



Members Present:

Dave Browning, Mayor
Dennis Lipp, Vice-Mayor
Ryan Liang, Council Member
Dr. J. William Louda, Council Member
Ron Jarriel, Council Member

Members Absent:

None

Others Attending:

Matthew Lippman, Interim Town Clerk (NCS)
Michelle Kantor, Interim Assistant Town Clerk (NCS)
Mike Cirullo., Esq., Town Attorney
Members of the Public

Others Absent:

Dr. Irv Rosenbaum, Interim Town Manager (NCS)

1. – 4. Call to Order/Roll Call/Pledge of Allegiance/Invocation

The meeting was duly noticed and posted. Mayor Browning called the meeting to order at 7:00.m. He then requested the roll call by Town Clerk Matthew Lippman. Town Clerk Lippman noted that Councilman Liang was not present yet. Upon completion of the roll Mayor Browning requested everyone stand for the Pledge of Allegiance and Invocation.

Mayor Browning moved to Item #5.

5. Approval of Agenda

Town Clerk Lippman asked to add Item 13(a) Emergency Shelters and noted this was a result of the IGC Meeting held on Friday, August 28, 2009.

Vice-Mayor Lipp made a MOTION to approve the amended Agenda, SECONDED by Councilman Louda and the MOTION passed unanimously 4-0, with Councilman Liang not present.

Mayor Browning moved to Item #6.

CONSENT AGENDA:

6. Town Council Meeting Minutes (8-18-09 & 8-25-09)

Vice-Mayor Lipp made a MOTION to approve the Consent Agenda, SECONDED by Councilman Jarriel and the MOTION passed unanimously 4-0, with Councilman Liang not present.

Mayor Browning moved to Item #7.

REGULAR AGENDA:

7. Public Hearing: Loxahatchee Equestrian Clinic

TITLE: Development Order Amendment

REQUEST: Add square footage and reconfigure site plan

LOCATION: East side of F Road (approx 1/3 mile south of Okee.)

Resolution 2009-018 Approval

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES APPROVING DEVELOPMENT ORDER AMENDMENT APPLICATION DOA-2009-01501 (CONTROL NO. 1994-00040) SUBMITTED BY LOXAHATCHEE EQUESTRIAN CLINIC; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Mayor Browning announced this Item was a Quasi Judicial Item.

Town Attorney Cirullo swore in Town Clerk Lippman and a Representative from the project.

Mayor Browning announced for the record that Councilman Liang had arrived at 7:03pm.

Town Clerk Lippman said this item came before us a few months ago and we attempted to just work this out with the County because this is a situation where a site plan has been in existence for many years and the applicant just wanted to put hyperbolic chambers in and they needed x amount of feet to do it, which really doesn't impact anything other than it alters the site plan. He said in this particular case they had to go through the County review and hearing process and then it was reviewed by our Town Consultant from LRMI-Kevin McGinnley who didn't have any issues and I have read it and don't have any issues. He said our recommendation is to approve this and move forward.

Mayor Browning opened the Public Hearing.

There were no comments from the Public.

Councilman Jarriel made a MOTION to approve Resolution 2009-018 for Palm Beach County Application No. 2009-01501 to amend the site plan for Loxahatchee Equestrian Clinic, SECONDED by Councilman Liang and discussion was then continued:

Town Attorney Cirullo conducted the reading of Resolution 2009-018.

Councilman Louda asked if on the site plan the oxygen tank screen is compressed or liquid oxygen.

Toni Barham-Charles Putnam and Associates-said I don't know the answer to that. She said that was a previous thing on the site plan.

Councilman Louda asked for confirmation that the location of oxygen was approved by the County

The MOTION passed unanimously 5-0.

Mayor Browning moved to Item #8.

8. Shortlist Submittals for RFP 2009-004 (Code Enforcement Services)

Town Clerk Lippman said previously we had issued RFP 2009-004 for Town Code Enforcement Services and we received three responses. He said tonight you can decide to do a short list or accept all three, whichever you choose the options are open.

Mayor Browning opened the Item up for discussion.

Councilman Louda said what I would like to do is short list to the only two that filled the RFP. He said CSI didn't have an hourly rate in there and the cost was way out, so I would just like to look at the other two when they come back.

Councilman Liang said I would probably go the same route, just because that one company it seems like they didn't even bother reading our RFP or going by our guidelines and what we wanted.

Councilman Jarriel said I agree with them, the first thing on our RFP was on an as needed basis and apparently they didn't read it or forgot about it, so I say we go with the two and let them make their presentations.

Vice-Mayor Lipp said let's move forward.

Councilman Jarriel made a MOTION to approve the short-list of submittals for RFP 2009-004 (Town Code Enforcement Services) to Calvin-Giordano and to Hy-Bryd Inspections and to invite these firms to be interviewed at the September 15 Town Council Meeting, SECONDED by Councilman Louda and the MOTION passed unanimously 5-0.

Mayor Browning moved to Item #9.

9. Third Party Vegetative Debris Hauler Proposal

Town Clerk Lippman said now that we have someone out there working in the field to do the leg work, I had Frank Schiola go out and get with a local company who can provide the service. He said Waste Pro won't put the third party under their insurance, but the party does have their own insurance available to do this, they do have the equipment and they do have the ability and can get the job done. He said I did brief the Town Attorney to let him know that this would be coming up tonight in case there was anything we needed to do legally. He said there will be a cost involved for the Town, and the first hit we anticipate will be a specific amount and if you decide you are okay with the dollar amount, then you can decide to move forward with this local

purveyor, or you can ask us to get other bids, informally just get quotes, and then we can move forward on this.

