



TOWN OF LOXAHATCHEE GROVES

TOWN COUNCIL MEETING AGENDA

TUESDAY, FEBRUARY 4, 2014 @ 7:00 P.M.

Mayor David Browning (Seat 4)

Vice Mayor Ron Jarriel (Seat 1)

Councilman Tom Goltzené (Seat 5)

Councilman Ryan Liang (Seat 3)

Councilman Jim Rockett (Seat 2)



Town of Loxahatchee Groves

Town Council Meeting

Tuesday, February 4, 2014 at 7:00 p.m.

Loxahatchee Groves Water Control District, 101 West "D" Road

Mayor David Browning (Seat 4)
Vice Mayor Ronald D. Jarriel (Seat 1)
Councilman Tom Goltzené (Seat 5)
Councilman Ryan Liang (Seat 3)
Councilman Jim Rockett (Seat 2)

Town Manager Mark Kutney
Town Clerk Janet K. Whipple
Town Attorney Michael D. Cirullo, Jr.

Tentative
Subject to Revision

PUBLIC NOTICE/AGENDA

1. OPENING

- a. Call to Order & Roll Call
- b. Pledge of Allegiance & Invocation – Mayor Browning
- c. Approval of Agenda

2. CONSENT AGENDA

- a. Invoice from Goren, Cherof, Doody & Ezrol, P.A.

Town Council Agenda
02/04/2014

3. PUBLIC COMMENTS

4. PRESENTATIONS

- a. Tomas Ruiz, Senior Project Engineer; Patrick Leung, Roadway Engineer; and Sandra Hodge Public Information Officer, all from Stantec will provide a status update/development briefing on the State Road 80 Design. (*Vice-Mayor Jarriel*)
- b. Shannon Ramsey-Chessman, representing the Government Finance Officers Association (GOAF) will present the Certificate of Achievement for Excellence in Financial Reporting Award for the Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ending 2012, to the Town of Loxahatchee Groves.

5. COMMITTEE REPORTS

Finance Advisory & Audit Committee (FAAC) Report and Approval of the December 2013 Town Council Financial Report, and the September 2013 Revised Town Council Financial Report (*Vice-Chair Elise Ryan*)

6. RESOLUTIONS

- a. **RESOLUTION NO. 2014-04: Bryan Road - Public Road Right-of-Way Easement Dedication for Bryan Road.**
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ACCEPTING THE PUBLIC ROAD RIGHT-OF-WAY EASEMENT DEDICATIONS FROM THE PROPERTY OWNERS ALONG BRYAN ROAD; PROVIDING FOR RECORDATION; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

7. **ORDINANCES – PUBLIC HEARING**

a. **ORDINANCE NO. 2013-08: CAPITAL IMPROVEMENT TEXT AMENDMENT / SECOND/FINAL READING / PUBLIC HEARING.**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AMENDING THE TOWN OF LOXAHATCHEE GROVES FLORIDA COMPREHENSIVE PLAN, IN ACCORDANCE WITH SECTION 163.3184(3) FLORIDA STATUTES TO: (1) AMEND THE TRANSPORTATION ELEMENT TEXT; (2) AMEND THE DRAINAGE SUB-ELEMENT TEXT OF THE INFRASTRUCTURE ELEMENT; (3) AMEND THE RECREATION AND OPEN SPACE ELEMENT TEXT; AND (4) AMEND THE CAPITAL IMPROVEMENTS ELEMENT TEXT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

8. **ADMINISTRATIVE UPDATE** – *Town Manager Kutney*

- a. IGC Meeting of 01/15/2014 and subsequent meetings.
- Compton Road Culverts
 - Resurfacing of Compton Road, Bryan Road and Marcella Boulevard roadways.
- b. Palm Beach State College Town Forum

9. **OLD BUSINESS**

- a. Review of Council requested changes to Historical Legacy Ordinance No. 2013-11.
- b. Discussion of speed bumps on OGEM roads which exist, the roads to be resurfaced, and new road projects, especially B Road. (*Council Member Rockett*)

10. **NEW BUSINESS** - NONE

11. **CLOSING COMMENTS**

- a. Public
- b. Town Attorney
- c. Town Council Members

12. ADJOURNMENT

The next regular Town Council Meeting is tentatively scheduled for February 18, 2014

Comment Cards: Anyone from the public wishing to address the Town Council must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.

**Town Council Agenda
02/04/2014**



Item 2 a

Consent Agenda

Invoice From Goren, Cherof, Doody & Ezrol, P.A.

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

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01/28/2014

TOWN OF LOXAHATCHEE GROVES
14579 Southern Boulevard
Suite 2
Loxahatchee Groves FL 33470

ACCOUNT NO: 1574-0702400R
STATEMENT NO: 89

Attn: Mark Kutney, Town Manager

General Matters

MDC

			HOURS
01/02/2014	MDC	Review and revise Sirdar resolution for Jan. 14th meeting; review budget resolution; miscellaneous telephone calls on pending matters.	0.80
	DJD	Review ordinances pertaining to Drysdale property.	0.40
01/03/2014	MDC	Review materials, correspondence related to agenda.	0.30
01/06/2014	MDC	Review agenda materials, correspondence on pending items.	0.30
01/07/2014	MDC	Telephone call with MK on agenda; review agenda materials; miscellaneous telephone calls with Council on pending items.	1.40
01/08/2014	MDC	Miscellaneous telephone calls with MK, Council on pending items.	0.40
01/09/2014	MDC	Review agenda items; telephone call with MK on pending items.	0.60
01/10/2014	MDC	Review agenda materials, backup; miscellaneous telephone calls re: pending items; review materials on vacant property, registration contract; prepare Piggyback Agreement per MK.	2.00
01/13/2014	MDC	Continue to review materials for 1/14 meeting; review issues with Perkins Road; revise Agreement for vacant property regulation.	0.90
	DJD	Review agenda in preparation for Council meeting.	0.80
01/14/2014	DJD	Review agenda, prepare for and attend Town Council meeting.	5.70
01/15/2014	MDC	Miscellaneous telephone calls on pending matters with Council members.	0.60
	DJD	Post council meeting follow up.	1.40
01/16/2014	MDC	Telephone call with MK on follow up from 1/14 meeting; telephone call with property owner and counsel re: fence.	1.00
	DJD	Review survey; participate in telephone conference with property owner and his lawyer.	0.60
01/17/2014	MDC	Revise ULDC Resolution; revise FPRC Agreement per MK.	0.50
	SRW	Research re: comprehensive plan amendments and conditions of approval.	1.30

General Matters

			HOURS		
01/21/2014	MDC	Telephone call with MK on pending items; follow up from 1/14 Council meeting.	0.30		
01/24/2014	MDC	Review correspondence on pending items; prepare Resolution for Bryan Road acceptances.	0.40		
01/27/2014	MDC	Review notice for Comp Plan Amendment Ordinance; review correspondence for 2/4 Council meeting; telephone call with JF; review North Florida/volusia documents and associated correspondence; telephone call with Mark Kutney and Perla Underwood on roadway projects.	2.80		
FOR CURRENT SERVICES RENDERED			22.50	4,162.50	

RECAPITULATION

TIMEKEEPER	HOURS	HOURLY RATE	TOTAL
D.J. DOODY	8.90	\$185.00	\$1,646.50
MICHAEL D. CIRULLO	12.30	185.00	2,275.50
STACEY R WEINGER	1.30	185.00	240.50

Color photocopies	1.75
COPYING COST	89.60
TOTAL EXPENSES THRU 01/27/2014	91.35
TOTAL CURRENT WORK	4,253.85
BALANCE DUE	\$4,253.85

GOREN, CHEROF, DOODY & EZROL, P.A.
 Attorneys at Law
 3099 East Commercial Boulevard
 Suite 200
 Fort Lauderdale, Florida 33308
 Telephone (954) 771-4500

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TOWN OF LOXAHATCHEE GROVES
 14579 Southern Boulevard
 Suite 2
 Loxahatchee Groves FL 33470

ACCOUNT NO: 1574-1107562R
 STATEMENT NO: 19

Attn: Mark Kutney, Town Manager

adv. Day, Willie and Frankie

			HOURS	
01/13/2014	MDC	Review response to Town's Motion for Summary Judgment.	0.30	
01/17/2014	MDC	Telephone call with Michael Burke re: 1/16 hearing on various matters.	0.30	
FOR CURRENT SERVICES RENDERED			0.60	111.00

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
MICHAEL D. CIRULLO	0.60	\$185.00	\$111.00

TOTAL CURRENT WORK 111.00

BALANCE DUE \$111.00

MDC

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01/28/2014

TOWN OF LOXAHATCHEE GROVES
 14579 Southern Boulevard
 Suite 2
 Loxahatchee Groves FL 33470

ACCOUNT NO: 1574-1107576R
 STATEMENT NO: 4

Attn: Mark Kutney, Town Manager

Minto West PUD

01/02/2014	MDC	Prepare and forward memo to Town on AGO request.	HOURS	
			0.30	
		FOR CURRENT SERVICES RENDERED	0.30	55.50
RECAPITULATION				
	<u>TIMEKEEPER</u>		<u>HOURS</u>	<u>HOURLY RATE</u>
	MICHAEL D. CIRULLO		0.30	\$185.00
				<u>TOTAL</u>
				\$55.50
		TOTAL CURRENT WORK		55.50
		BALANCE DUE		<u>\$55.50</u>

mpe

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
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TOWN OF LOXAHATCHEE GROVES
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Loxahatchee Groves FL 33470

ACCOUNT NO: 1574-1107577R
STATEMENT NO: 3

Attn: Mark Kutney, Town Manager

Bryan Road Project

			HOURS	
01/02/2014	MDC	Review status of documentation; miscellaneous telephone conference with Council, Town Clerk on documents.	0.50	
01/06/2014	MDC	Phone conference with RJ, JW on status of Bryan Road documents.	0.50	
01/07/2014	MDC	Miscellaneous telephone calls on documents; prepare final dedication document.	0.30	
FOR CURRENT SERVICES RENDERED			1.30	240.50

RECAPITULATION

TIMEKEEPER	HOURS	HOURLY RATE	TOTAL
MICHAEL D. CIRULLO	1.30	\$185.00	\$240.50

COPYING COST	0.35
TOTAL EXPENSES THRU 01/27/2014	0.35
TOTAL CURRENT WORK	240.85
BALANCE DUE	<u>\$240.85</u>

MDC

GOREN, CHEROF, DOODY & EZROL, P.A.
 Attorneys at Law
 3099 East Commercial Boulevard
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TOWN OF LOXAHATCHEE GROVES
 14579 Southern Boulevard
 Suite 2
 Loxahatchee Groves FL 33470

ACCOUNT NO: 1574-1107579R
 STATEMENT NO: 2

Attn: Mark Kutney, Town Manager

adv. McLendon, Todd (USDC Case)

			HOURS	
01/02/2014	MDC	Review correspondence, prepare memo to Town on status of case.	0.70	
01/09/2014	MDC	Review Answer and Affirmative Defenses; update Council on case.	0.40	
FOR CURRENT SERVICES RENDERED			1.10	<u>203.50</u>
RECAPITULATION				
<u>TIMEKEEPER</u>			<u>HOURS</u>	<u>HOURLY RATE</u>
MICHAEL D. CIRULLO			1.10	\$185.00
				<u>\$203.50</u>
TOTAL CURRENT WORK				203.50
BALANCE DUE				<u>\$203.50</u>

mrc

GOREN, CHEROF, DOODY & EZROL, P.A.
 Attorneys at Law
 3099 East Commercial Boulevard
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TOWN OF LOXAHATCHEE GROVES
 14579 Southern Boulevard
 Suite 2
 Loxahatchee Groves FL 33470

ACCOUNT NO: 1574-1107580R
 STATEMENT NO: 1

Attn: Mark Kutney, Town Manager

Drysdale Small Scale Land Use Amendment

			HOURS	
01/02/2014	MDC	Review staff materials for small scale LUA and rezoning; review and revise ordinances for approval of applications; correspond. FOR CURRENT SERVICES RENDERED	1.10	203.50
RECAPITULATION				
<u>TIMEKEEPER</u>			<u>HOURS</u>	<u>HOURLY RATE</u>
MICHAEL D. CIRULLO			1.10	\$185.00
TOTAL CURRENT WORK				203.50
BALANCE DUE				<u>\$203.50</u>

MDC

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Attorneys at Law
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TOWN OF LOXAHATCHEE GROVES
14579 Southern Boulevard
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Loxahatchee Groves FL 33470

ACCOUNT NO: 1574-1107566R
STATEMENT NO: 9

Attn: Mark Kutney, Town Manager

Initiative Committee (PBSC Comp Plan)

			HOURS	
01/02/2014	MDC	Continue preparing for Jan. 8th hearing (review materials, cases, law, outlining of issues).	1.60	
01/03/2014	MDC	Continue preparing for January 8, 2014 hearing.	2.00	
01/06/2014	MDC	Continue preparing for 1/08/14 hearing.	0.50	
01/07/2014	MDC	Continue reviewing for 1/8/14 hearing.	0.50	
01/08/2014	MDC	Review materials; prepare for hearing; attend hearing; update Council.	2.70	
		FOR CURRENT SERVICES RENDERED	7.30	1,350.50

	RECAPITULATION		
<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
MICHAEL D. CIRULLO	7.30	\$185.00	\$1,350.50

COPYING COST	1.40
TOTAL EXPENSES THRU 01/27/2014	1.40

ASAP Courier - Invoice 8467	95.39
To: Prestige Reporting Service	
For: Hearing on 1/8/2014 - Invoice #14-32405	120.00
TOTAL ADVANCES THRU 01/27/2014	215.39

TOTAL CURRENT WORK 1,567.29

BALANCE DUE \$1,567.29

Order No: 2239981 Ship Date: 12/31/2013 Reference: 1574-1107570

Service: Super Rush From: GOREN CHEROF To: WEST PALM BEACH COURT
Pcs: 0 3099 E COMMERCIAL BLVD, 200 205 N DIXIE HIGHWAY
Wt: 0.00 Lbs Fort Lauderdale FL West Palm Beach FL
Delivered: Dec 31 2013 12:01PM
POD:
BOL #:
Other: Fuel = \$12.44, Miscellaneous = \$0.00 Caller: cindy Total: \$95.39
Type of Delivery: Van

Prestige Reporting Service, Inc.

January 14, 2014

Michael D. Cirullo, Jr
Goren, Cherof, Doody & Ezrol, P.A.
3099 East Commercial Blvd.
Suite 200
Ft. Lauderdale, FL 33308
(954) 771-4500

Invoice Number
14- 32405

Re: 502013CA006109XXXXMB
Todd McLendon v. Town of Loxahatchee Groves et al
Victoria Paez Neil, Reporter

Description of Services		Pgs/Qty	Rate	Extension
Hearing before Judge	Cirullo	1.00	0.00	
Taken On	1/8/2014	1.00	0.00	
Attendance of Reporter	10:00-11:35	1.00	120.00	120.00
Transcripts not ordered at this time.		1.00	0.00	
			Invoice total:	\$120.00

Thank you for using Prestige Reporting Service, Inc.
We greatly appreciate your business!

