Jarriel and seconded by Council Member Goltzené. Motion passed 3 – 2, with Council Member Rockett and Council Member Liang dissenting.

10. NEW BUSINESS

a. SBA Investment Policy

The Finance Advisory and Audit Committee (FAAC) had recommended the Manager look into investment of surplus funds since the current earnings for the Town were inadequate. The SBA Investment Fund had been presented and reviewed by the FAAC and they were in favor of this as an option. Vice Mayor Jarriel stated that the League of Cities (FMIT) also had a secure investment program for Towns, which seemed to have a higher yield, and this program should also be looked at before making a decision. The SBA had taken a downfall in the recent past and as just coming back.

There was a consensus of Council that the Manager should present the FMIT Fund information to the FAAC for review prior to a formal decision by Council.

Moved:

b. **11(b)(4)** Discussion and direction for Town Attorney to draft an ordinance to increase Council compensation reimbursement.

Vice Mayor Jarriel asked Council if they would directing the Town Attorney to bring forward an ordinance to increase the Council compensation by \$250.00, which would increase their compensation to \$750.00 per month. A comparison shows that Loxahatchee Groves Council Members were one of the lowest paid Councils in Palm Beach County. Council Member Goltzené stated he was in favor of the increase. Just last week, he spent three days away from his business representing the Town in Tallahassee. He had been unable to find anyone to cover his job while he was away, thereby losing valuable time with mowing his fields. He was not opposed to representing the Town, but it was a fact that he and other members of the Council spent a lot of time away from their home and business duties researching and being out in the community. Council Member Rockett was not in favor of giving what he felt was a 50% increase. Council Member Liang stated it was more important how the people felt about this action rather than the Council. Vice Mayor Jarriel asked for a show of hands from the audience if they were okay with this request. A majority of audience was in favor.

Motion: A motion to direct the Town Attorney to draft an ordinance to increase Council compensation an additional \$250.00, up to a new total of \$750.00 per month, was made by Vice Mayor Jarriel and seconded by Council Member Goltzené. Motion passed 4 – 1, with Council Member Rockett dissenting.

11. COUNCIL REPORTS

(Items #2 and #1 were taken out of order)

a. Councilman Tom Goltzené

2. Discussion and direction on annexing properties within the Water Control District boundaries but not within the Loxahatchee Groves town boundaries.

Council Member Goltzené stated there were several types of properties in the District: some properties owned by the District were within the Town's boundaries; some properties were not in the Town, such as the hospital; and some properties were not in the Town or in Royal Palm Beach; and there was a little piece that was located in Royal Palm Beach. It was time to get the District owned properties annexed into the Town, with the exception of the Royal Palm Beach piece, and that would solve a lot of the problems. Mayor Browning added that maybe it was time to send letters to these properties, including the hospital, regarding possible annexation.

Motion: A motion was made by Council Member Goltzené to instruct the Town Attorney and Town Manager to take the next step in bringing this issue forward. The motion was seconded by Council Member Liang. Motion passed 5 – 0

1. Discussion of Canvassing Board code amendment (continued from 12/1/2015 and 1/5/2016 agendas)

Council Member Goltzené stated there had been enough trouble the last election and the Council needed to stay out of elections. Let the Attorney decide if there is a tie. The Council needs to get out of all the dysfunction and start working together. The ordinance sample presented tonight was from Wellington. Council Member Rockett commented that he thought there was no Town Canvassing Board for this coming election. Town Attorney Cirullo responded that there would be if there was a run-off. Council Member Rockett agreed that the Council should not be on the Canvassing Board. Mayor Browning added that if they appointed resident, it may be the same problem.

Motion: A motion to extend the meeting for public comment on Council Member Goltzené's discussion, and closing comments item #12 was made by Council Member Goltzené and seconded by Vice Mayor Jarriel. Motion passed 5 – 0.

Keith Harris stated that at the last election residents were fearful to let their thoughts on the candidates be known. When government gets involved in elections, it makes people feel they are telling them who to vote for, which is wrong. These changes to the canvassing board are good, clear and unbiased.

Motion: A motion to look into the Charter to possibly amend the Canvassing Board section for the November 2016 election was made by Council Member Goltzené and seconded by Vice Mayor Jarriel. Motion carried 5 – 0.

b. Vice Mayor Ron Jarriel

1. Discussion Relative site clearing (Clear Cut), and residential structures on to agriculture classified properties (continued from 12/1/2015 and 1/5/2016 agendas)
2. Discussion Relative to site distance and drainage at intersection of E Road and Collecting Canal Road (continued from 12/1/2015 and 1/5/2016 agendas)
3. Discussion and direction for GelTech Solutions Dust Control Pilot Program

Items #11(b)(1), (2) and (3) were continued to the February 2, 2016 agenda)

4. Discussion and direction for Town Attorney to draft an ordinance to increase Council compensation reimbursement. (was moved to item #10b)

12. CLOSING COMMENTS

a. Public

Jo Siciliano stated that several states have enhanced penalties for animal cruelty; and the Town should advocate for this in Palm Beach County and Loxahatchee Groves.

b. Town Attorney

Town Attorney Cirullo stated that he would need direction from Council to bring forward a resolution to lower the speed limit on Okeechobee Boulevard. This would also require a Study be done in order to justify the request. The County does have the authority to change speed limits on County roads. With regard to taking over Okeechobee Boulevard, he had checked with Tequesta and West Palm Beach, but he needed to do more follow up research.

c. Town Council Members

Council Member Goltzené commented that they had talked about Okeechobee Boulevard in Tallahassee. It was determined that traffic calming was more appropriate for Town roads and the Town should work with the County on this. He felt this had been a very productive meeting tonight and the Council Members had some very good meetings during their trip to Tallahassee as well.

Vice Mayor Jarriel thanked everyone for coming and be safe going home.

Council Member Liang again reminded the Manager that there was a large difference between manage and oversee. He then wished everyone a Happy New Year.

Council Member Rockett stated that regarding the comments on the Manager's contract, rather than as depicted as campaigning, he did have a financial background and experience with contracts; therefore, if it looked wrong to him, then he would continue to make comments. He reminded everyone that there was still an active IG investigation and audit going on. Finally, he thanked everyone for coming and safe travel home.

Mayor Browning thanked everyone for coming.

13. ADJOURNMENT

Next scheduled Town Council Meeting was announced for February 2, 2016. A motion to adjourn the meeting was made by Council Member Goltzené and seconded by Council Member Liang. Motion passed 5-0. The meeting was adjourned at 10:45 pm.


Virginia M Walton
Virginia Walton, Town Clerk

David Browning
David Browning, Mayor

These minutes were approved by the Town Council on Tuesday, FEB. 2, 2016.