Frank Schiola, 13434 Marcella Boulevard- said the Council had made a request a couple of meetings back to go ahead and remove debris from the Town's municipality boundaries. He said at Matt's request I went ahead and contacted a local contractor-C & C, who is licensed and insured and has three grapple trucks. He said we are estimating it would cost the Town between \$13,000.00 to \$15,000.00 for a one time pick up. He said what we would do is have Waste Pro go through and get their 6 cubic yards first, and then we would start on a Thursday and go through till Tuesday and the plan is to start on A Road and 161st Terrace East and work our way to G Square and Folsom Road. He said this will be open to any landowner within Loxahatchee Groves with the exception of vacant land. He said so Waste Pro will come by and get their 6 cubic yards, and then the Town would come by and take care of everything else and this way we are doing two things, one we are going ahead and getting everything out of here in case of a hurricane, and two, we are helping out Waste Pro and in return, and because we are doing this, their people are going to get to start from scratch the following week with new piles. He said some of the piles have been sitting around for two months. He said and also by doing this, Waste Pro is looking at it from a cost savings and they are deciding to not raise the rate to the Town, and in retrospect they did in the unincorporated areas. He said it is in the contract that they could raise the rate to the Town by this year 5.4%. He said by spending this money we are getting rid of all this vegetation that is out there and we are actually saving money on the assessment and we don't have to raise the assessment next year for Solid Waste pick up. He said we are going to go ahead and document this by addresses and yardage, so the next time the Town Council decides to do this, you will know this is about how much came out. He said hopefully we won't get hurricanes and we can clean up the Town. He said this is going to be a win-win for everybody involved. He said basically the way this would work is if we actually had a natural disaster here the information would be cataloged just like FEMA would want it.

Vice-Mayor Lipp said this brings up an interesting point, since we have a table top coming up, would this be a good time to have an actual run through with Calvin-Giordano and Ashbritt.

Town Clerk Lippman said this is different and just to get a jump start on the vegetation; we are not talking about storm debris.

Mr. Schiola said we are talking about five to six days at about eight hours a day and I don't think most companies have that time to devote to it. He said they could come out for one day just to see what is going on, but we just want to do this as far as paperwork goes so the Town would have a record.

Vice-Mayor Lipp asked is this Choquette.

Mr. Schiola responded yes, we wanted to go ahead and find someone in Loxahatchee Groves so the money stays in Loxahatchee Groves.

Town Clerk Lippman said there will be load tickets and Frank will ride around with them, and as they pick up the vegetation he will document the amount and where it came from.

Mr. Schiola responded that is correct and it will be a two part load ticket where the driver will have one and I will have one on behalf of the Town, so if they lose a ticket they won't get paid for it.

Councilman Jarriel asked how soon would this start.

Mr. Schiola said I was talking to Matt about this and we would do a mailer sometime next week and then give people two weeks to get the stuff out there and try to go ahead and do this near the end of the month.

Councilman Jarriel said if I am figuring right the 52 yards is probably about equivalent to three 18 yard dump trucks roughly figuring, so if we did about twenty loads it would be about \$7000.00, so I don't like the spread of \$5000.00 to \$10,000.00 and I think you even mentioned \$13,000.00 to \$15,000.00.

Town Clerk Lippman said we just really don't know. He said we think the max is \$15,000.00.

Councilman Jarriel said we are giving something back to our Community and my biggest thing is we don't have certain people abuse it and then the ones that don't have access to getting their stuff to the road because they don't have the equipment then theirs is still sitting on their property. He said that is why I like keeping the records so that way if we have to do it again we can look and say hey you've had your fair share, let's give someone else a chance, I like that idea.

Mr. Schiola said and also we are not paying dumping fees, this is strictly hauling and it will go to one of Mr. Choquette's sub grinders who will grind it into mulch and sell it. He said that is why the cost is low and he is lower than anyone out there and this is strictly for Loxahatchee Groves so the Solid Waste costs will stay down.

Councilman Jarriel said this is kind of short notice this year, but we are favoring RFP's for everything and hopefully next year we can do this in advance. He said I do favor getting local people with the RFP's if we can.

Mr. Schiola said there was other interest in doing it, but Johnny was ready to do it right now. He said his trucks have been sitting idle and now he can put some of his people back to work.

Councilman Jarriel said good job Frank doing all the leg work.

Councilman Liang said I think this is a great idea and I commend Frank for finding someone to do this, especially someone in our Community and I hope everyone in the neighborhood utilizes this opportunity to clear their land or to get rid of debris that they need to get rid of.

Mr. Schiola said I would like to add this is definitely one of the reasons that Waste Pro is not raising the rates this year. He said this is helping the residents/tax payers by not adding on to their assessment. He said if you decide to do this next year, we should go out to bid for it in March and that way we would be ready for hurricane time.

Councilman Louda asked about the lead time and the piles.

Mr. Schiola responded, you just go and stack everything like you would normally.

Councilman Louda asked have you talked to them about length and weight restrictions.

Mr. Schiola responded we are going to go with the same that we have been doing before with the vegetation pick up because we don't want to confuse people. He said we want to keep it just how the contract is but they can put out a lot more than just the 6 cubic yards.

Town Clerk Lippman responded right.

Councilman Louda said okay, so the same as Waste Pro. He asked on the mailer maybe we can round up some local names and phone numbers of people who do help chainsaw trees.