Tax ID: 65-0025557

PAYMENT DUE UPON RECEIPT



Item 4 a

Presentations

PowerPoint Presentation – Stantec re State Road 80 Design Update



Item 4 b

Presentations

**Award for Certificate of Achievement for Excellence in Financial
Reporting**

SUBJECT: Presentation and acceptance of the Certificate of Achievement for Excellence in Financial Reporting by Shannon Ramsey-Chessman

BACKGROUND/HISTORY

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The Certificate of Achievement for Excellence in Financial Reporting is awarded to the Town of Loxahatchee Groves by the Government Finance Officers Association (GFOA) for its Comprehensive Annual Financial Report (CAFR) for the twelfth (12th) consecutive year.

CURRENT ACTIVITY

The CAFR has been judged by an impartial panel to meet the high standards of the program, including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate citizens and potential stakeholders to read the CAFR.

The plaque and certificate will be presented by Shannon Ramsey-Chessman, CPA, CGFO, Chief Operating Officer of Finance, Palm Beach County Clerk, a member of the Board of Directors of the Florida Government Finance Officers Association (FGFOA), a State Representative of the FGFOA for the Government Finance Officers Association of the United States and Canada (GFOA).

In receiving the award, we acknowledge Mark Kutney, Town Manager, for his role in being primarily responsible for coordinating the necessary materials needed to complete the CAFR.



Item 5 a

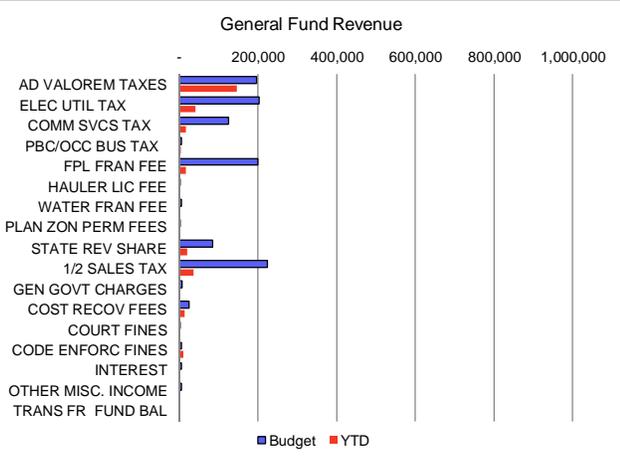
Committee Reports

**Financial Report for 12/013 and
Revised Financial Report for 09/2013**



Town of Loxahatchee Groves
Financial Activity Report as of December 31, 2013
 (25% of year elapsed)

General Fund Revenue Budget



General Fund Revenues

Revenues	Budget	Year-to-Date	%
AD VALOREM TAXES @ 1.2000	197,297	146,347	74.2%
ELECTRIC UTILITY TAX	203,000	41,679	20.5%
COMMUNICATION SERVICES TAX	125,446	16,996	13.5%
COUNTY OCCUPATIONAL LICENSES	5,000	3,547	70.9%
FPL FRANCHISE FEE	200,000	16,512	8.3%
HAULER LICENSE FEE	2,000	1,505	75.3%
PBC WATER UTILITY FRANCHISE	5,050	1,861	36.9%
PLANNING & ZONING PERMIT FEES	100	2,020	2020.0%
STATE REVENUE SHARING	85,446	19,316	22.6%
HALF CENT SALES TAX	224,014	35,541	15.9%
GENERAL GOVERNMENT CHARGES	7,000	1,410	20.1%
COST RECOVERY FEES	25,000	13,081	52.3%
COURT FINES	2,500	-	-
CODE ENFORCEMENT FINES	5,000	9,648	193.0%
INTEREST	5,000	39	0.8%
OTHER MISC. INCOME	5,000	2,547	50.9%
TRANSFER FROM FUND BALANCE*	-	-	-
Total Revenues	1,096,853	312,048	28.4%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
LEGISLATIVE	103,885	13,464	13.0%
EXECUTIVE	285,230	70,743	24.8%
FINANCIAL AND ADMINISTRATIVE	24,250	910	3.8%
LEGAL COUNSEL	90,000	20,801	23.1%
COMPREHENSIVE PLANNING & ZONING	170,042	58,398	34.3%
OTHER GENERAL GOVERNMENT	128,665	32,891	25.6%
LAW ENFORCEMENT	280,781	70,070	25.0%
PUBLIC WORKS	14,000	153	1.1%
Total Expenditures	1,096,853	267,430	24.4%
Excess(deficiency)	-	44,618	-

YTD-Total Funds Expen. Budget

Expenditures	Budget	Year-to-Date	%
Total Townwide Budget	4,550,949	376,069	8.3%

Selected Other Funds

Transportation Fund	Budget	Year-to-Date	%
FIRST LOCAL OPTION FUEL TAX (6 CENT)	249,245	39,618	15.9%
SECOND LOCAL OPTION FUEL (5 CENT)	117,326	20,396	17.4%
CONTRIBUTION FROM GENERAL FUND	-	-	-
TRANSFER FROM FUND BALANCE	856,191	-	-
Total Revenues	1,222,762	60,015	4.9%
TRAFFIC CONTROL SIGNS (6 CT) MAINT.	6,000	106	1.8%
TOWN ROADS (6 CT) MAINT.	93,245	16,768	18.0%
DISTRICT ROADS (6 CT) MAINT.	150,000	2,915	0.0%
ROADS AND STREETS (5 CT)	-	-	-
SPECIAL PROJECTS (6 CT)	-	-	0.0%
148th TERR BRIDGE(5)/CULVERT	-	-	-
CONSTRUCTION TOWN RDS & STREETS	-	-	-
TRANSFER TO CIP FUND	973,517	-	0.0%
Total Expenses	1,222,762	19,789	1.6%
Excess(deficiency)	-	40,226	-

Solid Waste Fund	Budget	Year-to-Date	%
SOLID WASTE ASSESSMENTS	432,873	304,504	70.3%
DISCOUNT FEES	(12,103)	(12,250)	101.2%
SWA RECYCLING INCOME	8,000	669	8.4%
CONTRIBUTION FROM GENERAL FUND	-	-	-
Total Revenues	428,770	292,924	68.3%
CONTRACTUAL-WASTE OVERSIGHT	7,010	6,572	93.8%
PBC ADMINISTRATION FEE 1%	4,460	2,923	65.5%
POSTAGE & FREIGHT	500	-	5.6%
SOLID WASTE CONTRACTOR	415,800	63,586	15.3%
OTHER SANITATION SERVICES	-	-	0.0%
LEGAL ADVERTISING	1,000	700	70.0%
MANAGEMENT FEES	-	-	-
Total Expenses	428,770	73,781	17.2%
Excess(deficiency)	-	219,143	-

Capital Improvement Program (CIP) Fund	Budget	Year-to-Date	%
CONTRIBUTION FROM GENERAL FUND	973,517	-	0.0%
TRANSFER FROM FUND BALANCE	829,047	-	0.0%
Total Revenues	1,802,564	-	0.0%
Develop Town Hall Alternatives	-	-	-
Surveying Town Roads	100,000	9,070.00	9.1%
OGEM Collecting Canal Road	943,630	-	-
Okeechobee and D Road Traffic Light	250,000	6,000.00	0
Town Roads OGEM Projects	100,000	-	-
Trails	80,000	-	-
D Road to Southern Blvd	300,000	-	-
Purchase Roads from LGWCD	28,934	-	-
Total Expenses	1,802,564	15,070	0.8%

Contract Services Expenditures

Expenditures	Budget	Year-to-Date	%
Waste Pro	415,800	63,586	15.3%
Palm Beach County Sheriff	280,281	70,071	25.0%
Underwood Management Services Group	373,148	91,252	24.5%
Goren, Cherof, Doody, Ezrol	90,000	27,322	30.4%
Tew & Associates	35,000	8,831	25.2%
Land Research Management	20,000	12,644	63.2%
Engineering Services*	140,000	22,900	16.4%
Frank Schiola	25,000	8,292	33.2%
YEE's Corporation	10,800	2,700	25.0%
Loxahatchee Water Control District	178,934	10,750	6.0%
Total Expenses	1,568,963	318,347	-

* Keshavarez & Assoc.; A&B Engineering; Simmon & White



BUDGET VS ACTUAL
AS OF DEC 31, 2013
 25% Elapsed
 General Fund
 Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-311-100-000	Ad Valorem Taxes	101,964.00	146,346.86	-	197,297	(50,950.14)	74.2%
	Ad Valorem Taxes Subtotal	101,964.00	146,346.86		197,297	(50,950.14)	
001-314-100-000	Electric Utility Tax	16,968.06	41,678.57	-	203,000	(161,321.43)	20.5%
001-315-100-000	Communications Services	8,489.90	16,995.91	-	125,446	(108,450.09)	13.6%
001-316-200-000	County Occupational License	128.36	3,547.34	-	5,000	(1,452.66)	71.0%
	Local Taxes Subtotal	25,586.32	62,221.82		333,446	(271,224.18)	
001-323-100-000	FPL Franchise Fee	16,512.36	16,512.36	-	200,000	(183,487.64)	8.3%
001-323-125-000	Haulers License Fee	1,000.00	1,505.00	-	2,000	(495.00)	75.3%
001-323-300-000	PBC Water Utility Franchise	1,426.60	1,861.07	-	5,050	(3,188.93)	36.9%
001-329-100-000	Planning & Zoning Permit	1,180.00	2,020.00	-	100	1,920.00	20.0%
	Permits, Franchise Fees & Special Subtotal	20,118.96	21,898.43		207,150	(185,251.57)	
001-335-120-000	State Revenue Sharing	6,438.71	19,316.13	-	85,446	(66,129.87)	22.6%
001-335-180-000	Half Cent Sales Tax	18,126.78	35,540.62	-	224,014	(188,473.38)	15.9%
	Intergovernmental Revenue Subtotal	24,565.49	54,856.75		309,460	(254,603.25)	17.7%
001-341-000-000	General Government Charges	375.20	1,410.30	-	7,000	(5,589.70)	20.2%
001-343-349-000	Cost Recovery Fees	1,981.75	13,080.58	-	25,000	(11,919.42)	52.3%
	Charges for Services Subtotal	2,356.95	14,490.88		32,000	(17,509.12)	
001-351-100-000	Court Fines	-	-	-	2,500	(2,500.00)	
001-354-100-000	Code Enforcement Fines	-	9,647.50	-	5,000	4,647.50	193.0%
	Code Enforcement Fines Subtotal	-	9,647.50		7,500	2,147.50	
001-361-100-000	Interest	12.58	38.55	-	5,000	(4,961.45)	0.8%
001-369-000-000	Other Misc Income	629.47	2,546.61	-	5,000	(2,453.39)	50.9%
	Other Misc Revenue Subtotal	642.05	2,585.16		10,000	(7,414.84)	
001-399-000-000	Transfer from Fund Balance*	-	-	-	-	-	100.0%
	Other Non-operating Sources Subtotal	-	-		-	-	
	Grand Total Revenue	175,233.77	312,047.40		1,096,853	(784,805.60)	28.4%



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DEC 31, 2013
 25% Elapsed
General Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-511-310-000	Professional Services	-	-	-	60,000	60,000.00	0.0%
001-511-400-000	Travel	-	-	-	3,000	3,000.00	0.0%
001-511-492-000	Other Operating Expenses	-	-	-	1,500	1,500.00	0.0%
001-511-499-000	Other Current Charges - Council Reimbursement	2,500.00	10,000.00	-	30,000	20,000.00	33.3%
001-511-500-000	Education & Training	-	-	-	1,000	1,000.00	0.0%
001-511-510-000	Office Supplies	-	-	-	300	300.00	0.0%
001-511-520-000	Operating Supplies	-	-	-	300	300.00	0.0%
001-511-540-000	Books, Publications & Subscriptions	-	3,464.00	-	2,435	(1,029.00)	142.3%
001-511-820-000	Special Events/Contributions	-	-	-	5,350	5,350.00	0.0%
	Legislative Total	2,500.00	13,464.00	-	103,885	90,421.00	13.0%
001-512-340-000	Other Services	22,008.83	66,026.49	-	264,106	198,079.51	25.0%
001-512-400-000	Travel	134.79	301.40	-	1,000	698.60	30.1%
001-512-420-000	Postage & Freight - NEW	6.11	85.84	-	1,000	914.16	8.6%
001-512-490-000	Legal Advertising	-	141.60	-	1,000	858.40	14.2%
001-512-492-000	Other Operating Expenses	50.00	60.00	-	944	884.00	6.4%
001-512-493-000	Election Expense	-	-	-	8,010	8,010.00	0.0%
001-512-510-000	Office Supplies	2,037.70	4,127.25	-	8,600	4,472.75	48.0%
001-512-540-000	Books, Publications & Subscriptions	-	-	-	570	570.00	0.0%
	Executive Total	24,237.43	70,742.58	-	285,230	214,487.42	24.8%
001-513-320-000	Accounting and Auditing	-	-	-	18,000	18,000.00	0.0%
001-513-470-000	Printing and Binding	-	-	-	4,750	4,750.00	0.0%
001-513-490-000	Legal Advertising	-	910.00	-	1,500	590.00	60.7%
001-513-493-000	Election Expense (moved)	-	-	-	-	-	0.0%
	Financial & Administrative Total	-	910.00	-	24,250	23,340.00	3.8%
001-514-310-000	Professional Services	8,907.50	20,800.87	-	90,000	69,199.13	23.1%
	Legal Total	8,907.50	20,800.87	-	90,000	69,199.13	23.1%



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DEC 31, 2013
 25% Elapsed
General Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-515-310-000	Professional Services	10,678.43	31,456.66	-	40,000	8,543.34	78.6%
001-515-340-000	Other Services	-	6,586.83	-	79,042	72,455.17	8.3%
001-515-343-000	Planning & Zoning Contract	2,792.01	2,792.01	-	20,000	-	0.0%
001-515-347-000	Comprehensive Plan	-	-	-	-	-	0.0%
001-515-349-000	Cost Recovery Expenditure	1,981.75	13,080.58	-	25,000	11,919.42	52.3%
001-515-490-000	Legal Advertising - NEW	2,253.12	4,482.16	-	6,000	1,517.84	74.7%
	Comprehensive Planning & Zoning Total	17,705.31	58,398.24		170,042	94,435.77	34.3%
001-519-315-000	Special Magistrate	-	3,580.20	-	16,000	12,419.80	22.4%
001-519-354-000	Code Compliance	1,482.50	7,189.25	-	41,000	33,810.75	17.5%
001-519-410-000	Communications Services	459.28	1,242.23	-	5,700	4,457.77	21.8%
001-519-440-000	Rentals and Leases	1,450.20	4,540.09	-	20,000	15,459.91	22.7%
001-519-450-000	Insurance	-	15,111.00	-	18,000	2,889.00	84.0%
001-519-460-000	Repair & Maint - Building	400.00	600.00	-	2,450	1,850.00	24.5%
001-519-470-000	Printing and Binding	-	-	-	-	-	0.0%
001-519-480-000	Promotional Activities	-	-	-	-	-	0.0%
001-519-490-000	Computer Repair	-	-	-	2,500	2,500.00	0.0%
001-519-491-000	Computer Services	140.00	420.00	-	3,631	3,211.00	11.6%
001-519-494-000	Inspector General Office	-	-	-	5,280	5,280.00	0.0%
001-519-810-000	Aids to Govt Agencies Grant - LGWCD	-	-	-	-	-	-
001-519-820-000	Loxahatchee Groves CERT	-	208.00	-	2,000	1,792.00	10.4%
001-519-900-000	Transfer to Transportation Fund	-	-	-	-	-	0.0%
001-519-910-000	Transfer to Sanitation Fund	-	-	-	-	-	-
001-519-920-000	Transfer to Capital Projects	-	-	-	-	-	-
001-519-990-000	Contingency	-	-	-	12,104	-	0.0%
	Other Governmental Services Total	3,931.98	32,890.77		128,665	83,670.23	25.6%
001-521-341-000	Professional Services-PBSO	23,356.75	70,070.25	-	280,281	210,210.75	25.0%
001-521-342-000	Contractual-ADDL PBSO	-	-	-	500	500.00	0.0%
	Law Enforcement Total	23,356.75	70,070.25		280,781	210,710.75	25.0%
001-539-310-000	Other Services	-	-	-	-	-	0.0%
001-539-340-000	Professional Services	100.00	153.00	-	14,000	13,847.00	1.1%
	Public Works Total	100.00	153.00		14,000	13,847.00	1.1%
	Grand Total Expenditure	80,738.97	267,429.71		1,096,853	800,111.30	24.4%
	Net Revenue	94,494.80	44,617.69				



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DEC 31, 2013
 25% Elapsed
 Transportation Fund
 Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-312-410-000	1st Local Option Fuel Tax (1 to 6 cent)	38,076.77	39,618.34	-	249,245	(209,626.66)	15.9%
101-312-420-000	2nd Local Option Fuel Tax (1 to 5 cent)	18,276.60	20,396.32	-	117,326	(96,929.68)	17.4%
101-363-990-000	Contribution from General Fund	-	-	-	-	-	0.0%
101-399-000-000	Transfer from Fund Balance	-	-	-	856,191	(856,191.00)	0.0%
Total Revenue		56,353.37	60,014.66		1,222,762		4.9%

Transportation Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-541-467-000	Traffic Control Signs (6 ct) Maint.	-	106.00	-	6,000	5,894.00	1.8%
101-541-468-000	Non-District Roads (6 ct) Maint.	7,471.96	16,767.86	-	93,245	76,477.14	18.0%
101-541-469-000	District Roads (6 ct) Maint.	-	2,915.00	-	150,000	147,085.00	0.0%
101-541-631-000	Road and Streets (5 cent)	-	-	-	-	-	0.0%
101-541-632-000	Special Projects (6 cent)	-	-	-	-	-	0.0%
101-541-634-000	148th Terr Bridge (5)/Culvert	-	-	-	-	-	0.0%
101-541-636-000	Construct Town Rds & Sts	-	-	-	-	-	0.0%
101-541-920-000	Transfer to Capital Projects	-	-	-	973,517	973,517.00	
101-541-990-000	Transfer to Fund Balance	-	-	-	-	-	0.0%
101-541-996-000	Transfer to Fund Balance	-	-	-	-	-	0.0%
Total Expenditure		7,471.96	19,788.86		1,222,762		1.6%
Net Revenue		48,881.41	40,225.80		-	-	



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DEC 31, 2013
 25% Elapsed
Capital Improvement Program
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-363-990-000	Contributions from General Fund	-	-	-	-	-	0.0%
305-363-991-000	Contributions from Transportation Fund	-	-	-	973,517	(973,517.00)	
305-399-000-000	Transfer from Fund Balance	-	-	-	829,047	(829,047.00)	0.0%
	Total Revenue	-	-	-	1,802,564	(1,802,564.00)	0.0%

Capital Improvement Program
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-519-600-000	Develop Town Hall Alternatives	-	-	-	-	-	0.0%
305-541-610-000	Surveying Town Roads	-	9,070	-	100,000	90,930.00	0.0%
305-541-620-000	OGEM Collecting Canal Road	-	-	-	943,630	943,630.00	0.0%
305-541-630-000	Okeechobee and D Road Traffic Light	3,000.00	6,000.00	-	250,000	244,000.00	2.4%
305-541-640-000	Town Roads OGEM Projects	-	-	-	100,000	100,000.00	0.0%
305-541-650-000	Trails	-	-	-	80,000	80,000.00	0.0%
305-541-652-000	D Road to Southern Blvd	-	-	-	300,000	300,000.00	0.0%
305-541-654-000	Purchase Roads from LGWCD	-	-	-	28,934	28,934.00	0.0%
	Total Expenditure	3,000	15,070	-	1,802,564	1,787,494	0.8%
	Net Revenue	3,000.00	(15,070.00)		-	(15,070.00)	



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DEC 31, 2013
 25% Elapsed
 Solid Waste Fund
 Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-323-125-000	Haulers Licensing Fee - MOVED TO GF	-	-	-	-	-	0.0%
405-325-205-000	Solid Waste Assessments	217,996.78	304,504.37	-	432,873	(128,368.63)	70.3%
405-325-206-000	Discount Fees	(8,651.45)	(12,249.67)	-	(12,103)	(146.67)	101.2%
405-343-120-000	SWA Recycling Income	-	669.16	-	8,000	(7,330.84)	8.4%
405-363-990-000	Contributions from General Fund	-	-	-	-	-	0.0%
	Total Revenue	209,345.33	292,923.86	-	428,770	(135,846.14)	68.3%

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-534-345-000	Contractual - Waste Over	2,120.00	6,572.00	-	7,010	438.00	93.8%
405-534-346-000	PBC Administration Fee 1	2,093.46	2,922.55	-	4,460	1,537.45	65.5%
405-534-420-000	Postage & Freight	-	-	-	500	500.00	0.0%
405-534-434-000	Solid Waste Contractor	25,950.00	63,586.20	-	415,800	352,213.80	15.3%
405-534-436-000	Other Sanitation Service	-	-	-	-	-	0.0%
405-534-490-000	Legal Advertising	700.00	700.00	-	1,000	300.00	70.0%
405-534-595-000	TOLG Management Fee	-	-	-	-	-	0.0%
	Total Expenditure	30,863.46	73,780.75	-	428,770	354,989.25	17.2%
	Net Revenue	178,481.87	219,143.11		-		



BUDGET VS ACTUAL
as of SEPT 30, 2013
 100% Elapsed
 General Fund
 Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-311-100-000	Ad Valorem Taxes	-	210,006.01	-	210,005.00	1.01	100.0%
	Ad Valorem Taxes Subtotal	-	210,006.01	-	210,005.00	1.01	
001-314-100-000	Electric Utility Tax	44,421.18	225,396.32	-	202,000.00	23,396.32	111.6%
001-315-100-000	Communications Services	18,479.37	117,082.34	-	116,726.00	356.34	100.3%
001-316-200-000	County Occupational License	2,501.50	8,587.76	-	8,588.00	(0.24)	100.0%
	Local Taxes Subtotal	65,402.05	351,066.42	-	327,314.00	23,752.42	
001-323-100-000	FPL Franchise Fee	56,619.80	185,002.45	-	206,000.00	(20,997.55)	89.8%
001-323-125-000	Haulers License Fee	-	2,000.00	-	2,000.00	-	100.0%
001-323-300-000	PBC Water Utility Franchise	400.32	5,549.84	-	5,950.00	(400.16)	93.3%
001-329-100-000	Planning & Zoning Permit	900.00	976.00	-	976.00	-	100.0%
	Permits, Franchise Fees & Special Subtotal	57,920.12	193,528.29	-	214,926.00	(21,397.71)	
001-335-120-000	State Revenue Sharing	6,438.73	78,494.93	-	84,933.00	(6,438.07)	92.4%
001-335-180-000	Half Cent Sales Tax	33,818.16	217,321.71	-	216,724.00	597.71	100.3%
	Intergovernmental Revenue Subtotal	40,256.89	295,816.64	-	301,657.00	(5,840.36)	98.1%
001-341-000-000	General Government Charges	489.70	11,006.57	-	11,000.00	6.57	100.1%
001-343-349-000	Cost Recovery Fees	-	34,110.25	-	35,000.00	(889.75)	97.5%
	Charges for Services Subtotal	489.70	45,116.82	-	46,000.00	(883.18)	
001-351-100-000	Court Fines	-	1,411.37	-	1,500.00	(88.63)	
001-354-100-000	Code Enforcement Fines	-	300.00	-	300.00	-	100.0%
	Code Enforcement Fines Subtotal	-	1,711.37	-	1,800.00	(88.63)	
001-361-100-000	Interest	14.77	217.07	-	250.00	(32.93)	86.8%
001-369-000-000	Other Misc Income	-	2,203.50	-	2,204.00	(0.50)	100.0%
	Other Misc Revenue Subtotal	14.77	2,420.57	-	2,454.00	(33.43)	
001-399-000-000	Transfer from Fund Balance*	-	-	-	629,078.00	(629,078.00)	100.0%
	Other Non-operating Sources Subtotal	-	-	-	629,078.00	(629,078.00)	
	Grand Total Revenue	164,083.53	1,099,666.12	-	1,733,234.00	(633,567.88)	63.4%

* Funds provided from unassigned fund balance not a true revenue by definition



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
as of SEPT 30, 2013
100% Elapsed
General Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-511-310-000	Professional Services	-	650.00	-	13,400.00	12,750.00	4.9%
001-511-400-000	Travel	-	92.00	-	500.00	408.00	18.4%
001-511-492-000	Other Operating Expenses	-	1,084.00	-	1,500.00	416.00	72.3%
001-511-499-000	Other Current Charges - Council Reimbursement	-	15,000.00	-	17,500.00	2,500.00	85.7%
001-511-500-000	Education & Training	-	-	-	-	-	0.0%
001-511-510-000	Office Supplies	-	51.84	-	300.00	248.16	17.3%
001-511-520-000	Operating Supplies	-	-	-	300.00	300.00	0.0%
001-511-540-000	Books, Publications & Subscriptions	-	4,244.00	-	6,385.00	2,141.00	66.5%
001-511-820-000	Special Events/Contributions	-	3,327.45	-	3,350.00	22.55	99.3%
	Legislative Total	-	24,449.29	-	43,235.00	18,785.71	56.5%
001-512-340-000	Other Services	21,367.82	256,413.84	-	256,414.00	0.16	100.0%
001-512-400-000	Travel	110.71	1,323.00	-	1,350.00	27.00	98.0%
001-512-410-000	Communication Services	-	-	-	130.00	130.00	0.0%
001-512-420-000	Postage & Freight - NEW	644.00	1,981.93	-	2,100.00	118.07	94.4%
001-512-490-000	Legal Advertising	-	817.44	-	900.00	82.56	90.8%
001-512-492-000	Other Operating Expenses	10.60	192.95	-	244.00	51.05	79.1%
001-512-493-000	Election Expense	-	6,961.47	-	7,010.00	48.53	99.3%
001-512-510-000	Office Supplies	1,558.44	10,318.18	-	11,600.00	1,281.82	89.0%
001-512-521-000	Loxahatchee Groves CERT - MOVED	(150.60)	-	-	-	-	-
001-512-540-000	Books, Publications & Subscriptions	-	-	-	-	-	0.0%
	Executive Total	23,540.97	278,008.81	-	279,748.00	1,739.19	99.4%
001-513-320-000	Accounting and Auditing	-	16,100.00	-	16,100.00	-	100.0%
001-513-470-000	Printing and Binding	-	2,817.48	-	2,950.00	132.52	95.5%
001-513-490-000	Legal Advertising	-	910.00	-	2,000.00	1,090.00	45.5%
001-513-493-000	Election Expense (moved)	-	-	-	-	-	0.0%
	Financial & Administrative Total	-	19,827.48	-	21,050.00	1,222.52	94.2%
001-514-310-000	Professional Services	6,154.36	102,246.77	-	107,000.00	4,753.23	95.6%
	Legal Total	6,154.36	102,246.77	-	107,000.00	4,753.23	95.6%



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPT 30, 2013
 100% Elapsed
 General Fund
 Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-515-310-000	Professional Services	11,556.25	51,095.66	-	60,493.00	9,397.34	84.5%
001-515-340-000	Other Services	6,394.43	76,733.16	-	76,740.00	6.84	100.0%
001-515-343-000	Planning & Zoning Contract	-	-	-	-	-	0.0%
001-515-347-000	Comprehensive Plan	-	-	-	-	-	0.0%
001-515-349-000	Cost Recovery Expenditure	129.50	38,288.27	-	40,100.00	1,811.73	95.5%
001-515-490-000	Legal Advertising - NEW	335.84	4,524.00	-	5,000.00	476.00	90.5%
	Comprehensive Planning & Zoning Total	18,416.02	170,641.09		182,333.00	11,691.91	93.6%
001-519-315-000	Special Magistrate	-	22,145.32	-	24,000.00	1,854.68	92.3%
001-519-354-000	Code Compliance	79.50	24,540.25	-	29,000.00	4,459.75	84.6%
001-519-410-000	Communications Services	533.81	5,741.83	-	6,500.00	758.17	88.3%
001-519-440-000	Rentals and Leases	1,418.91	18,633.62	-	19,100.00	466.38	97.6%
001-519-450-000	Insurance	-	17,485.00	-	17,500.00	15.00	99.9%
001-519-460-000	Repair & Maint - Building	200.00	2,400.00	-	2,626.00	226.00	91.4%
001-519-470-000	Printing and Binding	-	-	-	-	-	0.0%
001-519-480-000	Promotional Activities	-	-	-	-	-	0.0%
001-519-490-000	Computer Repair	261.44	1,727.07	-	3,000.00	1,272.93	57.6%
001-519-491-000	Computer Services	140.00	3,370.05	-	4,431.00	1,060.95	76.1%
001-519-494-000	Inspector General Office	-	-	-	3,680.00	3,680.00	0.0%
001-519-810-000	Aids to Govt Agencies Grant - LGWCD	-	28,893.00	-	28,893.00	-	
001-519-820-000	Loxahatchee Groves CERT	365.13	2,853.47	-	3,200.00	346.53	89.2%
001-519-900-000	Transfer to Transportation Fund	141,844.00	141,844.00	-	141,844.00	-	0.0%
001-519-910-000	Transfer to Sanitation Fund	11,309.00	137,309.00	-	137,309.00	-	100.0%
001-519-920-000	Transfer to Capital Projects	-	400,000.00	-	400,000.00	-	100.0%
001-519-990-000	Contingency	-	-	-	-	-	0.0%
	Other Governmental Services Total	156,151.79	806,942.61		821,083.00	14,140.39	98.3%
001-521-341-000	Professional Services-PBSO	23,356.75	275,243.00	-	275,285.00	42.00	100.0%
001-521-342-000	Contractual-ADDL PBSO	-	-	-	-	-	0.0%
	Law Enforcement Total	23,356.75	275,243.00		275,285.00	42.00	100.0%
001-539-310-000	Other Services	-	-	-	-	-	0.0%
001-539-340-000	Professional Services	659.72	2,949.92	-	3,500.00	550.08	84.3%
	Public Works Total	659.72	2,949.92		3,500.00	550.08	84.3%
	Grand Total Expenditure	228,279.61	1,680,308.97		1,733,234.00	52,925.03	96.9%
	Net Revenue	(64,196.08)	(580,642.85)				