Town Clerk Lippman said I am going to get Waste Pro to pay for the post card and I don't think the Town should get involved in promoting businesses, but I can put Frank's number on there and he could direct them.

Mayor Browning said I like the idea and in the future I think it will be good to key this in so people have some lead time so they know prior to hurricane season and I think we are a little bit late this year. He said hopefully this is a calm year and we can use it as a run through, and in the future if we do this twice a year it will get a lot of loose stuff cleaned up before hurricane season and there won't be stuff cleaned up ahead of time, I think that is good and I like the idea of using the local guys.

Mr. Schiola said I wanted to ask the Council if the LGWCD has some trim they need to have done, do we want to include them on this.

Mayor Browning responded I have no problem with that.

Councilman Jarriel said debris is debris and we are cleaning up Loxahatchee Groves it doesn't matter who we are cleaning up.

Vice-Mayor Lipp asked on the North Road-west of F, there are a couple of properties with some huge stumps and asked what is the plan on getting rid of those. He said that could be a fire hazard.

Mr. Schiola said if we can identify it Johnny Choquette says he can get them out of there. He said the whole goal is get everything out of here. He said we are doing a good job with illegal dumping and that is pretty much slowing down and Waste Pro doesn't usually take stumps, but they will take those. He said everything that is out there and vegetative will be gone.

Councilman Louda said while we are on illegal dumping and asked what was that pile at the south end of E Canal.

Mr. Schiola responded someone apparently went ahead and dumped vegetation there. He said Mr. Saunier called me and I called Waste Pro and they took care of it in two days.

Mayor Browning said I like the idea, my only concern is are we giving the residents enough lead time.

Mr. Schiola responded it will be on the website for the Town and there will also be postcards in the mail.

Mayor Browning said I like everything about it, but if we could give them even a couple of additional weeks head start, I think we would get more participation if we did that.

Town Clerk Lippman responded we can put flyers up at some of the churches.

Mr. Schiola responded my only concern is with hurricane season I don't want the stuff sitting out there and then we have a storm come through and have to worry about that.

Mayor Browning said I think it would be more to set aside the time to do it if you give them a little more lead time

Town Clerk Lippman said another thing to consider is you have to think it will be an additional forty hours for Frank, probably an additional \$900.00.

Mr. Schiola said I need to make sure the Town is getting what it pays for and nothing extra.

Mayor Browning said sounds good.

Councilman Louda said maybe on the postcard we should put to place it a meter away from the fence.

Town Attorney Cirullo said I think you should do this by contract at the next meeting on September 15, 2009 and authorize us to put together a simple agreement.

Councilman Louda made a MOTION to direct Town Staff to bring back an agreement between the Town and C & C Loading to handle the 3rd party vegetation debris removal from the Town, SECONDED by Vice-Mayor Lipp and discussion was then continued:

Mayor Browning asked for comments from the Public.

Marge Herzog, 966 A Road- said my only concern was is there any way this could be expedited if this did happen on a week when a hurricane was to arrive.

Mr. Schiola responded I will pray that doesn't happen, but if it does happen then we will get all three of the trucks out there to get it all. He said by the time we do the postcards and get them out it will be way after the next meeting on September 15, 2009.

Mayor Browning and Vice-Mayor Lipp both thanked Mr. Schiola.

The MOTION passed unanimously 5-0.

Town Clerk Lippman repeated the Motion for the record.

Mayor Browning moved to Item #10.

10. Appointment of Frank R. Spence to be IGC Town Staff Representative

Town Clerk Lippman said for formality reasons on November 18, 2009 when you formed the IGC your Motion was specifically for DR. Irv Rosenbaum to be the Town Staff Representative. He said in light of the fact that you have a new Town Manager starting in October, I would ask for a Motion appointing New Town Manager Frank Spence the new Town Staff representative effective October 1, 2009.

Councilman Louda suggested why don't we just insert it as "Town Manager" and then we won't have to change the name in a few years or ever.

Vice-Mayor Lipp made a MOTION to appoint Frank Spence; new Town Manager, to be the Town Staff representative on the Intergovernmental Coordination Committee, SECONDED by Councilman Louda and the MOTION passed unanimously 5-0.

Mayor Browning moved to Item #11.

11. Intergovernmental Coordination Committee Meeting (8-28-09)

Town Clerk Lippman said Town Manager apologizes he had an emergency meeting this evening, but Councilman Liang was there and I will turn it over to him.

Councilman Liang went over the following Items that were discussed at the IGC Meeting on Friday, August 28, 2009. He noted that Clete had come up with the price of the Emergency Shelters and was looking to see as whether the Town would be pitching in and helping to pay for it.

Mayor Browning noted we will discuss that a little later on the Agenda tonight.

-Water Conservation and Fire Suppression

-Coordination between Town & LGWD relating to the Town Comprehensive Plan

-40th Street North / North Road Canal

-Federal Funding Sources

-Coordination of Equestrian Trails

-Town Management/Administrative Staff Transition

Town Clerk Lippman asked Councilman Liang if Clete gave an update on the reclaimed water lines.

Clete Saunier, LGWCD Administrator- said we discussed at a pre construction meeting with PBC Water Utilities Meeting regarding the construction of these that they are splitting the system into two different divisions, Divisions One is the demarcation line is west of the N1 Canal, and the construction schedule they had an amended notice or limited notice to proceed issued I believe August 19, 2009 and they are scheduled to complete the whole system by September 2010. He said the water main they have pretty much done everything I asked with and they will probably start work in the very near future and I am anticipating you will start

seeing staging and the piling of materials in the near future. He said the other thing is they did coordinate with PBC Fire Rescue and I mentioned that Station #23 is right there and they would probably have to contact Nigel Baker. He said there is a lot more coordination than we had with the North Road canal project- lesson learned.