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPT 30, 2013
 100% Elapsed
 Transportation Fund
 Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-312-410-000	1st Local Option Fuel Tax	40,137.28	245,644.01	-	249,245.00	(3,600.99)	98.6%
101-312-420-000	2nd Local Option Fuel Tax	19,172.59	114,427.03	-	117,326.00	(2,898.97)	97.5%
101-363-990-000	Contribution from General Fund	141,844.00	141,844.00	-	-	141,844.00	0.0%
101-399-000-000	Transfer from Fund Balance	-	-	-	-	-	0.0%
Total Revenue		201,153.87	501,915.04		366,571.00		136.9%

Transportation Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-541-467-000	Traffic Control Signs (6 ct) Maint.	-	19,066.42	-	19,145.00	78.58	99.6%
101-541-468-000	Non-District Roads (6 ct) Maint.	46,201.70	73,666.72	-	77,100.00	3,433.28	95.6%
101-541-469-000	District Roads (6 ct) Maint.	68,300.85	149,197.70	-	150,000.00	802.30	0.0%
101-541-631-000	Road and Streets (5 cent)	-	-	-	-	-	0.0%
101-541-632-000	Special Projects (6 cent)	-	901.00	-	-	(901.00)	-
101-541-634-000	148th Terr Bridge (5)/Culvert	-	-	-	-	-	0.0%
101-541-636-000	Construct Town Rds & Sts	-	-	-	-	-	0.0%
101-541-990-000	Transfer to Fund Balance	-	-	-	117,326.00	117,326.00	0.0%
101-541-996-000	Transfer to Fund Balance	-	-	-	3,000.00	3,000.00	0.0%
Total Expenditure		114,502.55	242,831.84	-	366,571.00		66.2%
Net Revenue		86,651.32	259,083.20		-	-	



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPT 30, 2013
 100% Elapsed
Capital Improvement Program
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-363-990-000	Contributions from General Fund	-	400,000.00	-	400,000.00	-	100.0%
305-399-000-000	Transfer from Fund Balance	-	-	-	-	-	0.0%
	Total Revenue	-	400,000.00	-	400,000.00	-	100.0%

Capital Improvement Program
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-519-600-000	Develop Town Hall Alternatives	-	-	-	-	-	0.0%
305-541-341-000	Trails (changed from Linear Park/Grant Match)	-	-	-	200,000.00	200,000.00	0.0%
305-541-346-000	OGEM Paving/Cost Sharing	-	-	-	-	-	0.0%
305-541-434-000	Road & Drainage Improvement	-	-	-	200,000.00	20,000.00	0.0%
305-541-436-000	Traffic Light Okeechobee	-	-	-	-	-	0.0%
	Total Expenditure	-	-	-	400,000.00	220,000.00	0.0%
	Net Revenue	-	400,000.00		-	220,000.00	



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPT 30, 2013
 100% Elapsed
 Solid Waste Fund
 Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-323-125-000	Haulers Licensing Fee - MOVED TO GF	-	-	-	-	-	0.0%
405-325-205-000	Solid Waste Assessments	-	350,051.69	-	350,052.00	(0.31)	100.0%
405-325-206-000	Discount Fees	-	(10,213.83)	-	(10,392.00)	178.17	98.3%
405-343-120-000	SWA Recycling Income	-	7,719.28	-	8,000.00	(280.72)	96.5%
405-363-990-000	Contributions from General Fund	11,309.00	137,309.00	-	137,309.00	-	100.0%
	Total Revenue	11,309.00	484,866.14	-	484,969.00	(102.86)	100.0%

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-534-345-000	Contractual - Waste Over	-	8,336.00	-	11,210.00	2,874.00	74.4%
405-534-346-000	PBC Administration Fee 1	1,060.00	4,249.05	-	4,253.00	3.95	99.9%
405-534-420-000	Postage & Freight	-	28.00	-	500.00	472.00	5.6%
405-534-434-000	Solid Waste Contractor	37,636.20	451,634.40	-	451,634.00	(0.40)	100.0%
405-534-436-000	Other Sanitation Service	-	15,250.00	-	16,500.00	1,250.00	92.4%
405-534-490-000	Legal Advertising	-	-	-	872.00	872.00	0.0%
405-534-595-000	TOLG Management Fee	-	-	-	-	-	0.0%
	Total Expenditure	38,696.20	479,497.45	-	484,969.00	5,471.55	98.9%
	Net Revenue	(27,387.20)	5,368.69		-		



Item 6 a.

Resolution No. 2014-04

Public Road Right-of-Way Easement Dedication for Bryan Road

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2014-04

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ACCEPTING THE PUBLIC ROAD RIGHT-OF-WAY EASEMENT DEDICATIONS FROM THE PROPERTY OWNERS ALONG BRYAN ROAD; PROVIDING FOR RECORDATION; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, there are twenty-three (23) different parcels of residential property along Bryan Road; and,

WHEREAS, the Town has requested the Property Owners of the parcels along Bryan Road to execute Public Road Right-of-Way Easement Dedications to confirm public rights of use to Bryan Road; and,

WHEREAS, the Town has received executed Public Road Right-of-Way Easement Dedications from all Property Owners along Bryan Road, and the Town Council finds it is in the best interest of the Town to accept the Public Road Right-of-Way Easement Dedications.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AS FOLLOWS:

Section 1. That the foregoing “WHEREAS” clauses are confirmed and ratified as being true and correct and are hereby made a specific part of this Resolution.

Section 2. The Town Council hereby accepts the Public Road Right-of-Way Easement Dedications from each of the Property Owners along Bryan Road:

1.	12820 Bryan Road	Gerard and Gabrielle Pierre-Jerome
2.	12874 Bryan Road	James Verrochi and Carole Chapuis
3.	12875 Bryan Road	Stanley Vorsteg, II
4.	12970 Bryan Road	Jerry and Patricia Perkins
5.	13000 Bryan Road	Andre and Kathleen LaCroix
6.	13023 Bryan Road	Armando and Violet Perales
7.	13053 Bryan Road	Antoinette Bracero (Vorsteg)
8.	13060 Bryan Road	Loyzell and Diane Marie Harrell

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2014-04

9.	13095 Bryan Road	Ruth Menor Trust / Michael and Ruth Menor, et al (title holders)
10.	13106 Bryan Road	Native Color Nursery Inc. (Vinayi)
11.	13152 Bryan Road	Osnat and Dan Vinayi
12.	13169 Bryan Road	Frank and Beverly Thomas
13.	13178 Bryan Road	Trevor and Esther Ellis
14.	13241 Bryan Road	Suzanne Davis
15.	13244 Bryan Road	Linda Wolfe
16.	13290 Bryan Road	Clyde and Pamela Spikes
17.	13313 Bryan Road	Lynn Roche
18.	13382 Bryan Road	Kenneth and Peggy Larson
19.	13387 Bryan Road	Martin and Debra Price, Trust
20.	13428 Bryan Road	Charles and Danna Wooten
21.	1850 F Road	Ann Simrell
22.	1732 F Road	Cheryl Marlowe
23.	1733 Folsom Road	Loventrice Cook

Section 3. The Town Management is hereby authorized and directed to record the Public Road Right-of-Way Easement Dedications in the public records of Palm Beach County, Florida.

Section 4. Severability. If any clause, section, or other part or application of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated, and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

Section 5. Conflicts. All Resolutions or parts of Resolutions in conflict herewith are to the extent of such conflicts hereby repealed.

Section 6. Effective Date. This Resolution shall take effective immediately upon its adoption.

ADOPTED by the Town Council of the TOWN OF LOXAHATCHEE GROVES, FLORIDA, this 4th day of February, 2014.

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2014-04

ATTEST:

TOWN OF LOXAHATCHEE GROVES,
FLORIDA

Janet K. Whipple, Town Clerk

Mayor David Browning

APPROVED AS TO LEGAL FORM:

Vice-Mayor Ron Jarriel

Office of the Town Attorney

Council Member Tom Goltzené

Council Member Ryan Liang

Council Member Jim Rockett



Item 7 a

Ordinance No. 2013-08 Second/Final Reading

Capital Improvement Text Amendment

Underwood Management Services Group, LLC

840 N.E. Stokes Terrace
Jensen Beach, Florida 34957
Telephone: 772.233.1511

William F. Underwood, II
Managing Partner
Email: umsg@att.net

To: TOWN COUNCIL

Through: MARK KUTNEY, TOWN MANAGER

From: JIM FLEISCHMANN, TOWN PLANNING CONSULTANT

Re: STAFF REPORT – COMPREHENSIVE PLAN AMENDMENT (CPA) 13-1: CAPITAL IMPROVEMENTS TEXT AMENDMENTS

Date: October 28, 2013; Rev: November 8, 2013; January 29, 2014

Previously, Town Management Staff identified deficiencies of the Comprehensive Plan as it related to planning for capital improvements. Of immediate concern was fact that the Town's Capital Improvements Element (CIE), as adopted in 2009, indicated no scheduled capital projects for the ensuing five-year planning period.

To address this concern, the Town Council adopted Ordinance 2013-04 which incorporated an updated Five-Year Schedule of Capital Improvements within the Capital Improvements Element of the Comprehensive Plan. By adopting Ordinance 2013-04, the Town is now compliant with F.S. Section 163.3177(3) (b) which requires the Five-Year Schedule of Capital Improvements to be reviewed and updated on an annual basis.

While the Five-Year Schedule of Capital Improvements has been updated, Comprehensive Plan text establishing the Town's policy regarding capital improvements programming has not been updated since the initial Comprehensive Plan was adopted in 2009.

Proposed Amendment 13-1 represents an update of the following Comprehensive Plan elements, as they relate to establishing Town capital improvements planning policy: Transportation; Drainage Sub-element; Recreation and Open Space; and Capital Improvements.

I. GENERAL INFORMATION

A. APPLICANT: Town of Loxahatchee Groves.

B. OWNER: Not applicable, as the amendment does not pertain to a specific property or properties. Rather, the proposed amendment is a general text amendment.

C. LOCATION: Not applicable.

D. LEGAL DESCRIPTION: Not applicable.

E. PARCEL SIZE: Not applicable.

F. EXISTING FUTURE LAND USE (FLU) DESIGNATION: Not applicable.

G. EXISTING ZONING: Not applicable.

H. EXISTING USE: Not applicable.

I. ADJACENT USES: Not applicable

II. REQUESTED COMPREHENSIVE PLAN AMENDMENT

A. FUTURE LAND USE MAP (FLUM) AMENDMENT: None

B. TEXT AMENDMENT: Text amendments are proposed for the following four Comprehensive Plan elements: Transportation; Drainage Sub-element; Recreation and Open Space; and Capital Improvements. The following is a summary of the principal amendments, by Comprehensive Plan element:

1. **Transportation Element amendments:** Incorporates language oriented to establishing the role of the Roadway, Equestrian Trails and Greenways (RETAG) Committee in developing the Town's greenways and trails system and establishes interim project priorities until such time that a master plan is completed.

Additional language is incorporated: (a) establishing a local roads classification system that can be used as a basis to allocate annual capital improvements projects funds; and (b) establishing general roadway improvement programs.

2. **Drainage Sub-Element amendments:** Incorporates language requiring that Loxahatchee Groves Water Control District (LGWCD) capital projects be incorporated within the Town's annual update of the Five-Year Schedule of Capital Improvements.
3. **Recreation and Open Space Element amendments:** Incorporates language further defining the role of the Roadway, Equestrian Trails and Greenways (RETAG) Committee in developing the Town's greenways and trails system.
4. **Capital Improvements Element amendments:** Incorporates language coordinating the Town's Capital Improvements Program, on an annual basis, with the required Five-Year Schedule of Capital Improvements update.

In addition, a new objective is added defining the term "capital improvement" and establishing a system of priorities for the allocation of capital improvements funds.

Full texts of the proposed amendments are presented in Attachment A.

III. PROPOSED DEVELOPMENT PROGRAM: None

IV. INFRASTRUCTURE IMPACTS: There are no specific infrastructure impacts associated with proposed Amendment 13-1 as it is a "text only" amendment which establishes current Town policy regarding capital improvements expenditures.

V. ENVIRONMENTAL IMPACTS: There are no environmental or historical resources impacts associated with proposed Amendment 13-1 as it is a “text only” amendment and does not involve a Future Land Use Atlas amendment.

VI. COMPATIBILITY AND CONSISTENCY ANALYSIS

A. ADJACENT LAND USES: There are no issues related to compatibility with adjacent land uses, as proposed Amendment 13-1 is a “text only” amendment and does not involve a Future Land Use Atlas amendment.

B. TOWN PLANNING DIRECTIVES: The following Comprehensive Plan language is supportive of proposed Amendment 13-1.

Objective 2.1 of the Transportation Element directs the Town to ensure that adequate public facilities are available concurrent with the impacts of development, and shall monitor impacts resulting from new development.

Objective 2.2 of the Transportation Element directs the Town to participate in cooperative intergovernmental plans and programs to improve safety, efficiency and convenience of the transportation system.

Objective 2.3 of the Transportation Element directs the Town to develop a greenway and equestrian trail system to meet the needs and interests of its residents.

Objective 2.4 directs that the greenways and trail system be financially feasible.

Objective 2.7 of the Transportation Element directs the Town to maintain a safe local roadway network.

Objective 3A.1 of the Infrastructure Element directs the Town to optimize water resources by providing storm water management which reduces damage and inconvenience from flooding, promotes aquifer recharge, minimizes water quality degradation and protects the functions of wetlands.

Objective 5A.1 of the Recreation and Open Space Element directs the Town to provide a sufficient supply of park, recreation, and open space facilities.

Objective 5B.1 of the Recreation and Open Space Element directs the Town to provide a greenway and equestrian trail system to meet the needs and interests of its residents. **Objective 5B.2** directs that the system be financially feasible.

Objective 9.1 of the Capital Improvements Element directs the Town to maximize its fiscal resources for public facility improvements necessary to accommodate existing development, redevelopment, and planned future growth, and to replace obsolete or deteriorated facilities.

VII. STAFF ANALYSIS

A. APPROPRIATENESS OF THE CURRENT FUTURE LAND USE (FLU) MAP DESIGNATION: Not applicable.

B. APPROPRIATENESS OF THE PROPOSED AMENDMENT: The proposed amendment consists of revisions to the text of the Transportation, Infrastructure, Recreation and Open Space Elements necessary to further establish Town capital improvements planning policy:

Based upon the review completed in Sections VI above, it is concluded that the proposed amendment is consistent with the goals, objectives and policies of the Town's Comprehensive Plan.

C. URBAN SPRAWL ASSESSMENT: Not applicable.

VIII. STAFF FINDINGS AND PRELIMINARY RECOMMENDATION: Planning staff finds Comprehensive Plan Amendment 13-1 to be consistent with the intent and direction of the Loxahatchee Groves Comprehensive Plan.

Staff recommended approval of the proposed Amendment 13-1; text amendments to the Transportation, Infrastructure, Recreation and Open Space and Capital Improvements Elements. Proposed Amendment 13-1 is included in Exhibit A of Ordinance 2013-08. Staff further recommended that proposed Amendment 13-1 be transmitted to the Florida Department of Economic Opportunity (DOE) for review and processing.

IX. LOCAL PLANNING AGENCY (LPA) RECOMMENDATION: At its meeting on September 12, 2013, the LPA continued the proposed amendments to a future meeting by a 5 – 0 vote. It was the determination that, due to the fact that most of the proposed amendments were related to transportation and recreation issues, the Town's RETAG Committee should be consulted prior to making any formal recommendation to the Town Council.

At its meeting on October 10, 2013 (held jointly with the RETAG Advisory Committee), the LPA voted, by a 5-0 vote, to recommend approval of the proposed amendments subject to proposed revisions. The proposed revisions, supported by staff, were incorporated within proposed Ordinance 2013-08 (Ref: Exhibit A of Ordinance 2013-08).

X. RECREATION EQUESTRIAN TRAILS AND GREENWAYS (RETAG) ADVISORY COMMITTEE RECOMMENDATION: At its meeting on September 25, 2013, the RETAG undertook an extensive review of the proposed amendments and recommended several changes. The RETAG voted, by a 5 – 0 vote to recommend approval of the proposed amendments subject to the proposed revisions which have been incorporated within Exhibit A of Ordinance 2013-08.

XI. TOWN COUNCIL TRANSMITTAL: At its meeting on November 5, 2013, the Town Council voted, by a 4-0 vote, to approve Ordinance 2013 – 08 (Amendment 13-1) on first reading and authorized staff to transmit the amendment to the Florida Department of Economic Opportunity (FDEO) for review.

XII. REGIONAL AND STATE AGENCY REVIEW

Per F.S. 163.3184(3)(b)(1), the Town transmitted proposed Amendment 13-1 to the Florida Department of Economic Opportunity (FDEO), as well as other required county and state agencies on November 19, 2013. Following the mandatory 30-day review period, comments were received from the following agencies: FDEO, South Florida Water Management District, Florida Department of Environmental Protection, and Treasure Coast Regional Planning Council. None of the responding agencies raised an objection to the proposed amendments.

XIII. FINAL STAFF RECOMMENDATION

Staff recommends approval of Comprehensive Plan Amendment 13-1, as included in Exhibit A of Ordinance 2013-08.

XIV. TOWN COUNCIL ADOPTION: To be included.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2013-08

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AMENDING THE TOWEN OF LOXAHATCHEE GROVES FLORIDA COMPREHENSIVE PLAN, IN ACCORDANCE WITH SECTION 163.3184(3) FLORIDA STATUTES TO: (1) AMEND THE TRANSPORTATION ELEMENT TEXT; (2) AMEND THE DRAINAGE SUB-ELEMENT TEXT OF THE INFRASTRUCTURE ELEMENT; (3) AMEND THE RECREATION AND OPEN SPACE ELEMENT TEXT; AND (4) AMEND THE CAPITAL IMPROVEMENTS ELEMENT TEXT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 163.3167, Florida Statutes, requires that each local government prepare a Comprehensive Plan in compliance with the Local Government Comprehensive Planning and Development Act, as amended; and

WHEREAS, the Town of Loxahatchee Groves, Florida, pursuant to the Local Government Comprehensive Planning Act, and in accordance with all of its terms and provisions, adopted a Comprehensive Plan which has been found to be “in compliance” by, the State Department of Community Affairs (DCA); and,

WHEREAS, Section 163.3184, Florida Statutes allows the Comprehensive Plan to be amended in order to further the Town’s planning goals and objectives and address changing conditions; and,

WHEREAS, the Town’s Planning Consultant recommends approval of Town of Loxahatchee Groves Comprehensive Plan as provided herein, through Amendment 13-1 as set forth in a report to the Town Council, which sets forth findings and recommendations, and which report is incorporated herein; and,

WHEREAS, the Local Planning Agency and Town Council of the Town of Loxahatchee Groves have conducted the required public hearings on this Amendment to the Town of Loxahatchee Groves adopted Comprehensive Plan; and,

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2013-08

WHEREAS, the reports, records, and materials from the public hearings to adopt Ordinance 2013-08 are incorporated herein and relied upon by the Town Council to the extent not inconsistent with this Ordinance; and,

WHEREAS, the Town Council of the Town of Loxahatchee Groves has deemed it to be in the best interest of the citizens and residents of the Town of Loxahatchee Groves to adopt Amendment 13-1 to the Town of Loxahatchee Groves Comprehensive Plan in accordance with Chapter 163, Florida Statutes to revise the text of the following elements of the Town of Loxahatchee Groves Comprehensive Plan: Transportation Element; Drainage Sub-Element of the Infrastructure Element; Recreation and Open Spaced Element; and Capital Improvements Element.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:

SECTION 1: The foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of the Ordinance upon adoption hereof; all exhibits attached hereto or referenced herein are incorporated herein and made a specific part of this Ordinance.

SECTION 2: The Town Council approves and adopts the recommendations of the Town’s Planning Consultant, which are incorporated herein..

SECTION 3: In accordance with the requirements of Section 163.3184, Florida Statutes, the Town Council hereby adopts the amended elements of the Town of Loxahatchee Groves Comprehensive Plan: Transportation Element; Drainage Sub-Element of the Infrastructure Element; Recreation and Open Space Element; and Capital Improvements

TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2013-08

Element, as set forth in Exhibit “A”, which is attached hereto and incorporated herein by reference..

SECTION 4: The Town’s Planning Consultant is further authorized and directed to make the necessary textual changes to the Town of Loxahatchee Groves Comprehensive Plan in order to reflect the above-stated changes consistent with the recommendations of the Town Planning Consultant Report.

SECTION 5: All Ordinances or parts of Ordinances, and all Resolutions or parts of Resolutions, in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given affect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 7: This Ordinance shall become effective as provided by law.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ON FIRST READING, THIS 5th DAY OF NOVEMBER, 2013.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN LOXAHATCHEE GROVES, ON SECOND READING AND PUBLIC HEARING, THIS 4TH DAY OF FEBRUARY, 2013.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Mayor David Browning

Janet K. Whipple, Town Clerk

Vice-Mayor Ron Jarriel

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2013-08

APPROVED AS TO LEGAL FORM:

Office of the Town Attorney

Council Member Tom Goltzené

Council Member Ron Jarriel

Council Member Ryan Liang

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2013-08

**EXHIBIT A
COMPREHENSIVE PLAN AMENDMENT (CPA) 13-1
(Ref: Following Pages)**

Words underlined are additions to and words ~~struck through~~ are deletions from the current text of the Comprehensive Plan.

1. Revision of the Transportation Element Goals, Objectives and Policies.
2. Revision of the Infrastructure Element Drainage Sub-Element Goals, Objectives and Policies.
3. Revision of the Revision of the Recreation and Open Space Element Goals, Objectives and Policies.
4. Revision of the Capital Improvements Element Goals, Objectives and Policies.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2013-08

**TRANSPORATION ELEMENT
GOALS, OBJECTIVES, AND POLICIES**

GOAL 1

The Town of Loxahatchee Groves shall provide, maintain and improve a safe, convenient and energy efficient multi-modal transportation system that is consistent with growth management principles, and is coordinated with a regional network which balances the needs of all current and future users so as to ensure the economic vitality of the Town and the enhancement of the quality of life.

Concurrency Management

2.1 Objective

The Town shall ensure that adequate public facilities are available concurrent with the impacts of development, and shall monitor impacts resulting from new development.

2.1.1 Policy:

The Town of Loxahatchee Groves shall adopt the generalized two-way peak hour volumes for Florida's Urbanized Areas for all County urban collector roadways such as Okeechobee Boulevard at the Level of Service (LOS) "D" standard.

2.1.2 Policy:

The Town of Loxahatchee Groves shall adopt the generalized two-way peak hour volumes at the Level of Service standards established by the Florida Department of Transportation for all roadways on the State Highway System, Florida Intrastate Highway System (FIHS), and/or Strategic Intermodal System (SIS).

2.1.3 Policy:

The transportation network should be kept at the adopted Levels of Service by means of implementation of improvements to correct projected deficiencies. Projects should be listed in the Five-Year Schedule of Capital Improvements or ~~adopted by private parties to rectify deficiencies.~~

2.1.4 Policy:

The Town shall coordinate with Palm Beach County and the Florida Department of Transportation to address the deficiencies of roadways, as identified in the existing and future level of service analysis.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2013-08

- 2.1.5 Policy:
Prior to the granting of a building permit, an applicant shall obtain transportation concurrency approval from Palm Beach County and the Town. No building permit will be issued unless documentation of the corresponding transportation concurrency approval certificate has been presented.

Intergovernmental Coordination

- 2.2 *Objective*
The Town of Loxahatchee Groves shall participate in cooperative intergovernmental plans and programs to improve the safety, efficiency ~~and convenience~~ of the transportation system, while protecting the interests of the Town.

- 2.2.1 Policy:
The Town of Loxahatchee Groves shall coordinate with Palm Beach County Transit Tran and the Palm Beach County MPO to identify programs and policies that will assist in the provision of a convenient, public transit network that will provide both local and regional connections and that will accommodate the physically disabled.

- 2.2.2 Policy:
The Town of Loxahatchee Groves shall participate in cooperative intergovernmental plans and programs that will improve safety for users of all modes of transportation including pedestrian, bicycle, equestrian, motor vehicle and transit.

- 2.2.3 Policy: Reserved.
~~The Town of Loxahatchee Groves shall provide a convenient roadway network through coordination with all affected local governments, special districts, the Loxahatchee Groves Water Control District, Florida Department of Transportation, Palm Beach County, Palm Beach County MPO and other public agencies. The Town shall accordingly protect right-of-way for future roadway projects and shall include right-of-way requirements in the Land Development Regulations by December 2010.~~

- 2.2.4 Policy:
The Town of Loxahatchee Groves will coordinate with all affected local governments, special districts, the Loxahatchee Groves Water Control District, Florida Department of Transportation, Palm Beach County, Palm Beach County MPO and other public agencies to provide input and advocate for the Town's interests regarding future roadway plans for Okeechobee Boulevard, E Road/140th, SR-80 and other roadways as necessary. The Town shall accordingly protect rights-of-way for future roadway projects and shall include right-of-way requirements in the Land Development Regulations.

TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2013-08

Greenways and Equestrian Trails

2.3 Objective

The Town of Loxahatchee Groves shall develop a greenway and equestrian trail system to meet the needs and interests of the residents of Loxahatchee Groves. To assist in this effort, the Town shall maintain the Roadway Equestrian Trails and Greenways (RETAG) Advisory Committee, created by Town Resolution 2011-05.

2.3.1 Policy:

The Town shall create a map of existing equestrian riding trails.

2.3.2 Policy:

The Town shall work toward establishing equestrian trails and greenways within the existing canal maintenance easements on all Letter Roads. In addition, the ~~The~~ Town shall identify new connections to existing trails, which if acquired would greatly enhance pedestrian, and bicycle, and equestrian circulation throughout the Town.

2.3.3 Policy:

~~A master plan for a cohesive internal trail system with connections to neighboring communities shall be completed, under the direction of the Roadway, Equestrian Trails and Greenways (RETAG) Committee, within one year of the adoption of this element. Further, the RETAG shall work cooperatively with the Loxahatchee Groves Water Control District to develop trail design documents.~~

2.3.4: Policy

Annually, the ~~Town~~ (RETAG) Committee shall assess whether the greenway and equestrian trail system is sufficient for the needs of the residents. As part of its annual assessment, RETAG shall recommend projects to be included in the Five-Year Schedule of Improvements.

2.3.5 Policy:

The greenway and equestrian trails system, wherever feasible, shall provide connections between residential homes, parks, recreational facilities, open spaces, and commercial facilities throughout the Town.

2.3.6 Policy:

All vehicular parking for land uses which are adjacent to the greenway and equestrian trail system should provide the parking on a side away from the trail.

2.3.7 Policy:

The Town, in cooperation with LGWCD and the RETAG, will shall develop minimum design standards for greenway and equestrian trails for inclusion in its Land Development Regulations. The Town shall coordinate the application of its minimum design standards with the LGWCD whenever a proposed greenway or equestrian trail falls within an LGWCD right-of-way. Further, the RETAG shall work cooperatively with the Loxahatchee Groves Water Control District to develop trail design documents.

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2.3.8 Policy:
The greenway and equestrian trail system shall be maintained and improved to be consistent with the Town's ~~Minimum Design Standards adopted design documents~~ minimum design standards.

2.3.9 Policy:
The Town shall use landscaping and signs to visually identify crossings and trail access points. Safe and controlled crossings shall be provided.

2.3.10 Policy:
The Town shall ensure sufficient right-of-way is preserved to construct and maintain the multiuse trails.

2.3.11 Policy:
The Town shall coordinate the provision of greenway and equestrian trail connections among adjoining or abutting properties during the site plan review process.

2.4 *Objective:*
The Town of Loxahatchee Groves' greenway and equestrian trail system shall be financially feasible.

2.4.1 Policy:
The Town shall determine which trails should be considered for public ownership.

2.4.2 Policy:
The Town shall explore the possibility of obtaining grants, gifts, contributions, funding assistance, and other financial resources for the development of equestrian riding trails.

2.4.3 Policy:
The Town should pursue joint efforts with all affected local governments, special districts, and other public agencies with respect to the acquisition, development and maintenance of trails as a means for reducing costs and pooling resources.

2.4.4 The following equestrian trails and greenways projects shall be pursued by the Town until such time that a master plan pursuant to Policy 2.3.3 is completed:

1. North/south Town-wide trail connectivity along all Letter Roads by pursuing trail crossings of Okeechobee Boulevard and Collecting Canal at these intersections.
2. East-west Town-wide trail connectivity along easements along the south side of Collecting Canal and 6th Court North, North Road, and Okeechobee Boulevard.