Councilman Louda asked are they going to do a directional board for the pipes that they told us about.

Mr. Saunier responded 36 inches, yes.

Councilman Louda said they are anticipating that sometime soon we will be able to do something with a reclaimed water system for fire hydrants, so they are going to put the stubs in at the each of the alphabet roads and have them capped off so we can have a much easier tie in. He said I read about a possible granting opportunity and if you get any other things I can follow up on let's try to find out any grants because I do a lot of grant writing.

Mr. Saunier responded I did not research it, I figured that the Town was going to look into that.

Councilman Louda said there are a whole bunch of loans we can get, but grant sounds so much nicer than loan. He also commented that the Station number for PBC Fire Rescue that Clete was referring to was Station #21.

Vice-Mayor Lipp asked Councilman Liang have the title companies come through in paying for the culverts and things.

Councilman Liang responded I did ask Clete and he said I guess they are waiting until they are forced to do something.

Mayor Browning moved to Item #12.

12. Finance Advisory & Audit Committee Meeting (8-31-09)

Town Clerk Lippman said we had a very successful productive FAAC Meeting last night and we missed Chair Elise Ryan, but Lung Chiu ran a good meeting.

Lung Chiu, Vice-President of FAAC- said Mr. Spence was with us the whole time and was able to understand the expectation of what the FAAC stands for. He said we talked a lot about contract monitoring so that way we can maintain our government light scenario. He said we talked about the Financials and we decided to table it because of several reasons and the report had come out last minute yesterday. He said, however, the report is pretty clean, pretty good and we have some minor suggestions for the formatting. He said so we will wait until they have a chance to comment on that. He said we did talk about the Accounting Procedures Manual and you will remember that was one for the findings in the Auditor's Report and because Frank Spence was there, we wanted to make sure that he and his team will take over the ownership of that. He said and he will look at that, and hopefully add in whatever he feels necessary, and he is going to bring it back to the Committee for our review. He said we also talked about the Budget presentation and the format and content are in good shape and you need to change the separation of the categories but otherwise I think that Frank Spence will have a very good understanding of historical trends and data. He said I understand the Budget will be up for Hearing sometime this month and I think it is in good shape. He said the other thing was Code

Enforcement relating to Business Tax License inspections, and the only comment coming from the Committee is regarding in the future, how do we do the Code Enforcement inspection in a very efficient way where money and time could be used more efficiently. He said there was some side comment made from Ms. Corum and we didn't have much of a chance to discuss it in too much detail, but hopefully we will be able to discuss it more in the future. He said we talked about the financial transition with Frank Spence, and Matt pretty much laid out what they are going to give to Frank regarding all the records and the software transition. He said they are going to help us out until the end of the Audit for this year and they will be responsible for responding to any comments that are made by the Auditor. He said the last part is the Emergency Management and we have to make sure the table top exercise is done properly and we made sure again that Frank Spence would be picking up the job and apparently there was some miscommunication in the past as to who was going to do what. He said and anything left behind by Matt and his firm will be in the Management Report.

Vice-Mayor Lipp said since the gas tax was to be put into a separate fund because it has some Legislative strings attached, and asked why are we doing the same with the Solid Waste because that is just a pass through.

Mr. Chiu responded the Auditor had mentioned in his past experience that we should set up a separate Enterprise Fund because there are other Administrative Costs that are tied to it that are currently not being captured. He said the Auditor said we have to make sure the fees generated cover the costs. He said Frank Spence is aware of all this and would attempt to set up a separate fund for the next Fiscal Year (2010-2011).

Councilman Jarriel said good job Lung and all of you, appreciate it.

Councilman Liang said the only thing that I have to comment on is during one of the Agenda Items regarding Business Tax Licenses and Calvin-Giordano left a Code Enforcement Officer Log and some of it kind of conflicted with what they said at the last meeting that they couldn't get a more detailed log, because it apparently shows they have GPS on their Code Enforcement officers, so why couldn't they figure out the hours that they were down here in Loxahatchee, so that kind of raised the flag for me and that is the only thing I wanted to bring up and let the Town Council be aware of.

Councilman Louda said on the back and forth for the Final Accounting and Procedures Manual, I want to make sure that as it is being worked out between the FAAC and Frank Spence that it passes through here for the final okay before it is put into use with Frank Spence.

Town Clerk Lippman responded it will be.

Councilman Louda said Lung Chiu mentioned a lot of things about Emergency Management and the table top exercise and hopefully that is just for the financial matters and not the operation of it. He said just reading this on the Agenda here it looks like it is a little out of the purview of the FAAC.

Town Clerk Lippman said I will come to the defense of that. He said I reached out to Doreen Baxter, Frank Schiola, and Elise Ryan because it was either going to those three or paying \$10,000.00 to have someone else do it. He said so the reason it bled into a blurred line is because I asked them to and we needed it done.

Councilman Louda said I can see putting FEMA with the FAAC.

Vice-Mayor Lipp asked to go back to Item #10 and inquired about the dates of the future IGC Meetings and noted that some were Sundays.

Town Clerk Lippman clarified that those were years not dates.

Mayor Browning moved to Item #13.

13. Emergency Management (Table-Top Exercise and EOP)

Town Clerk Lippman said we had a very positive discussion at the FAAC Meeting last night and some very good feedback was brought up by FAAC Member Nancy Handweg. He said we are at the point where we need someone with very good experience to run this table top. He said when Pat Johnson gets back in town, I will ask for her assistance in finding a volunteer to come in and run this table top exercise and then I will coordinate a date with all the parties involved. He said I am going to send you a schedule and an outline how to get yourself ISC Certified and how to do it, because it is critical, and without our own Public Works department and our own team, the five of you are critical and I apologize we didn't do that sooner, but here we are today and we need to get that done. He said and as soon as I get a volunteer set up I will get that table top scheduled as soon as possible and Frank Spence is aware of it and will be here.

Mayor Browning moved to Item #13(a).

ADDITION OF AGENDA ITEM 13(A) EMERGENCY MANAGMENT SHELTERS

a. Emergency Management Shelters

Town Clerk Lippman said you have a handout in front of you and this is an Item that Clete has been working on for a while and he brought it to the IGC and is looking for some coordination.

Clete Saunier, LGWCD Administrator- said this company is used worldwide by the US Military and also for a lot of hurricane rapid response, the thought being here is in a Category 3 Hurricane the roof of this facility would probably not be here and these walls are plaster and a 2x4 would go right through it and the thinking is the shed would probably be an airplane on top of this building. He said this leaves us thinking in an Andrew type event which was total devastation and there was mass confusion. He said the only facility standing in Homestead was a church building, and even half the roof was ripped off of that and they had a command post working out of that with mass confusion. He said the thinking being is that for us, if we could join together and have an EOC Facility to let folks know here is a place where you can come for information, and also to provide some limited room for Public Meetings in the event where there is nothing left standing. He said 40W generator that will still be functional. He said it is one of those things where you plan for the worst and hope for the best. He said the handout claims that three men can set this thing up in less than twenty minutes. He said I am not sure about what kind of flooring they use other than it is a very durable fabric. He said I did a search outline for other portable shelters and I got everything from ted sheds to just glorified tents. He said if we set something like that up, I am thinking we would have Office Staff for the Town and us that would be in there full time trying to do their work during a very hot day during the summer potentially after a disaster, and this would be a good facility to go from. He said I would like to have the opportunity to present this to my Board; they haven't voiced this, in my communications with them individually I have gotten feedback and they think it is a good idea

if the Town is willing to help out. He said so if this is something the Town would even consider, I would like to go back to my Board this coming Monday, the 14th of September and maybe present any interest you have to them or perhaps a joint effort.

Mayor Browning opened the Item for discussion.

Councilman Louda asked the medium container details you are recommending these for critical storage of records.

Mr. Saunier responded no, this is actually what the actual building would be stored/inserted in.

Mayor Browning asked how well is that anchored.

Mr. Saunier responded it does state that it is an anchored facility and my thinking on that is we have that concrete pad out here that would be sufficient to cover the full length of this facility. He said or worse comes to worse we have several loads of gravel we would spread out over the parking lot and anchor it down to that. He said this would be an Operations Center and I know some folks were suggesting just before the Meeting tonight that maybe we could use the school or the Portuguese Club, one of the churches or Palms West Hospital. He said He said those are all unknowns but they are certainly viable options and they could all be looked into, but I think if we have something here- this is where the equipment is stored and the electrical generator being here would be self contained and we would have only the residents of the Community coming to this facility for Public input and information.

Councilman Louda said the bottom line is about \$18,000.00 to get the container and the shelter.

Mr. Saunier responded I haven't looked into this, but maybe the Town could. He said on the sheet it mentions the American Recovery and Re-Investment Act Purchases and maybe the Town could get assistance from the Federal Government.

Mayor Browning responded good to know.

Councilman Liang said at the IGC Meeting I mentioned we didn't think about the basic office supplies that we would be needing after this event because I don't think we want to be digging around the rubble for things and Clete mentioned there might be some space here to store things.

Councilman Jarriel said I'll be honest with you, at this time with the economics the way they are, over \$17,000.00 for a portable building. He said I just retired from the Fire Station and if we have a Category 3 we are going to need a lot more than just a portable building. He said right now we've got the school that is designated for disasters, the Fire Station #21, and we've got churches and all that stuff. He said I put in a request to the Fire Chief to see how much access we would have to the Fire Station. He said I honestly believe to put something on storage for over \$17,000.00 I am against it, and asked does this come with an AC Unit or heater just depending on what time of year.

Mr. Saunier responded I have a swamp cooler that I purchased for the guys in the shop that we connect to the well and it cools pretty good and would connect to this facility.

Councilman Jarriel said I know Fire Rescue has a portable building like that for HASMED and stuff like that. He said I just feel like \$17,000.00 for something like that is.....

Mr. Saunier responded it is pricy and I've researched it a lot and there is nothing comparable out there and I think perhaps that is why the cost is so high. He said everything else is like vinyl and plastic. He said this is a self contained and closed facility. He said in with Andrew it was probably three weeks before they could even get temporary trailers down there.

Councilman Jarriel said I worked Andrew for two weeks and the National Guard was in there quick and if we have a Category 3 or something like that, we are going to have the National Guard here pretty quick. He said I'm for buying a trailer and hauling it in here from where the storm didn't hit. He said the one thing we always said about Loxahatchee Groves is when the going gets tough-the tough get going, trust me, we would have something in here we could function with. He said with the people we've got in Loxahatchee and with the CERT Team I think we could get something in here, but no, I just can't see putting \$17,000.00 in a portable building.