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3. Equestrian trail/greenway easements within future non-residential developments along Southern Boulevard.
4. Equestrian Trail easements to provide connectivity between Loxahatchee Groves Park and the existing trail on F Road.
5. Installation of fencing adjacent to canal maintenance easements along the Letter Roads to insure the safety of riders, animals and residents.
6. Additional projects as deemed appropriate by the Town Council, as the opportunity arises.

Land Use/Transportation Coordination

2.5 *Objective*

The Town shall coordinate the transportation system with the future land use map and ensure land uses are consistent with transportation modes and services proposed to serve those areas.

2.5.1 Policy:

The Town shall encourage connectivity among all new development and redevelopment projects so as to minimize impacts on the roadway network.

2.5.2 Policy:

The Town shall collocate where possible primary civic facilities, thereby reducing the number of vehicle trips.

2.5.3 Policy:

The Town shall coordinate the transportation system with land uses through implementation of, but not limited to, the following programs, activities or actions:

1. Transportation facilities and services shall be planned and located in a manner which minimizes the potential impacts on adjacent land uses with consideration given specially to existing residential areas.
2. Intermodal facilities shall be located so as to maximize the efficiency of the transportation system.
3. All opportunities to provide adequate bus shelters will be explored.

Right of Way Protection

2.6 *Objective*

The Town of Loxahatchee Groves shall ensure that future development does not encroach upon existing rights of-way.

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2.6.1 Policy:

The Town shall ensure that future development does not encroach upon existing rights-of-way.

2.6.2 Policy:

Future Right-of-Way requirements for State and County roads shall be established in conformance with FDOT, the Loxahatchee Groves Water Control District and Palm Beach County Standards to meet the future needs.

2.6.3 Policy:

The Town shall continue to obtain additional survey data on the Letter-Town Roads as the basis for implementing future road improvements.

Safety, and Maintenance and Improvement of Roadways

2.7 Objective

The Town shall maintain a safe local roadway network.

2.7.1 Policy:

The Town shall continue to coordinate with LGWCD for proper maintenance of the roadways. For the purpose of allocating maintenance and capital improvements projects funds, the Town's local roads shall be classified as follows:

1. Category 1 – Surfaced local public roads under the jurisdiction of the Town.
 - 1.A. – Paved local public roads.
 - 1.B. – OGEM-surfaced local public roads.
2. Category 2 – Unsurfaced local public roads.
 - 2.A. - Loxahatchee Groves Water Control District roads.
 - 2.B. – Town of Loxahatchee Groves roads
3. Category 3 – Private local roads (public access).
4. Category 4 – Private local roads (no public access).

For the purposes of state funding eligibility, maintaining existing Town local road capacity shall be deemed to be construction of new Town local roads, reconstruction, resurfacing or paving of existing surfaced or paved Town local roads, or paving or surfacing of existing graded Town local roads.

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2.7.2 Policy:

The Town shall continue to encourage joint use of driveways and cross access agreements among adjoining property owners to allow circulation between sites and reduce the number of vehicular trips along roadways.

2.7.3 Policy:

The Town shall ensure that proper traffic signage is provided on local roads including speed limit, warning, guide, and street name signs.

2.7.4 Policy:

The Town shall investigate and implement strategies with all affected governments, special districts, and other public agencies, including the LGWCD, to discourage cut-through traffic on local roads throughout the Town.

2.7.5 Policy:

The Town shall review roadways and intersections with frequent speeding occurrences, operational deficiencies, and/or high crash frequencies, and Specifically, the Town shall investigate strategies to minimize crashes, coordinate with the Florida Department of Transportation and Palm Beach County to:

1. Address traffic operational deficiencies at Southern Boulevard intersections.
2. Reduce speeding on Okeechobee Boulevard.

2.7.6 Policy:

The Town shall coordinate with law enforcement agencies to reduce crashes and enforce traffic codes and regulations.

2.7.7 Policy:

~~Within one year of adoption of the comprehensive plan, the~~ The Town shall ~~adopt and implement a~~ utilize the Road, Greenway, and Equestrian Trail Master Plan. Through coordination with all affected governments, special districts, and other public agencies, the Town Road and Equestrian Trail Master Plan will identify and evaluate existing public easements, rights-of-way, roadway characteristics, roadway deficiencies, and traffic volumes and patterns so that potential road improvements and roadway safety recommendations can be identified. The Master Plan will review the local road network comprehensively to provide recommendations that consider not only the localized traffic impacts, but area wide traffic impacts as well. In addition, public input regarding the Master Plan will be gathered through workshops and/or media outlets to help form a plan that the Town can collectively use to guide future roadway and equestrian trail maintenance and safety improvements.

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2.7.8 Policy:

The Town will strive to reduce greenhouse gas emissions by reducing traffic congestion and air pollution. The Town will promote alternative forms of transportation by solidifying a greenways/equestrian trail plan and cooperating with Palm Beach County for new and improved transit. The Town will also plan internal roadways and cross access between parcels that will allow for more efficient travel.

2.7.9 Policy:

The Town shall continue to coordinate with LGWCD for proper maintenance of the roadways.

2.7.10 The following general roadway programs, determined to be necessary for attaining or maintaining desired service levels, shall be pursued by the Town. Specific projects shall be included as part of the annual review and update of the Five-Year Schedule of Capital Improvements:

1. Intersection control improvements at Okeechobee Boulevard and Southern Boulevard intersections with "D" Road.
2. Installation of OGEM surface treatment and/or pavement at appropriate locations on the Town Roads.
3. Installation of OGEM surface treatment on non Town Roads provided that public right-of-way dedications from all affected property owners are procured.
4. Construction of new Town local roads, reconstruction or resurfacing of existing paved Town local roads, or paving or surfacing of existing graded Town local roads.

Transit

2.8 Objective

The Town of Loxahatchee Groves shall support and coordinate with Palm Beach County to provide safe, efficient, and convenient accessibility and availability to Transit transit for all users.

2.8.1 Policy:

The Town shall coordinate with Palm ~~Beach County Transit~~ Tran and the MPO to provide convenient service and access to intermodal terminals and facilities, including Palm Beach International Airport and other generators and attractors.

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2.8.2 Policy:

The Town of Loxahatchee Groves shall coordinate with Palm ~~Beach County Transit Tran~~, and the MPO to identify programs and policies that will assist in the provision of a convenient, public transit network that will provide both local and regional connections and that will accommodate the physically disabled.

2.8.3 Require all applicants for site plan approval of all non-residential development on a property fronting Okeechobee Boulevard or Southern Boulevard to conform with the need for a Bus Stop Boarding and Alighting Area (BSBAA), as determined by Palm Tran.

Greenhouse Gas Reduction

2.9 Objective

The Town of Loxahatchee Groves shall support and coordinate with Palm Beach County to reduce greenhouse gas emission by promoting alternative modes of transportation.

2.9.1 Policy:

The Town will strive to reduce greenhouse gas emissions by reducing traffic congestion and air pollution. The Town will promote alternative forms of transportation by solidifying a greenways/equestrian trail plan and cooperating with Palm Beach County for new and improved transit. The Town will also plan internal roadways and cross access between parcels that will allow for more efficient travel.

2.9.2 Policy:

The Town shall ensure redevelopment is transit-ready along major transportation corridors.

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**INFRASTRUCTURE
GOALS, OBJECTIVES, AND POLICIES**

Ensure the provision of high quality, healthful, effective, reliable, efficient, environmentally sound and necessary services for coordinated sanitary sewer, solid waste, drainage, potable water and natural ground water aquifer recharge to town residents and visitors.

DRAINAGE GOAL 3A

Provide high quality, healthful, effective, reliable, efficient, environmentally sound and necessary services for coordinated drainage.

3A.1. Objective:

To optimize the utilization of water resources through provision of stormwater management for the Town which reduces damage and inconvenience from flooding, promotes aquifer recharge, minimizes degradation of water quality in surface and groundwater and protects the functions of wetlands in urban areas.

3A.1.1. Policy:

Storm water management facilities shall be designed in accordance with South Florida Water Management District (SFWMD) criteria and, when applicable, with Loxahatchee Groves Water Control District (LWCD) criteria.

3A.1.2. Policy:

The Town of Loxahatchee Groves shall implement land development regulations which implement the minimum design criteria for stormwater management, as shown below, as the level of service standard to assess adequacy of service and concurrency during the development review process:

- a. Minimum roadway and parking lot elevations shall be at least at the highest elevation that may occur at the peak of the 10-year-one-day storm event;
- b. Minimum site perimeter elevations shall be at least the 25-year-3-day stage. Site runoff up to such stage level may not overflow into any adjacent property, unless a permanent drainage easement is obtained;

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- c. Dry or wet retention/detention, stage versus storage, stage versus discharge and flood routing calculations for the 10-year-one day, 25-year-3-day and 100-year-3-day storm events for the site shall be submitted with the site development plans;
- d. Building floor elevations shall be at or above the 100-year flood elevation, as determined from the Federal Flood Insurance Rate Maps or calculations following the latest SFWMD methodology, whichever is greater;
- e. Off-site discharge shall be limited to pre-development runoff based on the 25-year-3-day storm event calculated by SFWMD methods;
- f. All roof runoff shall be detained on site.
- g. Storm sewers shall be designed to convey the 5 year – 1 day storm event.
- h. Prior to discharge to surface or groundwater, BMP's of SFWMD shall be used to reduce pollutant loading from storm water runoff from non-agricultural uses.
- i. Prior to discharge to surface or groundwater, BMP's of the DEP and USDA shall be used to reduce pollutant loading from storm water run-off from agricultural uses.

3A.1.3. Policy:

The Town shall support the LGWCD in considering the impact of the construction and operation of stormwater management facilities and support services on adjacent natural resources in accordance with SFWMD regulations during the installation of new stormwater management facilities and the expansion of, or increase in capacity of stormwater management facilities.

3A.1.4. Policy:

Coordinate with the SFWMD and the LGWCD to implement applicable portions of the SFWMD regional water resource projects, which intend to reduce losses of excess stormwater to tide, recharge the Surficial aquifer and Water Preserve Areas or provide additional storage surface waters.

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3A.1.5. Policy:

The Town shall support the LGWCD in addressing stormwater management issues on a watershed (basin) basis in accordance with SFWMD permits as a means of providing cost effective water quality and water quantity solutions to specific watershed problems.

3A.1.6 Policy:

The Town shall support the LGWCD in managing the construction and operation of its facilities which dam, divert or otherwise alter the flow of surface waters to minimize damage from flooding, soil erosion or excessive drainage.

3A.1.7. Policy:

The Town shall support the SFWMD in maintaining and protect ground water recharge of the Surficial Aquifer system so as to maintain all of the functions of the Aquifer, including the reduction of saltwater intrusion. LGWCD capital projects shall be incorporated within the Town's Five-Year Schedule of Capital Improvements on an annual basis.

3A.1.8. Policy:

The Town shall support the LGWCD in requiring that new drainage facilities shall be designed to provide pollution control sufficient to meet criteria of all local, state and federal regulatory requirements, including but not limited to the following when applicable:

- a. Retention of stormwater
- b. Flow of stormwater over grassed and vegetated areas
- c. Sumps
- d. Grease separation baffles
- e. Mosquito control
- f. Infiltration and percolation prior to overflow or outfall discharge

3A.1.9. Policy:

Use Best Management Practices (BMPs) in accordance with its regulations and those of the South Florida Water Management District and the Florida Department of Environmental Protection.

3A.1.10. Policy:

The Town shall support the Lower East Coast Regional Water Supply Plan and operating procedures to increase recharge water to the Surficial Aquifer.

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3A.1.11. Policy:

Utilize, preserve, restore and enhance natural water bodies and functions by encouraging non-structural and structural erosion control devices and discourage the canalization, installation of seawalls or other alteration of natural rivers, streams and lakes.

3A.1.12. Policy:

Protect the water storage and water quality enhancement functions of wetlands, floodplains and aquifer recharge areas through acquisition, enforcement of rules and the application of land and water management practices which provide for compatible uses.

3A.1.13. Policy:

Coordinate with the LGWCD, Palm Beach County and SFWMD to protect aquifers from depletion through water conservation and preservation of the functions of high recharge areas including but not limited to the water conservation areas and water preserve areas.

3A.1.14. Policy:

The Town of Loxahatchee Groves shall investigate ~~acquiring~~ the need to acquire a National Pollution Discharge Elimination System - Municipal Separate Storm Sewer System (NPDES-MS4) and the implementation of the permit conditions including monitoring of outfalls and improving stormwater management practices. ~~by December 2009.~~

3A.1.15. Policy:

The Town of Loxahatchee Groves shall investigate the creation of grading and drainage standards for residential properties.

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**RECREATION AND OPEN SPACE ELEMENT
GOAL, OBJECTIVES, AND POLICIES**

Goal 5A To provide safe and adequate open space and recreation facilities accessible to all Loxahatchee Groves residents.

5A.1. Objective:

Provide a sufficient supply of park, recreation, and open space facilities to satisfy established level of service (LOS) standards.

5A.1.1. Policy:

The Town shall make available six (6) acres of park, recreation, and open space per one thousand (1,000) population.

5A.1.2. Policy:

The Town shall encourage development of a public equestrian facility at Loxahatchee Groves Park.

5A.1.3. Policy:

The Town shall continue to lobby the County to develop the Loxahatchee Groves County Park according to the intent of the original ~~Master~~ Plan and the Plan as amended in January 1991.

5A.1.4. Policy:

The Town shall explore the possibility of obtaining grants, gifts, contributions, funding assistance, and other financial resources for the purchase of land contiguous to the Park, so that the acreage of the park may be increased to its original size.

5A.2. Objective:

Maximize the utility and function of recreation facilities and open space resources. Establish strategies to effectively coordinate the retention of recreation and open space opportunities, as well as the development of future opportunities to meet public demands.

5A.2.1. Policy: Reserved.

~~Require that all land dedicated to the public for parks and recreation purposes be located adjacent to arterial and/or collector roadways, pedestrian walkways and bicycle routes or be provided for in future development plans.~~

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5A.2.2. Policy:

All existing and future parks and recreation facilities shall comply with provisions of the Americans with Disabilities Act.

5A.3. Objective:

Establish effective methods of coordinating public and private resources to meet public demands.

5A.3.1. Policy:

Maintain cooperative relationships with agencies, groups, individuals and organizations currently providing leisure programs to the residents.

5A.3.2. Policy:

Pursue appropriate joint public and private ventures to obtain lands and/or financing necessary to provide recreation areas, including equestrian trails and greenways, facilities and programs.

5A.4. Objective:

Require the provision of open space in redevelopment and new development.

5A.4.1. Policy:

The provision of open space such as natural areas, vistas, land buffers, or trails, shall be required in residential and non-residential development as per the Unified Land Development Code (ULDC).

5A.4.2. Policy:

The Town emphasizes that open space is needed in order to create vista, to provide shade, and to create and enhance the rural image and flavor of the Town.