Vice-Mayor Lipp said in CERT we have two tents we put up during our exercises and they are just four posts with a top on it. He said I see the need for an EOC, whether we do it with a temporary building like this or we do it with a trailer. He said with a Category 3 a trailer could get the crap beat out of it as well, so that is the good side of a temporary building because you can chain this to a slab.

Mr. Saunier said that is not to say that I don't recommend the Town to contract with a emergency trailer provider who would provide the specifications for a hook up to our generator and this would be an interim between them and being able to actually get that trailer to your site. He said if I can accomplish anything in this, it is to get the Town to come together with my Board and paint the scenario "What if?", and if this isn't a good solution then what is. He said I just encourage you to think of something else and maybe go out there and arrange with a contractor and it is my understanding that you can contract with those folks and have that brought in. He said my concern is with the ladies I have working for me and them being able to function.

Councilman Louda asked what is the life expectancy totally stored. He said we have mildew and mold and everything else in the world and it would have to be set up once a year and sanitized. He said the mobile home like trailer you are talking about would probably be about \$250,000.00.

Vice-Mayor Lipp said there are contractors who will contract that and say we will have a trailer there x amount of hours after a storm hits and we pay x amount of dollars per year.

Councilman Louda said I was over at Paul Reillo's house and he has those containers that are pretty big and if we got 3 or 4 of those and set them out here permanently and put everything inside and then anchor them.

Mr. Saunier said if your Staff wants to look at the trailer option as a comparable and see what the lag time could potentially be. He said I think that would be my preference. He said I wasn't looking for your approval on this I was just saying if you were looking to consider it, this is an option.

Town Clerk Lippman said what I would suggest and I talked to Clete about this, I think the Town should focus on killing two birds with one stone and harden and rebuild this building to make it withstanding He said the other thing is if a Category 3 is coming, I sure hope we are going to box everything up and start over.

Mayor Browning commented I think it would be cheaper to start over.

Town Clerk Lippman said whatever it would be we can qualify for a grant if we are classifying it as the Town's EOC.

Mayor Browning said I see the need, but I also agree with Councilman Jarriel, I hate to spend the money. He said in construction we use Scotsman trailers that are haulers and they have everything and like Councilman Jarriel says, if we had everything set up and we could reserve one.

Town Clerk Lippman said one of the reasons I brought up the hardening was not to spend more Town money, if you get into a position where you are trying to harden or rebuild the facility to use it as the EOC, then that is where the grants kick in, if there are grants available for hauling EOC Facilities.

Mayor Browning said I think it would be cost prohibitive to wrap the whole building and put it in another facility.

Mr. Saunier said when I had a property survey done, the outside back wall is on the property line, so the overhang is actually on our neighbor's property so I don't advise that-you have my vote.

Mayor Browning asked for comments from the Public.

Frank Schiola, 13434 Marcella Boulevard- said first of all, you were talking about the table top and you have a gentleman who lives here in Loxahatchee Groves who has done many table tops for disasters-Don Widing. He said I would definitely ask him first if he could do this for us. He said it is actually a requirement for cities to do this every year and he is a national fire for a living. He said this is a man that I think we should have. He said I do like the trailer option and if you decided not to go with Scotsman, the Town could actually purchase a trailer and have an agreement with someone like Lake City that really doesn't get hurricanes and you can store it there and then they could have it down here in a couple of days. He said whichever way you go though, I think we need to figure out where we are going to have this at and get an electrician in here to go ahead run wires under the ground from the generator so it would be plugged in and ready to go because we don't want to have stuff above the ground. He said with Andrew people were totally shell shocked. He said if we have a Category 3, 4 or 5 here it would be the same way and no one would know what was going on and everyone in Loxahatchee Groves knows the LGWCD out of anything else and this is a place where they are used to going for years, because to them it is the only Governmental Institution we have, other than the Fire Station and we need something here to give information and in the future we might do water and ice for our residents. He said I say this every year, we need to be prepared for the worst and hopefully we never use it.

Cindy Corum, 2452 C Road- said I had a question for Clete, and asked does it say if you order these how long it takes for delivery.

Vice-Mayor Lipp responded thirty days.

Ms. Corum responded even if you approved this tonight, we wouldn't get it until October 1, and then Hurricane season is almost over. She said I do think we need a plan for sure, but I do think we can look at other options and maybe come up with this again in the spring and try to figure something out for next year and look at it a little more.

Marge Herzog, 966 A Road- asked what material did you say the portables were made out of.

Councilman Louda responded ruggedized fabric alloy.

Ms. Herzog asked do they give any number of years of warranty with it.

Mayor Browning responded I don't see that here.

Ms. Herzog said when I was going to the EOC Meetings and I went to the Area 3 Meetings in West Palm Beach, they had a mini table top and one of the things that came out of there is no matter how much you prepare-you are never prepared for the unforeseen. She said you can over prepare and still not meet the needs. She said another thing that came out of those Area Meetings is that Royal Palm Beach and Wellington offered us to use their EOC sites if we didn't have ours up and running. She said I do go along with not investing in this portable and exposing it to the humidity and I would favor going with the rental, and having an up to date one each year.

John Ryan, 3508 A Road- we have one bomb shelter here in the Community and we would have to coordinate with Subu Subramanya, but he has a bunker that he uses as a cold storage facility, but he has generators set up and it is a building that has a fairly thick dirt mound over it. He said it is zero degrees in there. He said I am not sure we want it that cold, but what I am thinking is in this there is a fair amount of space and for a very immediate thing like say right afterwards, maybe for a day or two. He suggested maybe one of the Town Council Members should visit with Mr. Subramanya and see if with the already in place generator and power supplies if he might make that facility available for a couple of key EOC people here.

Councilman Jarriel said that is centrally located too, on C Road and Okeechobee and I've seen that bunker and it would still be here after a Category 3 storm. He said that bunker would be there when the storm is gone.

Councilman Louda said I threw out the thing with the tropical containers and I would give Paul Reillo a call and go visit him. He said the ones Mr. Reillo uses have a place for an AC, and what I am thinking about is for both the LGWCD and the Town to move stuff in and they are absolutely water tight and they aren't that expensive either-they are very reasonable and maybe we could put them in the corners here. He said the ones he uses are double wall insulated.

Town Clerk Lippman said I'll make the call.

Mayor Browning said we would need to get 20 or 40 footers.

Councilman Louda said I was impressed-they are bloody strong.

Mayor Browning said one of the things I like about Scotsman or one of those, is we would get a fresh trailer and it wouldn't be stored someplace and musty. He said sometimes you get something like that from a company that is already prepared to haul it in and if we had something like that on line we wouldn't be getting anything with spiders that is musty. He said I agree with Councilman Louda in Florida, we get a lot of must and mildew.

Mayor Browning moved to Item #14(a).

14. Administration Update
a. September meeting calendar

Town Clerk Lippman showed on the screen the upcoming Meeting dates for September 2009 and October 2009 (see below).

Sep 07, 2009 9:00 AM	Sep 07, 2009 4:00 PM	Town Management Office Closed in observance of Labor Day When the Town Office is closed, call 954-806-1763 in case of emergencies only.	Town Management Office Closed
Sep 10, 2009 5:15 PM	Sep 10, 2009 6:15 PM	1st Town Council Budget Hearing At the LGWCD 101 West D Road	Special Meeting Dates
Sep 12, 2009 10:00 AM	Sep 12, 2009 2:00 PM	Land Development Regulations Public Workshop Assist with the revision and redraft of the Town's Land Development Regulations. Meeting located at Palms West Presbyterian Church at 13689 Okeechobee Blvd.	Public Workshop
Sep 14, 2009 5:15 PM	Sep 14, 2009 6:15 PM	Town Council Solid Waste Assessment Hearing At LGWCD 101 West D Road	Special Meeting Dates
Sep 15, 2009 7:00 PM	Sep 15, 2009 10:00 PM	Town Council Meeting At the LGWCD (101 West D Road)	Regularly Scheduled Meetings
Sep 17, 2009 5:15 PM	Sep 17, 2009 6:15 PM	2nd Town Council Budget Hearing At LGWCD 101 West D Road	Special Meeting Dates
Sep 30, 2009 7:00 PM	Sep 30, 2009 9:00 PM	Finance Advisory and Audit Committee Meeting Palms West Hospital (Classroom #2)	Committee Meeting
Oct 02, 2009 2:00 PM	Oct 02, 2009 4:00 PM	Intergovernmental Coordination Meeting (Town & LGWCD) At the LGWCD 101 West D Road	Committee Meeting
Oct 06, 2009 7:00 PM	Oct 06, 2009 10:00 PM	Town Council Meeting At the LGWCD (101 West D Road)	Regularly Scheduled Meetings
Oct 20, 2009 7:00 PM	Oct 20, 2009 10:00 PM	Town Council Meeting At the LGWCD (101 West D Road)	Regularly Scheduled Meetings

Town Clerk Lippman said the next FAAC Meeting is Wednesday night, September 30, 2009 at 7pm and the next IGC Meeting is Friday, October 2, 2009 at 2pm. He said there are a lot of upcoming Meetings, so I am trying to stay on top of it.

Councilman Louda noted I won't be here on September 14, 2009 for the SWA Hearing.

Vice-Mayor Lipp said I thought we were going to have ERM Stakeholder Meetings coming up soon.

Town Clerk Lippman said no, they have not been scheduled yet, I am trying to get Frank Spence involved.

Mayor Browning said I have a problem with Thursday Meetings, I am now teaching a class.

Town Clerk Lippman said I feel very confident that the Budget is tight. He asked if each of you will email me which meetings you won't be here for so I can be prepared, I would appreciate it.

Councilman Liang noted at the last LOC Meeting, I was given this invitation from the Literacy Coalition for September 9, 2009.

Town Clerk Lippman responded we have never participated in those before. He said we participate in a lot of things but that is not one of them.

Mayor Browning commented as the Mayor I get notices for every fundraiser for ever thing and I look at it like how will this benefit Loxahatchee Groves.

Mayor Browning moved to Item #14(b).

b. Tire Amnesty Day

Town Clerk Lippman noted this Item was in the Newsletter that we just sent out.

Frank Schiola, SW Monitor- said the Tire Amnesty date is set for September 19, 2009 at the front yard of the LGWCD and I have gotten a lot of response from people who have tires and are looking forward to this. He said I have been asked the question by residents will you take more than four tires, and the answer is yes, I would rather take them than have them show up in the canals and on the sides of the roads. He said and there are a few spots I have seen tires and any tires that I see I will pick them up and get them there. He said the Groves is looking a lot better being cleaned up. He said the residents feel like they are actually getting representation for the money they are getting something for the money they are spending now if the Council has any questions, you can also bring your tires up there. He said I will be there from 8am till 2pm.

Councilman Liang asked are they only for automobile tires or for tractor tires too.