Goal 5B The Town of Loxahatchee Groves will strive to provide a town-wide greenway and equestrian trail system which preserves the town's rural lifestyle.

5B.1. Objective:

The Town of Loxahatchee Groves shall develop a greenway and equestrian trail system to meet the needs and interests of the residents of Loxahatchee Groves.

5B.1.1. Policy:

The Town shall create a map of existing greenway and equestrian riding trails.

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5B.1.2. Policy:

The Town, in addition to recommendations of the Roadways, Equestrian Trails and Greenways (RETAG) Committee, shall identify new connections to existing trails, which if acquired would greatly enhance pedestrian, bicycle, and equestrian circulation throughout the Town.

5B.1.3. Policy:

~~A master plan for a cohesive trail system shall be completed within two (2) years of the adoption of this element.~~ The Roadways Equestrian Trails and Greenways Plan shall be updated every Five (5) years to insure consistency with current Town policy.

5B.1.4. Policy:

Annually, the ~~Town~~ RETAG shall assess and recommend to the Town Council whether the greenway and equestrian trail system is sufficient ~~for~~ to meet the needs of the residents, and recommend needed improvements.

5B.1.5. Policy:

The greenway and equestrian trails system, wherever feasible, shall provide linkages between residential homes, parks, recreational facilities, open spaces, and commercial facilities throughout the Town.

5B.1.6. Policy:

All vehicular parking for land uses which are adjacent to the greenway and equestrian trail system should provide the parking on a side away from the trail.

5B.1.7. Policy:

The greenway and equestrian trail system shall be consistent with ~~the Town's Minimum Design Standards.~~ design documents adopted by the Town and based upon RETAG recommendations in coordination with Loxahatchee Groves Water Control District.

5B.1.8. Policy:

The Town shall use landscaping and signs to visually identify street crossings and trail access points. Safe and controlled greenway and equestrian crossings shall be constructed.

5B.1.9. Policy:

The Town shall coordinate the construction of proposed ~~multiuse~~ trails with the LGWCD whenever they fall within the LGWCD rights-of-way. Doing so shall ensure that sufficient right-of-way is preserved to construct and maintain the Town's ~~multiuse~~ trails.

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5B.1.10. Policy:

The Town shall coordinate the provision of greenway and equestrian trail connections among adjoining or abutting properties during the site plan review process.

5B.2. *Objective:*

The Town of Loxahatchee Groves' greenway and equestrian trail system shall be financially feasible.

5B.2.1. Policy:

The Town shall determine which trails should be considered for public ownership.

5B.2.2. Policy:

The Town shall explore the possibility of obtaining grants, gifts, contributions, funding assistance, and other financial resources for the development of greenways and equestrian riding trails.

5B.2.3. Policy:

The Town should pursue joint efforts with all affected local jurisdictions, including local governments, special districts, and other public agencies in the acquisition, development and maintenance of greenways and equestrian trails as a means for reducing costs and pooling resources.

5B.3. *Objective:*

The Town of Loxahatchee Groves' equestrian trail system shall provide access to abutting county parks, open space, and neighboring municipalities.

5B.3.1. Policy:

The Town shall pursue direct connections and access between the Town's equestrian trail(s) and the Loxahatchee Groves County Park and the Royal Palm Beach Pines Nature Area.

5B.3.2. Policy:

The Town shall pursue direct connections and access between the Town's equestrian trails and the Village of Wellington's equestrian preserves and public trails.

5B.3.3. Policy:

The Town shall coordinate with Loxahatchee Groves Water Control District for development of greenways and equestrian trails.

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**CAPITAL IMPROVEMENTS ELEMENT
GOALS, OBJECTIVES, AND POLICIES**

Goal 9: The Town shall ensure adequate and timely public facilities and infrastructure capacity to accommodate existing and future residents and businesses maximizing the use and value of existing facilities, and effectively managing future growth consistent with the level-of-service standards established in the Comprehensive Plan.

9.1 Objective:

Maximize fiscal resources available to the Town for public facility improvements necessary to accommodate existing development, redevelopment, and planned future growth, and to replace obsolete or deteriorated facilities.

9.1.1 Policy:

Ensure capital revenues and/or secured developer commitments are in place to maintain all public facilities at acceptable level of service standards prior to the issuance of new development orders.

The Town shall follow the following timing requirements to ensure that adequate public facilities are available to meet level of service standards with the impact of development.

(a) Sanitary sewer, solid waste, drainage, adequate water supplies, and potable water facilities shall be in place and available to serve new development no later than the issuance by the local government of a certificate of occupancy or its functional equivalent. Prior to approval of a building permit or its functional equivalent, the Town shall determine whether adequate water supplies to serve the new development will be available no later than the anticipated date of issuance by the Town of a certificate of occupancy or its functional equivalent.

(b) Parks and recreation facilities to serve new development shall be in place or under actual construction no later than 1 year after issuance by the local government of a certificate of occupancy or its functional equivalent. However, the acreage for such facilities shall be dedicated or be acquired by the Town prior to issuance of a certificate of occupancy or its functional equivalent, or funds in the amount of the developer's fair share shall be committed no later than the local government's approval to commence construction.

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(c) Transportation facilities needed to serve new development shall be in place or under actual construction within 3 years after the Town approves a building permit that results in traffic generation.

9.1.2: Policy:

Utilize a variety of funding sources to implement capital improvements, within the limitation of existing law. These methods may include ad valorem taxes, general revenues, enterprise revenues, assessments, tax increment, grants, and private contributions, including dedications and/or funds.

9.1.3: Policy:

Ensure that new development bears a proportionate cost for public facility improvements by utilizing a variety of mechanisms to assess and collect impact fees, dedications and/or contributions from private development.

9.1.4: Policy:

Aggressively seek all realistic grant opportunities to fund projects in the Five-Year Schedule of Capital Improvements.

9.1.5 Policy:

Land development regulations established by the Town shall provide for the timely completion and maintenance of the capital improvements required by the Comprehensive Plan.

9.1.6 Policy:

Each review of the Capital Improvements Element shall include a review of the assumptions, projections, needs, and consideration for appropriate and timely renewal of existing facilities according to the following criteria:

- 1) Emergency and post-disaster mitigation.
- 2) Deficiency determination by a Concurrency Management System.
- 3) Public involvement in Capital Improvement Program and Budget.
- 4) Existing land development and Town master plans.
- 5) Plans of local, county, state agencies including the Loxahatchee Groves Water Control District.
- 6) Accommodation of new development and redevelopment.
- 7) Financial feasibility.

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- 9.2 *Objective:*
Provide the necessary capital improvements to replace worn-out or obsolete public facilities, correct service deficiencies and accommodate planned future growth consistent with the adopted level-of-service standards.
- 9.2.1 Policy:
Prepare and adopt a Five-Year Capital Improvement Program (CIP) as part of the Town's annual budgeting process. Amend the Five-Year Schedule of Capital Improvements ~~Capital Improvement Element~~ annually to reflect these changes annual CIP updates.
- 9.2.2 Policy:
~~Annual~~ The annual update of the ~~Capital Improvement Element~~ Five-Year Schedule of Capital Improvements shall reflect proportionate fair-share and other developer contributions.
- 9.2.3 Policy:
The Five-Year Schedule of Capital Improvements shall be financially feasible. ~~Sufficient revenues shall be available for the first three years or will be available from committed or planned funding sources for years 4 and 5 of a 5-year capital improvement schedule.~~
- 9.2.4 Policy:
The Five-Year Schedule of Capital Improvements shall be ~~based upon the Future Land Use Element and consistent with all other~~ objectives and policies of Comprehensive Plan elements.
- 9.2.5 Policy:
Coordinate proportionate fair share mitigation procedures and payments with Palm Beach County, the Florida Department of Transportation, and the Palm Beach County School District.
- 9.2.6 Policy:
Coordinate planning for the Town improvements with the plans of state agencies, the South Florida Water Management District (SFWMD), Palm Beach County, the Loxahatchee Groves Water Control District and adjacent municipalities when applicable.
- 9.2.7 Policy:
All capital improvements in the Five-Year Schedule of Capital Improvements for which the Town is responsible will be included in the ~~Five-Year Capital Improvements Program (CIP and~~ Town's Annual Capital Budget and Capital Improvement Fund.

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9.2.8 Policy: Reserved

~~Evaluate and rank the proposed capital improvement projects listed in the Five-Year Schedule of Capital Improvements, prioritizing them according to the following guidelines:~~

- ~~• Protection of public health, safety and welfare;~~
- ~~• Fulfills the Town's legal commitment to provide facilities and services;~~
- ~~• Corrects existing deficiencies;~~
- ~~• Maintains adopted levels of service;~~
- ~~• Provides for the most efficient and effective use of existing and/or future facilities;~~
- ~~• Provides new capacity to accommodate future growth consistent with this Plan;~~
- ~~• Prevents or reduces future improvement costs; and~~
- ~~• Promotes cost-effective use of time and revenue.~~
- ~~• Financial feasibility;~~
- ~~• The plans of local, county and state agencies providing public facilities.~~

9.2.9 Policy:

Use the Town's Unified Land Development Code (ULDC) to ensure that all decisions regarding land use planning and the issuance of development orders and permits consider the availability of public facilities and services necessary to support such development at the adopted LOS standards concurrent with the associated impacts.

9.2.10 Policy:

Coordinate with road, utility and infrastructure service providers within the Town to ensure that necessary capital improvements are implemented to support new construction and redevelopment.

9.2.11 Policy:

Repair, rehabilitate, and replace the Town's capital facilities according to generally accepted engineering principles and guidelines and ensure that facilities and services provided by other agencies are held to the same standard.

9.2.12 Policy:

Assess new development a proportionate fair-share of the public facility costs necessary to accommodate the impacts of new development at the adopted levels-of-service through the enforcement of existing public facility funding mechanisms, conditions of development approval, and impact fees. Public facilities include potable water, sanitary sewer, solid waste, drainage, parks, including equestrian trails and greenways, schools and roadways.

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9.2.13 Policy:

Capital improvements associated with the construction of educational facilities are not addressed in the Town's ~~Capital Improvement Fund CIP or Five-Year~~ Schedule of Capital Improvements, but rather are the responsibility of the Palm Beach County School District. ~~To address financial feasibility associated with school concurrency, the School District Five Year Plan and Capital Budget for educational facilities will be incorporated by reference into the CIE.~~

9.2.14 Policy:

The Town, in conjunction with ~~Palm Beach County and the Palm Beach County School District~~, has the responsibility for providing implementing the public school concurrency program within Loxahatchee Groves. ~~related to capital improvements and should continually seek to expand funding sources available to meet those requirements.~~

9.2.15 Policy:

For public school facilities, a proportionate share mitigation agreement is subject to approval by Palm Beach County School District and the Town, ~~and must be identified in the adopted School District Five Year Plan and Capital Budget.~~

9.2.16 Policy: Reserved

~~The Town shall update its Capital Improvements Element and Program annually, to include the annual update of the School District Five Year Plan and Capital Budget.~~

9.2.17 Policy: Reserved

~~The FY2009-2013 Plan & Capital Budget adopted by the School District of Palm Beach County on September 10, 2008 shall be incorporated into the Capital Improvement Element by reference.~~

9.2.18 Policy:

The public school LOS standard is the school's utilization, expressed as a percentage, which is the result of comparing the number of students with the satisfactory Florida Inventory of School Houses (FISH) capacity at a given location, e.g. an elementary facility with 1,000 students and a FISH capacity of 970, has an LOS of 103%. Also referred to as the utilization of a facility, which is defined as the enrollment as a percentage of school student capacity based upon the Florida Inventory of School Houses (FISH). ~~The level of service (LOS) standard shall be established for all schools of each type within the School District as 110 percent utilization, measured as the average for all schools of each type within each Concurrency Service Area.~~

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~~No individual school shall be allowed to operate in excess of 110% utilization, unless the school is the subject of a School Capacity Study (SCS) undertaken by the School District, working with the Technical Advisory Group (TAG) which determines that the school can operate in excess of 110% utilization. The SCS shall be required if a school in the first student count of the second semester reaches 108 % or higher Capacity. As a result of an SCS, an individual school may operate at up to 120% utilization.~~

9.3 *Objective*

Develop and implement a debt management program to assist the Town in providing adequate and timely revenues for scheduled capital improvements.

9.3.1 Policy:

~~Incur~~ Provided the Town Charter allows such an activity, Loxahatchee Groves may incur debt within generally accepted municipal finance principles and guidelines, and only in relation to the Town's ability to pay for a new capital asset or to significantly extend the life expectancy of a capital asset.

9.3.2 Policy:

Ensure that any increase in operating costs for a new or additional facility is also considered when evaluating the debt to be incurred for a facility.

9.3.3 Policy:

The Town will not provide a public facility, nor accept the provision of a public facility by others, if it is unable to pay for the subsequent annual operation and maintenance costs of the facility.

9.3.4 Policy:

The Town shall adopt standards for debt management ~~by 2009~~ prior to incurring any public debt.

9.3.5 Policy:

Debt payment shall not exceed the anticipated useful life of a capital improvement and, in no case, shall exceed thirty years.

9.4 *Objective:*

Land use decisions shall be made based upon available or projected fiscal resources in coordination with ~~a schedule of capital improvements~~ the Five-Year Schedule of Capital Improvements which maintains adopted level of service standards and meets existing and future facility needs.

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9.4.1 Policy:

The Town shall determine whether projects in the Five-Year Schedule of Capital Improvements will allow level of service standard to be maintained with a proposed land use change.

9.4.2 Policy:

The Town shall provide for the availability of public facilities and services needed to support development concurrent with the impacts of such development, ~~subsequent to the adoption of the local comprehensive plan.~~

9.4.3 Policy:

In order to coordinate land uses with available and projected fiscal resources ~~and a financially feasible schedule of capital improvements for water supply and facility projects~~, the Town shall include in its annual update of its financially feasible five (5) year capital improvements the Five-Year Schedule of Capital Improvements, any appropriate projects listed in listing the first five (5) years of the (10) year Water Supply Facility Work Plan (WSFWP), ~~to ensure consistency between the Potable Water Sub-Element of the Infrastructure Element and the Capital Improvements Element.~~

9.5 Objective:

The Town shall include all projects identified in the policies of the various elements of this Comprehensive Plan that are the responsibility of Loxahatchee Groves and determined to be of relatively large scale and high cost as capital improvements projects for inclusion within the Five-Year Schedule of Capital Improvements.

9.5.1 Policy:

Capital improvements shall be provided to: (1) correct existing deficiencies and extend the life expectancy; (2) manage growth, as defined in the Future Land Use Element and the Town's Charter; and/or (3) replace worn-out or obsolete facilities, as indicated in the Five-Year Schedule of Capital Improvements of this element.

9.5.2 Policy:

The Town defines a capital improvements project or program as a major, not often-recurring, expenditure that costs or commits at least \$25,000, which has an expected life of at least five (5) years, and which falls into one of the following categories:

- a. Acquisition or lease of land or interests in land for public purposes.