Mr., Schiola responded 4 automobile tires, 2 truck tires, and 1 farm/tractor tire. He said we do have access to four dumpsters, but after that if we needed a 5th dumpster the Town would have authorize payment for that. He said and I did talk with Pete Riley-Waste Pro about that and he said they would do it pretty much at cost. He said and No Rims, but Mr. Riley will bring a separate dumpster for them and will take it to the scrap yard and he will dump them and whatever he gets for that scrap metal he will donate it to the Town (the check he gets). He said and maybe every year you can pick a different organization for that to go to.

Councilman Louda suggested CERT.

Mr. Schiola said I will get with the Johnson's and maybe we can have someone from CERT present to help dump the rims.

Mayor Browning moved to Item #15.

15. Public Comments

Mayor Browning moved to Item #16.

16. Town Management Comments

Town Clerk Lippman said we are looking forward to a very productive thirty days and I am looking forward in working with Frank Spence and Michelle Kantor on the transition. He said Frank Spence has been very helpful with a lot of things and I appreciate the input on a lot of things. He said you as the Town Council approved NCS to be paid x amount of dollars to maintain the finances until September 30, 2009 and that is no longer applicable. He said even though we will be here until October 5, 2009, we are not going to prorate the Town for those four days and in addition any Audit work that needs to be completed after we leave is part of our job and we won't send you an invoice for that. I wanted to go on the record mentioning that.

Mayor Browning moved to Item #17.

17. Town Attorney Comments

There were no comments.

Mayor Browning moved to Item #18.

18. Town Council Member Comments

Vice-Mayor Lipp said I got an email from George Webb, the County Engineer and they did their traffic analysis to see if the numbers from Calvin-Giordano were accurate, and they weren't, so we don't warrant a traffic signal at F Road. He said so I would like to get with Jeff Maxwell just to determine where the problems were, the numbers just didn't add up and we were at 50% less than what they had said they counted, so it is probably a timing thing. He said I do think we need to somehow think of breaking up the traffic in Loxahatchee Groves and personally I would like to see it on D Road in the middle of the Groves instead of F, but possibly after north D gets paid there may be an increase in the flow of traffic there. He asked Town Attorney Cirullo did you want to discuss this Memo regarding the Code of Ethics.

Town Attorney Cirullo responded I just wanted to provide you with background on this. He said there in nothing in the Town Charter that prohibits you from talking to the Planning Consultants.

Councilman Jarriel said one thing about George Webb doing that survey, personally I didn't like it. He said I spoke with Jeff Maxwell and when they did survey they favored Okeechobee Boulevard and F Road and I am telling you those hoses I've seen where they were set and they should have been set south of Bryan Road and south of Compton Road. He said I like it when

people do surveys and I wasn't aware that they were doing the traffic thing, apparently I missed that at one of the Meetings. He said it would be nice if George would communicate with us and at least listen to what we have to say about that He said the other thing and I would like for this to be on the next Agenda-I had a couple of residents from Bryan Road call me and they have one big spot that is forming a hole and if the Town doesn't do something about then we are going to mess that road up. He said Bryan Road and Compton Road are two vital roads to this area and when there are accidents on Okeechobee, PBSO usually detours traffic to them. He said Bryan Road has been put down probably between nine and ten years and I am surprised they don't just put a gate up and just keep people from shooting through there. He said one thing I would like the Council to think about is I would like the Town to redo Bryan Road and I would like to direct Staff to get some quotes on what it would cost to resurface that road and do some patch jobs. He said the last time it was probably resurfaced was when they did Compton Road and the residents paid for it out of their own pocket and it cost them about \$5000.00 to patch and just re spray and the patch jobs they did are holding up very good and they recommend there were other sections that needed to be patched but the residents couldn't afford more than what they were quoted.

Town Clerk Lippman said I will work with Clete on that to get that quote.

Councilman Jarriel said I want to thank Frank Schiola for his suggestion tonight of getting Don Widing to do a table top. He said Mr. Widing has done it before in West Palm Beach and we can work around his schedule but I know Tuesday's are bad for him. He said what I like about Loxahatchee Groves is we have so many resources in our Community that will wind up saving the taxpayers lots of money. He said I want to thank John Ryan for coming up with the idea of Subu's bunker, and if the Council agrees I will check out the bunker myself and maybe take some pictures of it and stuff. He said I personally like it when our own residents get involved in our Community. He said the bunker would b very cheap and is centrally located. He concluded by saying I appreciate all of you coming tonight.

Councilman Liang said I would like to apologize for coming a little late tonight and one thing I am excited about is I think this is the shortest meeting since I've been elected.

Councilman Louda said SWA had a meeting on alternate energy plants and I have all the data. He said mainly what I am interested in there is I am still trying to keep track on this landfill out here. He said it doesn't make sense to have all the stuff generated there and then pay all the transportation costs to have it hauled out there. He said thanks to the FAAC and Frank Schiola's heads up on everything he has been working on. He suggested if you have more than four tires and your neighbor doesn't have any, have them bring them in. He said I am a little involved in the Acreage Cancer Cluster, but nothing so far is really showing up and the things in the water that are coming up are nothing to worry about.

Mayor Browning said one of the things I would like to do is in the past we have had a letter from the Mayor and the way our Council is made up I would like to rotate that and each time have a different Council Member write something to address the Community.

Mayor Browning moved to Item #19.

19. Adjournment

Vice-Mayor Lipp MOTIONED to adjourn the meeting, SECONDED by Councilman Liang and the Motion passed unanimously 5-0.

There being no further discussion and no additional public comment the meeting was adjourned at 8:47 p.m.

Dave Browning
MAYOR DAVE BROWNING

ATTEST:
Matthew Lippman
Matthew Lippman, Town Clerk

9/15/09
Date Approved