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b. Accommodation of Town growth and improvement of infrastructure services delivery by means of the purchase, lease, construction, rehabilitation, or replacement of:

1. A public building or physical facility;
2. Public infrastructure such as roads, drainage canals, parks, trails, or similar projects;
3. Equipment supporting the maintenance of infrastructure.

c. Projects designed to bring the community into immediate compliance with state or federal law or court order. Such projects are not subject to the above cost or life expectancy limits.

A capital improvements project or program is further defined to include any planning, engineering, feasibility or appraisal studies related thereto if the total cost is at least \$10,000. This shall include any studies oriented to defining the initial need for land and/or facilities.

9.5.3 Policy:
Normal maintenance activities are not included in the Five-Year Schedule of Capital Improvements.

9.5.4 Policy:
The Town shall, as a matter of priority, schedule for funding any capital improvement projects in the Five-Year Schedule of Capital Improvements which are designed to correct existing public facility deficiencies.

9.5.5 Policy:
Proposed capital improvements projects shall be evaluated and ranked in order of priority according to the following guidelines:

- a. Whether the proposed project is financially feasible, in terms of its impact upon Town budget potential;
- b. Whether the project is needed to protect public health and safety, to fulfill the Town's legal commitment to provide facilities and services, or to preserve, achieve full use of, or increase the efficiency of existing facilities;
- c. Whether the project prevents or reduces future improvement costs or provides service to areas currently lacking such service;
- d. Whether the project represents a logical extension of facilities and services within the Town; and

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- e. Whether or not the proposed project is consistent with plans of State agencies, Palm Beach County agencies and the Loxahatchee Groves Water Control District.

9.6 Objective:

The Five-Year Schedule of Capital Improvements shall be reviewed by the FAAC on an annual basis as part of the Town budget process. Any revisions and/or amendments to the Five-Year Schedule of Capital Improvements shall be made by the Town Council at that time. Annual updates to Tables 9-1 to 9-3 shall be made by Town Council Ordinance and not subject to the comprehensive plan amendment process.

9.6.1 Policy:

The annual update process shall include a review to determine that proposed Five-Year Schedule of Capital Improvements revisions are internally consistent with the Goals, Objectives and Policies of the Comprehensive Plan.

9.6.2 Policy:

All items to address an imminent danger or threat to the public health or safety shall be submitted to the Town Council for decision and appropriate action through the Town Manager. If the obligation duration exceeds one budget year, the item shall be included in the Five-Year Schedule of Capital Improvements.

9.7 Objective:

The Five-Year Schedule of Capital Improvements consists of Tables 9-1 to 9-3.

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Table 9-1 - Summary of FY 2014 – 2018 Capital Improvements Projects

A. Necessary to Maintain LOS Standards: Loxahatchee Groves

Comprehensive Plan Element	Project No. and Description	Comprehensive Plan Consistency (Objective/Policy Citation)
Transportation	TRAN-1: Non-District Town Road Survey (1)	Objective 2.6 and Policies 2.2.4, 2.7.1 and 2.7.9 Transportation Element
Transportation	TRAN-2: Collecting Canal Road OGEM surface Improvements (1,2)	Policy 2.1.3 Transportation Element
Transportation	TRAN-3: Okeechobee Traffic Signal @ "D" Rd. (1)	Policies 2.1.4 and 2.2.2, Transportation Element
Transportation	TRAN-4: Town Road OGEM Projects –Specific Future Projects To Be Identified (1,2)	Policy 2.1.3 Transportation Element
Transportation	TRAN-5: Pave/OGEM Surface "D" Road from Southern Blvd. to Collecting Canal	Policy 2.1.3 Transportation Element
Transportation	TRAN-6: LGWCD to Town road transfer costs - Specific Future Projects To Be Identified	Policy 2.1.3 Transportation Element
Drainage Sub-Element	DR-1: Drainage Canal Refurbishment Program (sub to LGWCD)	Policies 3A.1.5 and 3A.1.6 Drainage Sub-Element

Key: TRAN – Transportation; DR – Drainage; LGWCD – Loxahatchee Groves Water Control District.

(1) – Existing Deficiency ; (2) – Replacement Project; (3) – To Meet Future Need

B. FY 2014 to 2018 Improvements Necessary to Maintain LOS Standards: Outside Agencies

Agency	Project No. and Description	Comprehensive Plan Consistency (Objective/Policy Citation)
Lox Groves Water Control Dist	DR-2: 40-foot Long Front Backhoe lease purchase (1,3)	Objective 3.A.1 Drainage Sub-Element
Lox Groves Water Control Dist	DR-3: Long-Reach Mower lease purchase (1,3)	Objective 3.A.1 Drainage Sub-Element
Palm Beach County School District	PSF-1 Palm Beach County School District 5-Year Capital Budget (FY 2013 – 2017) By Reference (3)	Policy 8A.3-A Public School Facilities Element
Florida Department of Transportation	FDOT-1: #4282391 Bridge #930402 repair and rehab. West of "D" Road (1)*	Policy 2.2.4 Transportation Element; Policy 9.2.10 Capital Improvements Element
Florida Department of Transportation	FDOT-2: #4193452 Add lanes and reconstruct Southern Boulevard (3)*	Policies 2.2.4 and 2.6.2 Transportation Element; Policy 9.2.10 Capital Improvements Element

* - Project included in the FY 2011 – 2015 Transportation Improvement Program (TIP) of the MPO.

Key: DR – Drainage; PSF – Public School Facility; FDOT – Florida Department of Transportation

(1) – Existing Deficiency; (2) – Replacement Project; (3) – To Meet Future Need

TOWN OF LOXAHATACHEE GROVES

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**C. FY 2014 to 2018 Non-LOS Comprehensive Plan-Directed Improvements:
Loxahatchee Groves**

Comprehensive Plan Element	Project No. and Description	Comprehensive Plan Consistency (Objective/Policy Citation)
Recreation and Open Space	ROS-1: Equestrian Trails – Linear Park from “A” Road to Folsom Road (1,3)	Objective 2.3 Transportation Element
Recreation and Open Space	ROS-2: Equestrian Trails – Future Projects To Be Identified (1,3)	Objective 2.3 Transportation Element

Key: ROS – Recreation and Open Space

(1) – Existing Deficiency; (2) – Replacement Project; (3) – To Meet Future Need

D. FY 2014 to 2018 Other Infrastructure Improvements: Outside Agencies/Private Parties

Project No. and Description	Public Agency/Private Party	Comprehensive Plan Consistency (Objective/Policy Citation)
TRAN-7 “F” Road Pavement and OGEM Improvements: Southern Blvd. to Collecting Canal(1,3)	Grove Medical Plaza Site Plan Approval Condition	Policy 2.1.4 Transportation Element

Key: TRAN – Transportation.

(1) – Existing Deficiency ;(2) – Replacement Project; (3) – To Meet Future Need

Table 9-2 – FY 2014 – 2018

Schedule and Cost of Capital Improvements Projects

A. Necessary to Maintain LOS Standards

Project Number*	Fiscal Year Cost (\$ 000's)					Total Cost (Dollars)
	2013/14	2014/15	2015/16	2016/17	2017/18	
TRAN-1	100	100	0	0	0	200,000
TRAN-2	944	0	0	0	0	944,000
TRAN-3	250	0	0	0	0	250,000
TRAN-4	100	0	0	0	0	100,000
TRAN 5	300	0	0	0	0	300,000
TRAN-6	29	29	29	29	29	145,000
TRAN-7	106	0	0	0	0	106,000
DR-1	150	150	150	150	150	750,000
DR-2	62	62	62	62	62	310,000
DR-3	34	34	34	34	34	170,000
FDOT #4282391	119	0	0	0	0	119,000
FDOT##4193452**	5,200	0	0	0	34,500	39,700,000
Totals	7,394	375	275	275	34,775	43,094,000

**Cost includes entire project length (Lion Country Safari to west of Crestwood Blvd).

* - Refer to Table 9-1A , 9-1B and 9-1D.

TOWN OF LOXAHATACHEE GROVES

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B. Non-LOS Comprehensive Plan-Directed Improvements

Project Number*	Fiscal Year Cost (\$ 000's)					Total Cost (Dollars)
	2013/14	2014/15	2015/16	2016/17	2017/18	
ROS-1	80	0	0	0	0	80,000
ROS-2	0	100	100	0	0	200,000
Totals	80	100	100	0	0	280,000
PBC School Dist.	5-Year Capital Budget (FY 2013 – 2017) Incorporated By Reference					

* - Refer to Table 9-1C.

Table 9-3 – Revenue Sources for Town Directed Capital Improvements Projects

Project Number*	Revenue Source	Fiscal Year Budget (\$000)					Total Cost (Dollars)
		2013/14	2014/15	2015/16	2016/17	2017/18	
TRAN-1	GF/GT	100,000	100,000	0	0	0	200,000
TRAN-2	GF/GT	944,000	0	0	0	0	944,000
TRAN-3	GF/GT	250,000	0	0	0	0	250,000
TRAN-4	GF	100,000	0	0	0	0	100,000
TRAN-5	GF	300,000	0	0	0	0	300,000
TRAN-6	GT	29,000	29,000	29,000	29,000	29,000	145,000
TRAN-7	P	106,000	0	0	0	0	106,000
DR-1	GT	150,000	150,000	150,000	150,000	150,000	750,000
ROS-1	GF	80,000	0	0	0	0	80,000
ROS-2	GF	0	100,000	100,000	0	0	200,000
Town Totals	GF/GT/P	2,059,000	379,000	279,000	179,000	179,000	3,075,000

* - Refer to Tables 9-1A, 9-1C and 9-1D.

Revenue Sources: GF-General Fund; GT-Gas Tax; G-Grant; P –Private Source



Item 8 a - b

Administrative Update

- 1. IGC Meeting & Subsequent Meetings**
- 2. Palm Beach State College Town Forum**



Item 9 a

Old Business

Review of Council Requested Changes for Historical Legacy

Ordinance No. 2013-11

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2013-11

2nd READING PROPOSED ON FEBRUARY 18, 2014

STAFF DRAFT: January 2014

Historical Legacy Amendments

(Ref: Following Page)

Amendments to the following ULDC Section:

1. Section 75-035. *Uses as of October 1, 2006*

NOTE: Underlined text is an addition to Section 75-035 and ~~struck through text~~ is a deletion to Section 75-035.

STAFF UPDATE: The Town Council approved Ordinance 2013-11, by a 5 – 0 vote on first reading, subject to the following revisions:

1. Definitions need to be created for undefined terms in Section (H) of the ordinance.
2. Revise the ordinance to allow historical legacy businesses to continue: (1) on a property owned by a resident with a homestead exemption; or (2) on an off-site property, either contiguous or non-contiguous to the homesteaded property. In either case, the business owner's homestead exemption and the business shall have been in continuous operation since October 1, 2006.

Further, based upon Town Council discussion, staff has revised Section(E) to read as follows:

“(E) The property upon which the use is located is not currently the subject of a Town code enforcement action”.

Staff's response to Council's direction is incorporated within the following proposed ULDC revisions.

Section 75-035. - Historical Legacy Uses as of October 1, 2006.

Certain uses that were in existence as of October 1, 2006 are not contained in the table of permitted uses for the Agricultural Residential (AR) zoning district. Such uses, referred to as "Historical Legacy Uses", but may be allowed to continue to exist, subject to following:

- (A) The applicant shall have the burden of proof to demonstrate that the use was in existence on the property as of October 1, 2006; and
- (B) The applicant shall apply for a Category B Special Exception pursuant to Section 170-010(B) of this Code; and
- (C) ~~The application for the Special Exception shall be filed within eight months of the effective date of these regulations.~~ A historical legacy use shall comply with either of the following criteria: (1) Be located on a property owned by a resident with a homestead exemption; or (2) be located on a separate property, either contiguous or non-contiguous to the homesteaded property. In either case, the business owner's homestead exemption shall have been in effect and the historical legacy business shall have been in continuous operation since October 1, 2006.
- (D) The use does not present a threat to public health or safety..
- (E) The property upon which the use is located is not currently the subject of a Town code enforcement action.
- (F) The owner-operator has submitted an affidavit: (1) certifying compliance with Sections (A) –(E) above (2) limiting the continued operation of the use to both the Parcel Control Number (PCN) and operator; (3) agreeing not to diversify the existing business; (4) agreeing that no signs visible from the road which advertise or promote the use will be erected on the property; (5) agreeing to maintain, and provide a copy to the Town, an active annual local business tax receipt; (6) acknowledging that, in the event of the transfer of the property to a new owner the right to operate the use shall cease; and (7) agreeing to conditions imposed by Town Staff including, but not limited to, access, parking, hours of operation, noise generation, location of the business activities upon the property, number of on-site employees, clients or customers allowed, deliveries, waste disposal, proof of insurance, etc.

(G) The owner-operator has undergone a review and inspection by the Town to determine compliance with Sections (A) – (F) above.

(H) The following uses are not eligible for approval under this section:

(1) Adult entertainment establishment, as defined in Section 10-015: *Definitions*.

(2) Recreational vehicle or mobile home park, where parking spaces are rented or sold and provided with one or more of the following services: potable water, electrical and/or sewage disposal.

(3) Junk dealer, as defined in Section 17-75(a) of the Palm Beach County Code of Ordinances.

(4) Additional uses determined by Town staff to be non-compliant with Articles 45: *Property Maintenance* and Article 50: *Public Nuisances*.



Item 9 b

Old Business

Speed Bumps on OGEM Roads

Jim:

This item will be added as Old Business with your name as requesting member of Council.

Best regards,
Mark

Mark A. Kutney, AICP, ICMA-CM
Town Manager
Town of Loxahatchee Groves
14579 Southern Blvd, Suite 2
Loxahatchee Groves, FL 33470

Phone (561) 793-2418
Cell (561) 601-4632
Fax (561) 793-2420

From: Jim Rockett
Sent: Tuesday, January 28, 2014 12:06 PM
To: Mark Kutney
Cc: Janet Whipple
Subject: Council Mtg 2/4/2014

Mark, please add Speed Bumps to the agenda for our next meeting. We need to **set our standard** as it applies to OGEM roads for existing, to be resurfaced, and new road projects especially that of B road. The Council has discussed this subject on several occasions, but we now need to finalize what the standard will be so we can incorporate it into our upcoming road projects and reworking of existing OGEM surfaces speed bumps. All Council members should have reviewed the suggested speed bumps in the surrounding areas especially the ones west off Seminole Pratt road in preparation.

Best regards,

Jim Rockett
Council Member



Town of Loxahatchee Groves
14579 Southern Blvd, Suite 2
Loxahatchee Groves, FL 33470
(561) 793-2418: Phone
(561) 793-2420: Fax
www.loxahatcheegroves.org

Please Note: please direct all future correspondence to jrockett@loxahatcheegrovesfl.gov